pennsylvania
COMMISSION ON CRIME
AND DELINQUENCY

FY 2023-24 VIOLENCE INTERVENTION AND PREVENTION (VIP)
FUNDING ANNOUNCEMENT

Open Solicitation Period:
Thursday, November 30, 2023 to Wednesday, January 31, 2024 at 9:00 PM

Application Materials & Reference Documents Available Here:
https://www.pccd.pa.gov/criminaljustice/GunViolence/Pages/Grants-and-Funding.aspx

Link to Electronic Submittal Form (SurveyMonkey):
https://www.surveymonkey.com/r/2023VIPGrants

Introduction

For FY 2023-24, a total of $40 million in state funding for Violence Intervention and Prevention (VIP) has been directed to the Pennsylvania Commission on Crime and Delinquency (PCCD) for providing grants and technical assistance to address community violence throughout the Commonwealth. For the purpose of this funding announcement, 'community violence' is defined as intentional interpersonal violence (e.g., gun violence, group-related violence) in areas of Pennsylvania with high rates of violent crime using Uniform Crime Report offense data or similar local crime statistics.

The School Safety and Security Committee (SSSC), which is responsible for the oversight of VIP funding, approved a VIP Solicitation Framework on November 30, 2023.[1] VIP funding is intended to prioritize support for effective local intervening and preventive measures to stop gun and group violence that is occurring across the state in both the short- and long-term.

Community-based organizations, institutions of higher education, municipalities, district attorneys, and counties are eligible to apply for funding under this solicitation.

This funding announcement document outlines the process to apply for VIP funding using designated Proposal Narrative templates and an online SurveyMonkey form. Please read it carefully prior to making application.

Questions regarding this announcement can be sent to ra-cd-vipgrants@pa.gov. Responses to all questions will be posted on PCCD's Funding Announcement webpage.

Please note: Due to the competitive nature of the VIP solicitation, PCCD staff are unable to answer questions about specific proposals.

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[1]**Note:** Grant awards approved under this solicitation are subject to funding availability and authorization.

1. **Funding Availability, Maximum Budgets, & Priority Considerations:**

Approximately $40 million in state VIP funding is announced to support applications submitted under this competitive solicitation. There are two 'tracks' that eligible applicants can submit proposals for under this solicitation:

1. **VIP Grants:** Maximum award amounts for FY 23-24 VIP Grants will be based on applicants' current operating budgets, with no applicant able to request more than 50% of their operating budget, up to $950,000 total, over an up-to-36-month project period. There is no match requirement for projects under the VIP track.

2. **Coordinated Community Violence Intervention (CCVI) Strategies Projects:** Applicants seeking funding to support comprehensive Coordinated Community Violence Intervention (CCVI) Strategies projects are eligible to request up to $3 million in total funding to implement key project activities (with consideration of size of proposed service area) over a 36-month project period. CCVI track projects must provide a match of at least 10% match funding in Year 2 and 25% match funding in Year 3. Match funding may be cash, in-kind, or a combination of both (see Appendix on page 13).
    Note: PCCD does not anticipate supporting more than 2-3 CCVI projects as part of this solicitation.

Applicants may only submit <u>one application</u> under this funding announcement; however, nothing prohibits an organization from making direct application and also being included as a proposed subrecipient in another eligible applicant's application. (Note: Applicants must ensure all funding requested, whether directly or through another entity's application, is not duplicative and aligns with requirements identified in this funding announcement as well as PCCD's Applicant's Manual.)

<u>How Much Can My Organization/Agency Apply for in VIP Funds?</u>

Unless you are seeking funding to support a CCVI track project, maximum award amounts will be based on applicants' current operating budgets; applicants may not request more than <u>50%</u> of their current operating budget or <u>$950,000</u>, whichever is less.
NOTE: To determine your total annual operating expenditures, please refer to your organization's expenditures for the period from July 1, 2022 to June 30, 2023. As this is a competitive application process, it is incumbent on the applicant to request the appropriate and allowable amount of funding. PCCD will not pre-determine which funding level your organization qualifies for but will verify this information through the review process. **Proposals seeking funding that significantly exceeds allowable amounts may be administratively rejected.**

PCCD is not liable for costs incurred prior to the official start date of the award. Applicants are required to follow PCCD's procurement guidelines (see page 16 of PCCD's Applicant's Manual for more on this topic).

