



WELCOME!

**PCCD's Virtual
Orientation Session for
2021 VIP Applicants/
Prospective Grantees**

Please note...

- This webinar/virtual orientation session is being recorded and will be shared with participants via email once it becomes available.
- **Please check your audio settings to make sure you are able to hear today's presentation using your computer or other device.**
- We cannot hear you.
- You will be able to submit questions through the Q&A feature in the Live Event.
- Questions submitted through this feature will not be visible to all participants but will be received and reviewed by PCCD staff.
- PCCD staff will allot 15-20 minutes at the end of the webinar to answer questions that have been submitted by participants through the Q&A feature.
- To the extent possible, any questions that we are not able to address in today's webinar will be answered through follow-up communications/guidance via email.
- A copy of PowerPoint Slides from today's session will also be emailed to participants.



FY 2021 Violence Intervention & Prevention Grants Program

Virtual Orientation Session for Applicants/Prospective Grantees

December 7, 2021

- 1. Housekeeping Rules**
- 2. PCCD Overview**
- 3. FY 2021 Violence Intervention & Prevention (VIP) Grant Program**
 1. Funding Announcement Overview
- 4. PCCD Egrants System Registration Process**
- 5. Application Next Steps**
 1. Funding Timeline & Next Steps
 2. Action Steps & Application “Homework”
 3. Review of Allowable /Unallowable Expenses
 4. Reminders
- 6. Q&A**
- 7. Additional Resources & Assistance**



**What We'll
Cover
Today**

**PCCD
Overview**



pennsylvania
COMMISSION ON CRIME
AND DELINQUENCY

About PCCD

Mission: To enhance the quality, coordination, and planning within the criminal and juvenile justice systems, to facilitate the delivery of services to victims of crime, and to increase the safety of our communities.

- **Grants** – PCCD administers state and federal funding through grants of all types – mainly for criminal and juvenile justice and related systems, victim services, prevention, and public safety.
- **Technical Assistance** – We provide technical assistance for a variety of programs and initiatives.
- **Data Resources** – Serve as a statistical resource for criminal justice and public safety data (e.g., digital dashboards, PA Youth Survey, etc.)
- **Victims Compensation** – Provide compensation to victims of crime for certain expenses incurred as a result of that crime.
- **Training** – Provide training for Constables, Sheriffs/Deputy Sheriffs, County Probation Officers, and other justice-related stakeholders.



FY 2021 VIP Grant Program Overview

- On June 30th, the state budget passed into law, allocating \$30 million to PCCD for violence intervention and prevention (VIP).
- On Sept. 3, 2021, PCCD announced the availability of \$24 million in VIP funding for grants and technical assistance to address community violence.
- Purpose: Support effective local intervening and preventative measures to stop gun and group violence in areas experiencing high rates of violent crime within Pennsylvania.
- On December 1, 2021, the School Safety and Security Committee approved a first round of 40 VIP projects totaling up to \$15.7 million.

VIP Funding Announcement Overview

ELIGIBLE APPLICANTS

Community-based organizations and nonprofits

Institutions of higher education

Municipalities

Counties

District attorney's offices

PROJECT PERIOD

Up to 24 months

Start Date: January 1, 2022

BUDGET

Between \$50K-\$2M total (tiered eligibility)

No match requirement

Final budgets to be determined with PCCD in the final application process.

Eligible Programs & Approaches



Street outreach & violence interruption programs (*Cure Violence, GVI, etc.*)



Increasing safe routes & transportation (*Safe Passages, Safe Corridors*)



Wraparound supports & services (*education, employment, behavioral health, etc.*)



Hospital-based and hospital-linked violence intervention programs (HVIPs)



Strengthening pre-release and reentry programs, interventions, services, and supports



Trauma-informed approaches to support individuals, families, and communities impacted by gun violence.



Any OTHER promising violence prevention, intervention, and/or response strategies aligned with VIP's goals.



