School Security Vendor Application

Please complete the registration form below.

Vendor Identification	
Employer Identification Number (EIN)	
State Vendor Number	

Address Data	
Legal Name of Business	
DBA Name of the Business (if different from Legal Name)	
Business Street Address City, State, Zip Code	
Business Type (i.e. nonprofit, for profit, corporation, LLC…)	
Business Website	
Primary Telephone Number Secondary Telephone Number FAX Number	
Name of Person Creating Registration Job Title	
Email Address	
Direct Line Phone Number	

Chief Administrator	
Email Address	
Direct Line Phone Number	
Business Description	
Years in Operation	

Certifications	List any certifications, business credentials, or licensing.
Certificate of Insurance to be included with application.	

Reference Information	Provide at least 3 references.
Name: Address: Phone Number: Email:	
What services do you provide for this reference?	

Name: Address: Phone Number: Email:	
What services do you provide for this reference?	

Name: Address: Phone Number: Email:	
What services do you provide for this reference?	

Training	
Date of Training	List the trainings that are provided for your staff.

Assurances: By checking the following and signing this document, you are attesting that the information provided is accurate.

☐   Training: School Security Guards will receive the appropriate training, according to 24 P.S. §1314-C, before working in a school entity.

☐   Background Checks: All current background checks have been collected and are housed on file. School Security Guard candidates have satisfied the background check requirement. Requirements of sections 24 P.S. § 111 and 23 Pa.C.S. § 6344 (relating to other persons having contact with children).

☐   All School Security Guards have no convictions or prior arrests.

☐   A Certificate of Insurance has been submitted to accompany this application.

Chief Administrator (Print Name)   Date

Chief Administrator (Signature)

PCCD will review all submitted information and check references. PCCD will be in contact with you once the review is completed. If approved, the business and contact information will be posted on the website at: https://www.pccd.pa.gov/schoolsafety/Pages/default.aspx.