Entities that have previously received PCCD funding to support violence prevention/reduction efforts (including current/past VIP grantees) will be asked to articulate the impact of those initiatives. Current/past grantees will also be asked to distinguish how proposed activities would differ from (or build upon/expand) previously funded projects or explain why funding is needed to continue services/programming.

Priority consideration under this competitive solicitation will be given to:

1. Applicants seeking funding to support collaborative projects co-designed and co-implemented with multiple partners who are included as proposed sub-recipients (e.g., Coordinated CVI projects, other collaborative VIP proposals).
2. Applicants who have not previously received funding from PCCD to support violence prevention/reduction efforts or to support continuation of current successful projects whose current VIP Grant awards have ended, or are ending, as of January 31, 2024.
3. Proposed initiatives that would take place in ZIP code(s) or municipalities in the Commonwealth with the highest rates of gun violence, other violent crime, and other need-based factors.

In addition to reviewers' scores, other factors that may be considered include geographic diversity, other applications received for similar activities in the region, the applicant's compliance history with fiscal and program reporting, their historical success in implementing PCCD-funded programs/initiatives that met their intended goals, and available funding.

Additional PCCD Grant Opportunities Related to Violence Prevention

Note: This funding announcement is part of a broader set of funding opportunities announced by PCCD related to community violence intervention, gun violence prevention, and crisis response. Please see PCCD's "Open Funding Announcements" webpage and Egrants for more information regarding these solicitations. Recognizing the intersections of these grant programs as well as the need to ensure equitable access to limited funds, eligible applicants are strongly urged to carefully review all available funding announcements and determine which opportunity may be best for your specific organization/agency based on eligibility criteria, funding priorities, etc. If applicants are applying under multiple funding announcements (or if they are included as a proposed subrecipient in an application), the applicant **must** disclose that within each of their applications submitted to PCCD. In any case, the proposals should not be duplicative and must fund separate and unique activities.

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2. **Non–supplantation**:

   VIP Grant funding cannot be used to replace ("supplant") state, federal, or local funds that would otherwise be available to provide for program–related services. PCCD funding is to be used in addition to other funds that are made available for services.

3. **Project Dates:**

   Contingent upon availability and authorization of funds, applications awarded will be up-to-36-month projects with an anticipated start date of April 1, 2024, and an anticipated end date of March 31, 2027. (Note: There should be no expectation that funding will be extended past this period.)

4. **Eligible Applicants:**

   VIP funding is limited to the following entities that may submit an initial request/application:
   - Community-based or nonprofit organizations with 501(c)(3) status[2]

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[2]Community-based organizations must be a registered 501(c)(3) in order to make direct application for funds (use of fiscal sponsors who are eligible to make direct application is allowable for community-based organizations that

- o   Institutions of Higher Education
- o   **Municipalities
- o   **Counties
- o   District Attorney's Offices[3]

**Note: Law enforcement agencies may not make direct application for funding under this solicitation; however, counties and municipalities may make application on behalf of a law enforcement agency/ies under their jurisdiction.

5. **Eligible Program Activities and Expenses:**

Grants and technical assistance are to align with the following list of eligible activities included in [Section 1306-B(j)(22) of the Public School Code](#):

   (i)   Increasing access to quality trauma-informed support services and behavioral health care by linking the community with local trauma support and behavioral health systems.

   (ii)   Providing health services and intervention strategies by coordinating the services provided by eligible applicants and coordinated care organizations, public health entities, nonprofit youth service providers and community-based organizations.

   (iii)   Providing mentoring and other intervention models to children and their families who have experienced trauma or are at risk of experiencing trauma, including those who are low-income, homeless, in foster care, involved in the criminal justice system, unemployed, experiencing a mental illness or substance abuse disorder or not enrolled in or at risk of dropping out of an educational institution.

   (iv)   Fostering and promoting communication between the school entity, community and law enforcement.

   (v)   Any OTHER program or model designed to reduce community violence and approved by the committee.