VIP 'Round 1' Funding Timeline & Next Steps

Initial Funding Request

- Initial request form (Survey Monkey) opened September 3, 2021.
- Webinar for prospective applicants (September 15, 2021)
- Deadline for initial funding requests: October 15, 2021

Initial PCCD Review & Selection

- October –November 2021
- VIP Workgroup review and approval of initial 'Round 1' VIP recommended projects: November 22, 2021
- School Safety and Security Committee review and approval of initial 'Round 1' VIP projects: December 1, 2021

Formal Egrants Application & Orientation for 'Round 1' VIP Projects

- **Egrants application: Dec. 1-22, 2021**
- Virtual orientation session: December 7, 2021
- PCCD staff available to provide technical support & assistance

Final Review & Approval

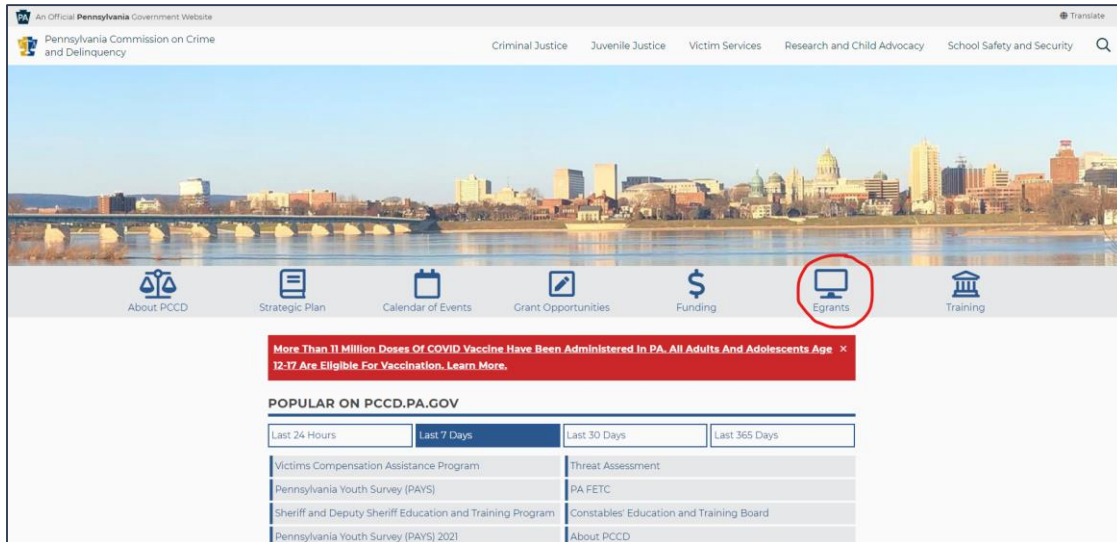
- PCCD staff review formal applications submitted by Round 1 VIP applicants in Egrants (Dec. 2021-Jan. 2022)
- Jan. – Feb. 2022 – Initial onboarding meetings with Program and Fiscal staff

Project Period for Awards

- January 1, 2022-December 31, 2023
- First quarterly Program and Fiscal reports due April 20, 2022.

**Registration
Process**





Agency Registration

- Complete the **Egrants Agency Registration Request Form** (see [Egrants Agency Registration Guide](#))
 - PCCD Home Page → Egrants icon
 - Your agency must be properly registered in Egrants if you intend to apply for a grant.
 - *Authorized Officials are persons with contract signing authority; generally the Executive Director or Head Administrator of the Agency.
- Return completed form to RA-eGrantsSupport@pa.gov.


User Registration

- Existing PCCD Egrants users that DO NOT have a Keystone Login Account
- Existing PCCD Egrants users that DO have a Keystone Login Account
- New PCCD Egrants users that DO NOT have a Keystone Login Account
- New PCCD Egrants users that DO have a Keystone Login Account

User Registration *(continued)*

- For a step-by-step guide to the registration process:
 - PCCD Home Page → Funding icon  → School Safety and Security Application and Administration Guides → [Egrants Keystone User Registration Walkthrough](#)

User Registration *(continued)*

- Complete the [New User Role Request Form](#)
 - PCCD Home Page → Egrants icon 
• This form is used to establish the necessary roles for your Egrants access.
- Return completed form to RA-eGrantsSupport@pa.gov.

User Roles


- Access to the Agency's grants are separated into six unique roles.
 - **Financial Creator** can view and create fiscal information (manage budget section information, fiscal reports, etc.)
 - **Financial Reader** can view fiscal information
 - **Program Creator** can view and create program information (manage program section information, program reports, etc.)
 - **Program Reader** can view program information
 - **Submission** can submit grant forms like applications, modification, and continuations
 - **User Manager** can manage user roles for the Agency's grants (*will still need other roles if performing other duties*)



User Registration Tip

- PLEASE NOTE: Every agency must register two users in order to complete their grant application.

