

County Probation and Parole Officers'  
**ON TARGET**  
Firearm Education & Training Commission

INSIDE THIS ISSUE:

FETC 2013 BTA Dates	2
2013 PBPP CFI Course Results	2
Looking Back at "The Bulletproof Mind"	2
Recent Notable Commission Motions	2
Commission Thanks Former Legal Counsel Randy	3
Conducting an In-house In-service	3
Allegheny County 2013 In-House BTA	4

COMMISSION CONDUCTS A COURSE 6  
TRAIN-THE-TRAINER IN STATE  
COLLEGE



In conjunction with its March 2013 meeting, the FETC's Curriculum Committee conducted a Course 6 train-the-trainer at Toftrees Resort in State College. Just like a normal Course 6, the train-the-trainer was split into two portions, classroom and scenarios; instruction was led by Curriculum Committee Members Ron Millward (Centre County Probation) and Vanessa Adler (Columbia County Adult Probation).



The Curriculum Committee is currently planning to run two additional in-service train-the-trainers in 2013: Course 4 (Wounded Officer) in July and a Course 7 (Weapon Retention) in November. The July course is currently full; the November course is scheduled for Wednesday, November 20th. Additional course details will be released as they are finalized; CFIs interested in attending the Course 7 train-the-trainer should contact the FETC Administrative Officer.

FETC WELCOMES NEW COMMISSION  
SECRETARY - SHANNON BENNETT



The Commission is pleased to welcome Shannon Bennett to the FETC staff. Shannon has been in her current position since April 8th, 2013.

Shannon previously worked for the Pennsylvania Department of Education's Institute for Law Enforcement Education (ILEE) for 11 years. She holds a Bachelor's degree in Criminal Justice and a Master's degree in Psychology.

## TRAINING NOTES

### 2013 FETC Basic Training Academy (BTA) Dates

#### 71st BTA

Classroom: June 4-7  
Range A: June 18-21  
Range B: June 25-28

#### 72nd BTA

Classroom: July 9-12  
Range A: July 23-26  
Range B: July 30-Aug 2

#### 73rd BTA

Classroom: Oct 1-4  
Range A: Oct 22-25  
Range B: Oct 29-Nov 1

### Congratulations 2013 PBPP CFI Course Graduates

The Pennsylvania Board of Probation and Parole's Training Division conducted a CFI Course for county-level officers from May 6-10 at the Palmyra Sportsmens Association. A total of fourteen officers successfully completed the course. As a reminder to those who attended, FETC regulations require that CFI candidates conduct a minimum of twelve (12) hours of law enforcement firearms instruction in the 24 months preceeding the CFI application submission date. Also, please note that the FETC Qualification course-of-fire shot during the CFI course cannot be counted as your 2013 requalification.



### The Bulletproof Mind: Mental Preparation for Combat

Internationally recognized scholar and speaker, Lt.Col. David Grossman, gave his presentation "The Bulletproof Mind: Mental Preparation for Combat" to Pennsylvania law enforcement and military audiences on April 23rd, 24th and 25th, 2013 in the Philadelphia, Harrisburg, and Pittsburgh areas. All three presentations were sponsored by the Pennsylvania Board of Probation and Parole and the Northeast Counterdrug Training Center. Of the roughly 500 total attendees from all three presentations, over half were county probation department personnel.



Aside from the presentations, attendees were treated to lunch and the opportunity to speak with Lt.Col. Grossman and have him sign copies of his books.

The PBPP's Training Division is already working on bringing Lt.Col. Grossman back to Pennsylvania. Information about these future presentations will be made available as dates, times, and locations are finalized.

## NOTABLE COMMISSION MOTIONS PASSED IN JANUARY

**MOTION 1301.03:** Motion made that the Commission will no longer reimburse travel expenses for those attending the train-the-trainers.

## NOTABLE COMMISSION MOTIONS PASSED IN MARCH

**MOTION 1303.03:** Motion made to amend the policy to use service ammunition to qualify to include using practice ammunition of the same caliber and grain for qualification.

**MOTION 1303.12:** Motion made that in the event that a county would endorse its probation officers to use a backup handgun, said handgun shall be registered with the Commission and that officer shall be required to be qualify with the backup handgun the same as they would their duty handgun.

**MOTION 1303.13:** Motion made that in the event that a county approves its probation officers to carry long guns, it shall be the responsibility of that county to ensure that its officers are properly trained and qualified for their use.