Applicants will be asked to identify the category from the list above that is most applicable to the project they are proposing. Applicants seeking funding for 'OTHER' programs/models should clearly describe how proposed activities align with VIP funding goals, objectives, and priorities, including how the proposed project will prevent/reduce gun violence in a given community.

Applicants seeking FY23-24 VIP Grant funding will also be asked to identify how their proposed project aligns with these funding priorities, as well as the specific type(s) of anti-violence strategies identified on page 5 that will be used with grant funding. The following page outlines those strategies (i.e., Prevention, Intervention, and Transformation & Healing) and provides examples.

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[2]do not have 501(c)(3) status). In the application, information related to the nonprofit's operations (e.g., number of employees, board structure/membership, minutes, Form 990/annual financial statement, etc.) will be requested to verify eligibility. In addition, PCCD will ask nonprofits with 501(c)(3) status to provide the link to your organization's nonprofit notation in [GuideStar.org](#), [IRS Tax Exempt Organization Search](#) or another similar nonprofit data source engine to confirm said status. If that notation is not available, you may receive follow-up communications from PCCD staff to confirm your 501(c)(3) status.

[3]A district attorney's office is eligible to submit an initial request via SurveyMonkey. However, in the event a district attorney's office is approved for VIP funding by the School Safety and Security Committee, PCCD expects the county to make a formal Egrants application on their behalf as part of the grant award process.

PREVENTION (Medium to Long-Term)	
Overview	**Examples of Strategies**
• Lessening the likelihood that violence will occur • Designed to target individuals who have not yet become involved in violence or encountered specific risk factors for violence • Includes general strategies and programs that target general (universal) populations • Also known as primary prevention • *Results expected in 5 to 10 years*	• Upstream prevention programming focused on youth/families/communities with elevated risk of gun violence victimization/involvement.
INTERVENTION (Short-Term)	
Overview	**Examples of Strategies**
• Reducing the risk of violence among individuals who are at increased risk for involvement or reducing the escalation of violence among individuals who are already involved in violent behavior • Also known as secondary prevention • *Results expected in less than 3 years*	• Street outreach and violence interruption programs utilizing credible messengers/outreach workers (e.g., Cure Violence, Group Violence Intervention, etc.) including school-based programs. • Increasing availability of safe routes and transportation options for youth and adults (e.g., Safe Passages, Safe Corridors). • Identification, outreach, and engagement of individuals who are most likely to be involved in violence and providing tailored, coordinated, and holistic supports to meet a wide range of education, employment, mental and behavioral health, and other basic needs (e.g., Chicago CRED, Safe and Successful Youth Initiative, etc.). • Strengthening pre-release and reentry programs, interventions, services, and supports for youth and/or adults charged with firearm-related offenses. • Anti-violence programming engaging/directly supporting at-risk and/or system-involved youth (e.g., Juvenile Engagement Officers, deflection/diversion and reentry programs, youth advocacy and case management services, strategies to reduce gun involvement/violence among at-risk youth, etc.). • Hospital-based and hospital-linked violence intervention programs.
TRANSFORMATION & HEALING (Long-Term)	
Overview	**Examples of Strategies**
• Addressing both individual and community trauma that violence has caused • May include shifting towards restorative and transformative approaches that prioritize community strength, healing, and safety opportunities; support and resourcing for all people impacted; practicing and strengthening connection with support systems • Also known as tertiary prevention • *Results expected in more than a decade*	• Trauma-informed approaches that engage individuals who have experienced/witnessed gun violence (e.g., Cognitive Behavioral Therapy, individual/group therapy, etc.) • Crime Prevention Through Environmental Design (CPTED) strategies.

In addition to these strategies, applicants can seek funding for projects focused on:

- **Coordinated Community Violence Intervention (CCVI) Strategies** that engage multiple systems and community-based partners to conduct comprehensive planning and implementation of evidence-based intervention strategies responsive to 'gaps' and needs within a specific geographic area.
- **OTHER** violence prevention, intervention, and/or response strategies that demonstrate promise in meeting the goals of this program.

Note: This list of programs and models is for reference purposes only. Programs not specifically identified in these examples can still be presented to the SSSC for consideration. Regardless of the strategy or strategies selected, applicants must be able to demonstrate why the strategy was selected for the target area/population(s) and provide evidence indicating the strategy is likely to reduce violence.