User Manager

- Every agency should have an Agency User Manager security role.
 - The User Manager approves requests and maintains existing security for users already established within their agency.
- PCCD Home Page → Egrants icon 
 - [User Manager Help Guide](#)

**Application
Next Steps**



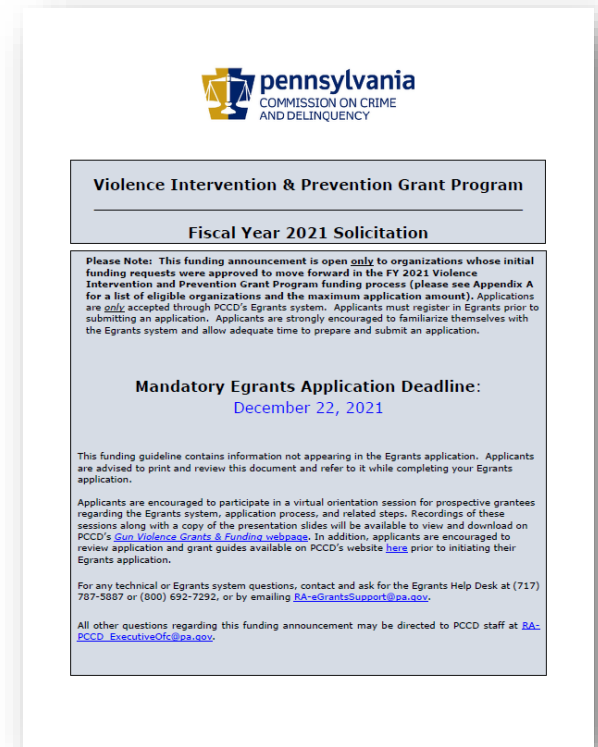
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Register as a Commonwealth Vendor

- Register as a **Non-Procurement** Commonwealth Vendor
 - <https://www.budget.pa.gov/Services/ForVendors/Pages/Vendor-Registration.aspx>
- Establish banking details to facilitate payments via ACH

What's Included in the VIP Egrants Application?

- ✓ Executive Summary
- ✓ Budget Detail
 - ✓ Resource: ['Budget Detail Walkthrough' \(PDF\)](#)
- ✓ Project Narrative
- ✓ Performance Measures
- ✓ Nonprofit Agency Checklist
- ✓ Required Signed Documents (Signature Page)



NOTE: Applicants are **strongly encouraged** to carefully review the VIP Funding Announcement shared with selected applicants on December 1, 2021 before beginning their application in Egrants.

Action Steps

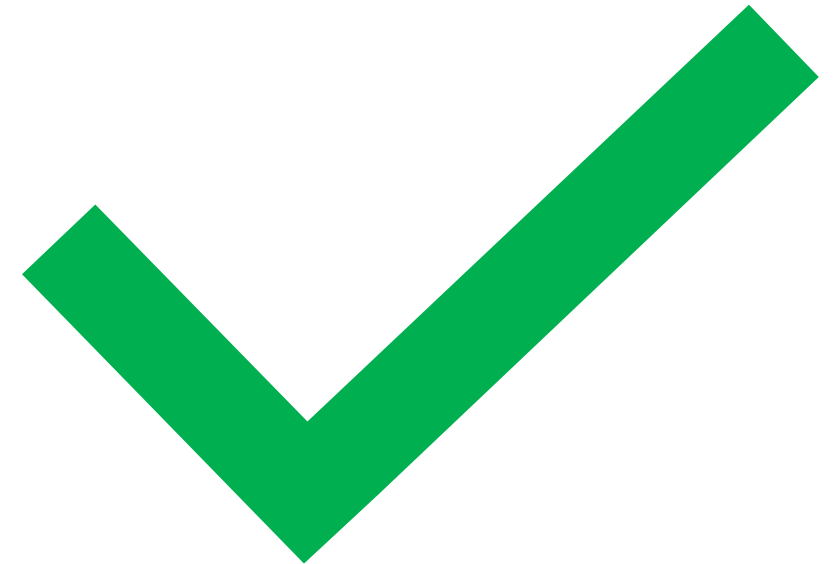
- Ensure your organization is registered as a vendor.
- Take steps to register in Egrants (if not already registered) so you are ready to begin building and submitting your formal application.
- Keep an eye out for an email from PCCD staff to schedule an onboarding call with Program and Fiscal staff.

Application “Homework”

- Begin developing a Budget Detail and Project Narrative that explains how your organization will utilize FY 2021 Violence Intervention & Prevention Grant Program funds. ***Note: You must develop your budget based on what your organization originally proposed in your initial request.***
- Review performance indicators assigned to your project.
- Start thinking about other potential data you might want to track to measure the progress and success of your program.
- Respond to any requests for additional information from PCCD staff

What activities and expenses can be supported with grant funding?