## SUBMITTING IN-HOUSE BTA AND IN-SERVICE PAPERWORK

Counties conducting in-house BTAs and in-service courses are reminded that FETC Forms 19b and 19c clearly list that paperwork which must be returned to the Commission at the conclusion of training. Those forms most often overlooked by counties include:

- Form 12 (Classroom Attendance): Even if there is a single student in the class, they must still sign-in on a Form 12.
- Form 1 (Range Safety Certifications): These must be filled out by both students AND instructors; counties will often return the student Form 1's but not those of the instructors.
- Form 42 (Course 7 Safety Acknowledgement): Again, the Commission often receives only the student forms and not those of the instructors.

Please note that students will not receive credit for county-conducted BTAs or in-service courses until all forms are returned. Please contact the Commission if you have any questions.

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## FETC THANKS FORMER COMMISSION LEGAL COUNSEL LINDA (LAUB) RANDBY FOR HER SERVICE



On May 10, 2013, FETC Chairman Keith Graybill (L) and FETC Executive Director Todd Burns (R) presented former FETC Legal Counsel Linda (Laub) Randby a plaque thanking her for her service to the Commission. Ms. Randby had served as the Commission's Legal Counsel and Commission Advisor from January 2001 until July 2012. Ms. Randby is currently serving as an assistant legal counsel for the Pennsylvania State Police.

## PLANNING AN IN-HOUSE IN-SERVICE COURSE?

### § 79.65. County-Conducted In-Service Training

(a) Counties may conduct in-service training courses that have been approved and adopted by the Commission in accordance with policies and procedures established by the Commission.

(b) An MI shall supervise all county-conducted in-service training.

(c) A county desiring to conduct in-service training shall submit an application for county-conducted in-service training, including the required documentation, to the Executive Director on Form 19c as found on the Commission's web site (<http://www.fetc.state.pa.us/fetc/site/default.asp>).

(d) County-conducted in-service training must be conducted on training sites, both classroom and range, that are preapproved by the Executive Director.

(e) Only students who have submitted an application for in-service training that has been approved by the Executive Director shall participate in a county-conducted in-service training.

(f) The entire county-conducted in-service training must be completed within 30 consecutive calendar days and on the dates, times and at locations specified in the application.

(g) Upon request of the Executive Director or at the conclusion of the training, the county shall submit to the Executive Director all forms and materials referenced in the Commission's in-service training approval letter in 30 calendar days.

(h) A county that is conducting an approved in-service training may accept any Commission-approved student for participation in the training.

(i) Materials to support county-conducted in-service training may be provided to the county by the Commission solely at the discretion of the Commission.

(j) The Commission reserves the right to monitor and inspect all aspects of county-conducted in-service training without notice to the county that is conducting the training



## 2013 ALLEGHENY COUNTY PROBATION IN-HOUSE BASIC TRAINING ACADEMY

### RANGE A: APRIL 2-5, 2013



Range Master Greg Willig (L) and Top Gun Award Winner Clyde Schneider



Range A students with CFIs Craig Resnik, Dave Mink, Tim Barnes, Ray Bauer and Range Master Greg Willig.

### RANGE B: APRIL 9-12, 2013



Top Gun Award Winner Larry Kerr (L) and Range Master Ray Bauer.



Range B students with Range Master Ray Bauer and CFIs Tim Barnes, Mike Bowie, and Dave Mink.

*If any probation department has training pictures, especially of in-house FETC courses, that they'd like included in a future newsletter, please email the FETC Administrative Officer at [nklimowicz@pa.gov](mailto:nklimowicz@pa.gov)*



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**We're on the web!**  
**[WWW.FETC.STATE.PA.US](http://WWW.FETC.STATE.PA.US)**

## COMMISSION MEMBERSHIP

**Keith A. Graybill**, Chairman  
Juvenile Court Consultant  
Juvenile Court Judges' Commission

**Hon. Michael C. Potteiger**  
Chairman  
PA Board of Probation and Parole

**Hon. Mark Hamilton**  
Commissioner  
Tioga County

**Erik Christensen**  
Adult Probation Department  
Erie County

**P. Beth Dombrowsky**  
Director, Law Enforcement Training  
Harrisburg Area Community College

**R. Scott Schlechter**, Vice Chairman  
Supervisor, Adult Probation Dept.  
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**Michelle A. Beaver**  
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**Hon. Russell D. Shurtleff**  
President Judge  
44<sup>th</sup> Judicial District

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County Chief Adult Probation and  
Parole Officers Association of Pennsylvania

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Questions concerning matters of the Commission should be directed to Todd Burns, Executive Director of the County Probation and Parole Officers' Firearm Education and Training Commission, at 1101 South Front Street, Suite 5600, Harrisburg, Pennsylvania 17104-2522. Telephonic inquiries may be directed to (717) 787-5699 Ext. 1522. Information may be faxed to (717) 705-1778.