> <u>**Please Note:**</u> **If applying under the Coordinated Community Violence Intervention (CCVI) Strategies track, please review additional information and application requirements in the Appendix on page 13. Applicants are also encouraged to carefully review the [CCVI Proposal Narrative Template](#).**

PCCD's School Safety and Security Committee has *[funded](#)* a wide range of programs and activities designed to prevent and reduce community violence previously using VIP funding. For FY22-23, PCCD also funded [Coordinated Community Violence Intervention Strategies Pilot Grant Program](#) (CCVI) projects using VIP funding to increase local coordination and collaboration to more effectively prevent, intervene, and respond to gun and group violence.

6. **Allowable Grant Expenses**

Generally, grant funding can support expenses associated with direct project activities and program implementation, including but not limited to the following:

- Salaries and benefits for personnel (full-time or part-time), including overtime;
- Contractors/consultants;
- Facilitating referrals to community-based service providers and programs (including incentives and/or stipends for participants);
- Supplies and equipment;
- Training;
- Travel/transportation expenses; and
- Other activities necessary to meet the needs of programs and participants.

Applicants may also request funding to support expenses and activities related to Crime Prevention Through Environmental Design (CPTED), such as greening, clean-up, lighting, etc.

Note: PCCD recognizes that offering meals, incentives, and participant supports can help increase participation among clients/individuals engaged in services. Therefore, VIP funds may be used to

purchase meals or snacks, items or activities used as program/participant incentives, and participant support items, provided that these incentives are used to encourage these outcomes (e.g., rewards for participants meeting certain documented milestones, celebrating program completion, etc.). In all cases, there must be a direct and documented link to grant-funded activities. PCCD will determine whether each expense is appropriately explained and justified and will have final approval of all budget requests. In addition, PCCD requires that grantees who utilize grant funds to support purchases of gift cards and similar incentives comply with documentation requirements prescribed by PCCD. Information on gift cards and similar incentives can be found here: Gift Cards and Near Cash Items Policies and Procedures.

PCCD staff recommend budgeting approximately 10 hours for orientation and onboarding activities in Year 1, as well as for staff time commensurate with involvement in grants administration (e.g., program reporting, evaluation and technical assistance activities, fiscal reporting and oversight, etc.). All VIP grant-funded projects will receive initial and ongoing technical assistance supports offered by WestEd's Justice & Prevention Research Center and Local Initiatives Support Corporation (LISC), which is the VIP Training and Technical Assistance (TTA) provider, at no cost to grantees over the course of the project period. More information about available TTA resources can be found at www.papeacealliance.org.

Applicants can also request a portion of their VIP Grant funding to support project-specific technical assistance for program or model implementation (e.g., training staff and consultants in a given approach, establishing data collection/reporting protocols, etc.). In addition, applicants may request costs associated with enhancing readiness/capacity to effectively administer grant funds, such as related business/administrative functions (i.e., contracted services for administrative or accounting support to manage bookkeeping functions).

- Applicants (especially smaller, more grassroots nonprofit and community-based organizations) are also encouraged to utilize VIP Grants funding to support planning, technical assistance, training, and other capacity building activities that can help their organization improve their health and sustainability.
- Examples of these activities can include, but are not limited to: 1) board training focused on areas like recruitment, orientation, and retention; 2) board governance (e.g., fiduciary responsibilities, effective meeting facilitation etc.); 3) leadership development; 4) strategic planning; 5) financial management and oversight (e.g., budgeting, financial management and reporting, etc.); 6) technology and information management systems; 7) staff development and training; 8) program management; and 9) evaluation/data collection/reporting. These expenses should only be a portion of the overall budget and should be clearly justified and connected to the applicant's overall proposed project activities.

Applicants approved for FY23-24 VIP Grants (including CCVI Strategies projects) by the SSSC will be required to complete a more formal application and a detailed budget to PCCD in the Egrants system outlining specific costs and expenditures. PCCD staff will be available to assist approved applicants with the Egrants process, including sharing budget detail instructions and support as needed.