1. Salaries and benefits for personnel (full-time or part-time), including overtime;
2. Contractors/consultants;
3. Facilitating referrals to community-based service providers and programs (including incentives and/or stipends for participants);
4. Supplies and equipment;
5. Training;
6. Technical assistance for program or model implementation and/or related business/administrative functions;
7. Travel/transportation expenses (including vehicle leases);
8. Indirect costs not exceeding 10% of total project budget; and
9. Other activities necessary to meet the needs of programs and participants.



What activities and expenses can't be supported with grant funding?

1. Physical security/infrastructure costs;
2. Indirect costs exceeding 10% of total project budget;
3. Research and evaluation (e.g., data analysis, focus groups, etc.);
4. Construction;
5. Land acquisition;
6. Lobbying and political contributions;
7. Vehicle purchases; and
8. Honoraria or bonuses.



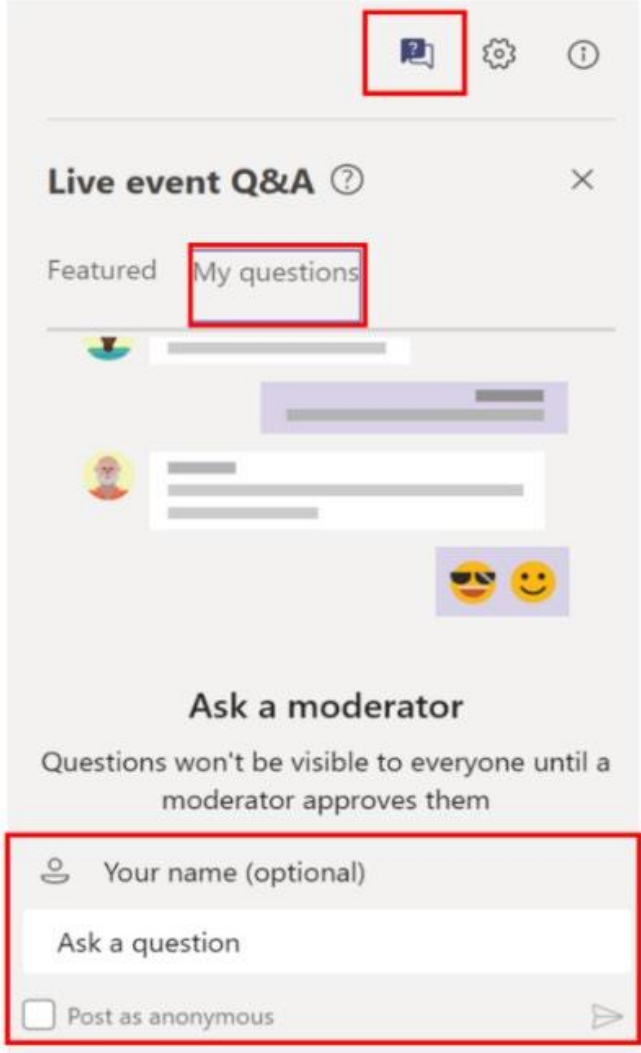
Reminders

- The Egrants application window opened on Dec. 1 and will close Dec. 22.
- You need to be registered in Egrants to access and submit an application.
- An invitation to submit an application in Egrants does not guarantee a project will be funded.
- Awards are not final until receipt of a formal award letter from PCCD.
- Applications will be reviewed on a rolling basis. The sooner your organizations responds to any fiscal or program concerns, the quicker PCCD can process and make final award determinations.
- PCCD is not liable for any costs incurred prior to the official start date of the award.
- Organizations may only request reimbursement for expenditures approved in their Budgets.



Questions?

- Please use the “Q&A” feature to submit your question(s), if you haven’t already done so.
- PCCD staff are reviewing and will answer as many questions/topics as we can over the next 15-20 minutes.
- As a reminder, to the extent possible, any questions that we are not able to address in today’s session will be answered through follow-up communications/guidance via email.



Live event Q&A ?

Featured My questions

Ask a moderator

Questions won't be visible to everyone until a moderator approves them

Your name (optional)

Ask a question

Post as anonymous

Additional Resources & Assistance

- **Egrants System Helpdesk:**
 - Email: RA-eGrantsSupport@pa.gov
 - Phone: 717-787-5887
- **VIP Grants Program Updates:**
 - Information/updates will continue to be made available via email and on [PCCD's Gun Violence webpage](#) under the “Gun Violence Grants & Funding” tab, including slides from today’s session.
 - Email: RA-PCCD_ExecutiveOfc@pa.gov.
- **PCCD Application & Grant Guides:**
 - <https://www.pccd.pa.gov/schoolsafety/Pages/Grant-Guides.aspx>