Indirect costs are limited to 10% of modified total direct costs (MTDC).[4] If an applicant's indirect request exceeds 10%, and the grant moves forward, it will be reduced to 10%. Administrative costs that are not clearly justified to be direct project costs within the applicant's proposed budget detail will be considered indirect and will be counted toward the 10% maximum indirect rate.

PCCD has approval of all final budgets.

7. **Ineligible or Limited Program Activities and Expenses:**

In general, physical security/infrastructure costs (such as security cameras, building modifications, and other "hardening" strategies) are not eligible activities under this solicitation (NOTE: This does not impact expenses related to CPTED as noted in the allowable activities section).

In addition, grant funds may not be used for:
- Construction;
- Land acquisition;
- Lobbying and political contributions;
- Honoraria or bonuses;
- Vehicle purchases; and/or
- Any expenses that fall significantly outside of the scope of the funding announcement.

PCCD reserves the right to require that approved applicants remove items from the proposed budget that are deemed ineligible. For example, license plate readers and facial recognition software, unless being used by law enforcement, would be deemed ineligible.

Funding cannot be used for costs incurred prior to the official start date of the award.

8. **Application Process:**

> **FY 2023-24 VIP APPLICATION REQUIREMENTS CHECKLIST**
>
> Applicants are strongly encouraged to review the FY23-24 VIP Grants Application Checklist to ensure they have completed all necessary steps in the application process.

The online SurveyMonkey form serves as an applicant's initial request for VIP funding and can be accessed here: https://www.surveymonkey.com/r/2023VIPGrants

A PDF of the SurveyMonkey form questions and application instructions are available to view and download on PCCD's *Gun Violence Grants & Funding* website to help you formulate your responses in advance.

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[4]Modified Total Direct Costs (MTDC) is the base to which indirect costs rates are applied. MTDC includes direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and up to the first $25,000 of each subaward. MTDC excludes equipment, capital expenditures, charges for rent, tuition remission, participants support costs and the portion of each subaward in excess of $25,000.

NEW APPLICATION REQUIREMENT FOR FY23-24 VIP GRANTS – PROPOSAL NARRATIVE

Applicants are required to complete and upload a Proposal Narrative using a Word/PDF template developed by PCCD as part of their online SurveyMonkey request form submission to be considered for funding. Please ensure you are completing the correct one depending on your specific proposal.

1. **VIP Project Proposal Narrative**
2. **CCVI Project Proposal Narrative**

The templates provide specific questions not found in this funding announcement or in the online SurveyMonkey request form. Applicants must provide a completed Proposal Narrative and Budget Table(s) and Narrative(s) within their SurveyMonkey submission form using the designated attachment/upload fields. VIP Proposal Narratives may not exceed 10 pages total (12-point font, double spaced); CCVI Proposal Narratives may not exceed 15 pages total.

Applicants must also complete the designated Budget Table and Narrative information within their submitted Proposal Narrative. A Budget Table and Narrative should be provided for the applicant and any proposed subrecipients, and should not exceed three pages each. These do not count against the Proposal Narrative limit. Applicants are encouraged to submit additional information using supplemental attachments, if desired. (Please note: File uploads are limited to 16MB each.)

> **The online SurveyMonkey initial request form with the uploaded Proposal Narrative must be submitted to PCCD no later than Wednesday, January 31, 2024 by 9:00 PM.**

Please refer to the online SurveyMonkey form questions and proposal narrative templates for questions applicants will be asked to respond to in the initial funding request form.

REQUIRED ATTACHMENTS
1. Applicants must upload a completed VIP Grants Proposal Narrative or CCVI Proposal Narrative as part of their relevant proposal using the templates provided by PCCD (Word/PDF). Applicants must include relevant budget information for their proposed project, including any information regarding proposed subrecipients, using the designated Budget Table & Narrative template. (This should be included in your Proposal Narrative and uploaded as a single file in DOC/DOCX or PDF format.)
2. Applicants must also provide communications of support (e.g., letters, videos, etc.) or other mechanisms demonstrating commitment of named partners to the proposed project.

OPTIONAL ATTACHMENTS/INFORMATION:
1. Applicants are encouraged, but not required, to provide the following:
    a. Additional information about their organization and/or proposed initiative by submitting a short, two-to-five minute video or providing other supplemental materials/information that can support their funding request. The initial request form in SurveyMonkey will include optional 'Attachment' fields where applicants can upload video files (maximum of 16 MB) or other materials, as well as text fields to link to YouTube, Vimeo, or other video platforms.

All applicants will also be required to complete acknowledgements that the initial request is only the first step, and that selected entities will be required to develop a more formal application in PCCD's Egrants System in order to receive a grant award from PCCD; that performance metrics will be required for all grant-funded projects; and that the applicant may be required to participate in webinars, calls and/or virtual meetings as part of their award.

Applicants are not required to complete the SurveyMonkey form in one sitting; however, to continue working on your request, you must utilize the same computer/system (e.g., web browser) that the initial request was started on. **To reduce the risk of lost work, applicants are <u>strongly encouraged</u> to develop their funding request responses outside of the SurveyMonkey form first before entering final information, uploading attachments, and submitting the online application.** Please note that you must hit "Next" on each section to save your information for the previous screen. Once you hit the "Submit/Done" button, you will not be able to modify your request.

9. **Application Review & Timeline of Next Steps:**

    The review period will commence upon the closure of the initial application request period in SurveyMonkey (Wednesday, January 31, 2024 at 9:00 PM). PCCD will conduct an initial review to verify applicant eligibility. Applicants may be contacted by PCCD staff during the review for additional information or clarification if needed.

    Subject to availability and authorization of funds, organizations/entities recommended and approved for FY 2023-24 VIP Grants funding by the SSSC will be notified in March 2024 (TBD). **Approved entities will be required to complete and submit an Egrants application within 45 days.** Applicants with limited experience in the Egrants System will have access to technical assistance supports, if needed. Approved entities that fail to submit/complete an Egrants application in a timely manner may risk forfeiting their award.

    Applicants may need to make programmatic or fiscal modifications from what was proposed in the initial request to comply with state fiscal requirements, conditions from the reviewers, or this funding announcement. PCCD reserves the right to make final budget determinations and modifications as part of this process.

    Subject to availability and authorization of funds, approved VIP projects will have a start date of April 1, 2024, and anticipated end dates of March 31, 2027.[5]

10. **Additional Resources & Assistance:**

    Applicants are strongly encouraged to review the FY23-24 VIP Grants Application Checklist to ensure they have completed all necessary steps in the application process.

    Questions regarding this solicitation or the application process can be directed to PCCD staff at ra-cd-vipgrants@pa.gov. Responses to all questions will be posted on PCCD's Funding Announcement webpage.

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[5]**Note:** Grant awards approved under this solicitation are subject to funding availability and authorization.

Interested applicants who are community-based nonprofit organizations are strongly encouraged to review and complete a ***"PCCD Grants Readiness Self-Assessment Checklist,"*** available on the "Applicant Resources" section of PCCD's website. This document provides an overview of the minimum requirements nonprofit organizations must have in place in order to directly apply for and receive grant funding from PCCD, as well as recommended (but not required) practices for grantees. Interested applicants are also encouraged to review the PCCD Grant Application Pre-Award Checklist.

In addition, interested applicants are invited to register for ***virtual webinars*** on this funding announcement.[6] During these webinars, PCCD staff will provide an overview of the VIP Grants program, and participants will have the opportunity to ask questions and receive instructions on how to access the SurveyMonkey initial application, develop and upload the required Proposal Narrative, and other application tips. Other topics may include, but are not limited to, developing eligibility criteria, funding goals and priorities, and an overview of other programmatic and fiscal requirements.

2023-24 VIP FUNDING ANNOUNCEMENT:
WEBINARS FOR PROSPECTIVE APPLICANTS

Webinar #1: VIP
Thursday, Dec. 14, 2023
2:00-3:00 p.m. (ET)
Webinar will provide an overview of the VIP funding announcement, application process, and other information for prospective applicants.

REGISTER HERE:
https://forms.office.com/g/XWYFZquzX4

Webinar #2: CCVI
Friday, December 15, 2023
11:00 a.m.-12:00 p.m. (ET)
Webinar will provide an overview of the CCVI project track, including expectations, requirements, and other information for prospective applicants.

REGISTER HERE:
https://forms.office.com/g/WFaQWqYRz7

Note: Webinar recordings and any related materials will be posted on **PCCD's Gun Violence Grants and Funding.

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[6]**Note:** While encouraged, participation in these informational webinars is not a requirement to apply for VIP funding. In addition, no preference is given to applicants who register for or attend the webinars, and recordings of the webinars will be made available on PCCD's *Gun Violence Grants & Funding* webpage and PCCD's YouTube channel following the conclusion of the virtual sessions.

Note: PCCD's designated VIP technical assistance providers at WestEd and LISC are also available to provide support for organizations during the application process. More information about these resources is available at papeacealliance.org.

If you haven't already done so, please also sign up for email notifications of future PCCD funding announcement notifications HERE.

APPENDIX: Coordinated Community Violence Intervention (CCVI) Strategies

According to the U.S. Department of Justice, community violence intervention (CVI) is an approach that uses multidisciplinary, evidence-informed strategies to reduce violence through tailored, community-centered initiatives. CVI strategies engage individuals and groups to disrupt cycles of violence and retaliation. These strategies also build/enhance relationships between community members and community resources to increase access to and use of services and supports that can save lives, address trauma, offer opportunity, and improve the conditions that drive violence (e.g., physical/environmental, social, economic, etc.).

Figure 1. CVI Guiding Principles[7]

Community-centered	Equitable and inclusive	Evidence-informed	Effective and sustainable
The CVI approach must be informed by, and tailored to, community residents and stakeholders, and everyone involved must prioritize the needs of the community. This means social service partners are engaged to align and collaborate with residents and law enforcement partners in order to reduce violence and build community.	Care must be taken to guarantee the community members most affected and most disenfranchised are included in creating CVI solutions and benefiting from them.	Each CVI strategy should be built using evidence generated by multiple disciplines and a variety of methods. Evidence used to support a CVI program may include findings from research and evaluation as well as case studies, expert opinions, or documented lessons learned from the field. Ideally, a CVI program will engage in research and evaluation to help build the evidence base for what works.	CVI programs must demonstrate measurable impacts on violence and community wellbeing, and they must have access to resources that enable responses to new and ongoing challenges over time.

> **CCVI applicants are encouraged to review the *Bureau of Justice Assistance Community Based Violence Intervention and Prevention Initiative Implementation Checklist.***

While tailored to the unique strengths and needs of particular communities, CVI approaches typically involve one or more of the following:

- Trusted, credible messengers and practitioners responsible for delivering intervention strategies;
- Full partnerships with representatives of the affected community/ies who provide input and help shape the intervention's approach;
- A focus on people with the highest risk of violence involvement in the near term;
- Data from multiple sources (e.g., law enforcement, social services, etc.) that are vetted for accuracy and attention to racial, ethnic, economic, and other biases;
- Trauma-informed and trauma-responsive practices focused on the impact of trauma on individuals and the broader population in historically underinvested communities;

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[7]Adapted from *Community Based Violence Intervention and Prevention Initiative*, U.S. Department of Justice, Bureau of Justice Assistance.

- Facilitating partnerships and relationships among a wide range of public, private, and community stakeholders impacted by violence to prevent violence, strengthen community resilience, and build social capital/networks; and
- Driven by a commitment to racial, ethnic, and socioeconomic equity, recognizing the various social, demographic, economic, and system/structural factors that drive and perpetuate community violence, and bringing resources and responses directly to people and places with the greatest need.

Proposed CCVI projects should utilize approaches that have demonstrated promise in reducing community violence and must include multiple cross-sector partners, including, but not limited to, the following (where appropriate):

1. Community (youth-serving organizations, faith-based organizations, other community-based organizations instrumental to preventing or responding to violence within a given service area)
2. Health and human services (e.g., hospitals, behavioral health providers, etc.)
3. Victim service providers
4. Local law enforcement and justice-related stakeholders (district attorney's office, public defender's office, courts, probation/parole, etc.)
5. Education (K-12, postsecondary)
6. Community and economic development
7. Arts, recreation, and public spaces

Applicants should include relevant letters of support from these partners and should provide additional documentation of cross-sector coordination, such as through a Memorandum of Understanding (MOU) or a comprehensive plan to work with multidisciplinary partners to reduce violence. The goal of these partnership requirements is to ensure that community violence intervention strategies supported with VIP grant funds are identified and deployed with necessary buy-in and resourcing from key stakeholders within a given community.

What Does 'Coordinated' Actually Mean in Implementing *Coordinated* Community Violence Intervention (CCVI) Strategies?

CCVI Strategies should be designed to provide intensive investments and supports for collaborative community violence intervention and response strategies within focused service areas (defined as contiguous geographic areas). Coordinated refers to breaking down silos, working as a cohesive team, reducing or eliminating duplicative services, providing comprehensive care/services, etc. This would include, but is not limited to:

- *Convening partners regularly;*
- *Assessing progress towards project goals;*
- *Identifying potential barriers/unintended consequences;*
- *Developing system(s) of referral;*
- *Identifying gaps in services;*
- *Assessing quality of services;*
- *Identifying opportunities for increased effectiveness and efficiency;*
- *Ensuring that participants are receiving high quality care, services, etc.;*
- *Improving coordination and linkages among community-based groups, law enforcement, social services, justice practitioners, public health, education, and other stakeholders;*
- *Increasing capacity of local communities to support evidence-based intervention, and response strategies; and*
- *Improving access to services, resources, and supports for individuals, families, and communities impacted by gun violence.*

CCVI Funding Match Requirement:
Recognizing the need for long-term, system-wide responses to community violence, PCCD is requiring that proposed project funded under the CCVI 'track' of VIP Grants provide match funding beginning in Year 2 (10% of grant funds requested in year 2) and increasing in Year 3 (25% of grant funds requested in year 3). Match funding may be cash, in-kind, or a combination of both. More information about these types of matches, including examples of potential match sources, is below.

> **Cash Match:** Also known as a "hard match," this includes income from a source other than grant funds that is budgeted for the proposed project. This can include a cash contribution and can come from the applicant's own funds (general revenue), cash donations from non-public third parties (e.g., donors), or from other grants.* When used to augment/expand the project, cash expenses for items like personnel, facilities, and supplies may be considered a cash match (if they do not meet criteria for supplantation). Examples of cash match sources include, but are not limited to, cash donations; local/state*/federal government grants or appropriations; foundation grants; and/or corporate contributions.

> ***Note:** PCCD funds cannot be used as a match for another PCCD grant.

> **In-Kind Match:** Also known as a "soft match," an in-kind match is a non-cash contribution of value, resources, or materials provided by the applicant or third parties (e.g., project partners). In-kind match is typically the calculated value of personnel, goods, and services, and can include both direct and indirect costs. Examples of in-kind match sources include donated office supplies, equipment, professional services, and volunteer time. In general, value of in-kind match sources/contributions should be determined by fair market value.

Note: Grantees receiving PCCD funding for CCVI Strategies projects must maintain documentation to verify all match supports that are claimed, whether cash or in-kind. This can include, but is not limited to: 1) signed timesheets and/or attendance records for volunteer time; 2) documentation of how monetary value of volunteer/donated personnel/labor time was calculated; 3) training agenda, course description, cost, sign-in sheet, training agreement, etc.; and/or 4) purchase orders, packing slips, paid receipts and invoices, donated supplies, etc.

Additional Requirements for CCVI Projects:
- Under this 'track,' an applicant must serve as the "lead" agency or organization responsible for spearheading the project.
- The lead agency/organization is responsible for ensuring that all grant-related objectives and deliverables are being met throughout the course of the project, including grants management and performance-related requirements (as described in PCCD's Applicant's Manual).
- Applicants must ensure projects are sufficiently staffed/supported; this can include dedicating time for existing personnel or recruiting/hiring new positions who will support project-related activities over the life of the initiative. Applicants should attach resumes/CVs of key personnel who will contribute to the project and/or a position description/summary of key responsibilities for other key personnel who will coordinate/lead the initiative.
- Applicants must include letters of support (or similar documentation) for all named project partners.
- Projects awarded CCVI Strategies grants will be expected to work closely with technical assistance and research/evaluation partners identified by PCCD.