FY 2022 Coordinated Community Violence Intervention Strategies Pilot Grants Program

INFORMATION FOR PROSPECTIVE APPLICANTS

SEPTEMBER 15, 2022

What We'll Cover Today

1. Housekeeping Rules
2. Overview of PCCD
3. Purpose and Funding Announcement Basics
4. Application Process
5. Q&A

About the Agency

PENNSYLVANIA COMMISSION ON CRIME & DELINQUENCY

About PCCD

Mission: *To enhance the quality, coordination, and planning within the criminal and juvenile justice systems, to facilitate the delivery of services to victims of crime, and to increase the safety of our communities.*

Grants – PCCD administers state and federal funding through grants of all types – mainly for criminal and juvenile justice and related systems, victim services, prevention, and public safety.

Technical Assistance – We provide technical assistance for a variety of programs and initiatives.

Data Resources – Serve as a statistical resource for criminal justice and public safety data (e.g., digital dashboards, PA Youth Survey, etc.)

Victims Compensation – Provide compensation to victims of crime for certain expenses incurred as a result of that crime.

Training – Provide training for Constables, Sheriffs/Deputy Sheriffs, County Probation Officers, and other justice-related stakeholders.

PCCD Priorities

PCCD invests in ideas and strategies that improve systems and help make Pennsylvanians and their communities safer.

Providing support for effective, community-led efforts to prevent gun violence is one of PCCD's top strategic priorities.

The agency is also committed to increasing the efficacy of state and local efforts to prevent crime and increase safety through interagency planning and collaboration.

2021-2025 Strategic Framework

pennsylvania
COMMISSION ON CRIME
AND DELINQUENCY

About the Grant Program

FY 2022 COORDINATED COMMUNITY VIOLENCE INTERVENTION (CVI) STRATEGIES PILOT GRANTS

Coordinated CVI Strategies Pilot Grants Funding Announcement

On July 8th, the state budget passed into law, allocating $105 million in state and federal funds to PCCD for violence intervention and prevention (VIP) grants and technical assistance.

On Sept. 6, 2021, PCCD announced the availability of $15 million in FY 2022-23 Coordinated CVI Strategies Pilot Grants.

New initiative invests in collaborative community violence prevention and response strategies within focused service areas ("contiguous geographic areas").

Grants will support five to eight pilot projects with planning and implementation of short-term intervention, mid-term prevention, and long-term transformation strategies.

Things to Consider: Other Grant Opportunities

Gun Violence Investigation & Prosecution Grants

- $50M total available
- Grants to support investigation and prosecution of gun-related crimes and violence.
- District Attorneys, local law enforcement agencies, campus police or university police, railroad or street railway police, airport authority police department, and a county park police force are eligible to apply.
- Application Deadline: Oct. 13, 2022
- More info HERE

Local Law Enforcement Support Grants

- $135M total available
- Funds can be used for purchase/upgrade technology + IT improvements; purchase/upgrade hardware + software equipment; non-sworn personnel costs; non-reoccurring personnel costs for sworn officers; policy development, evidence-based practices and training.
- Local law enforcement agencies eligible to apply.
- Application Deadline: Oct. 13, 2022
- More info HERE

Violence Intervention & Prevention (VIP) Grants

- $85.5M total available
- Eligible applicants can request VIP funding to support a wide range of programs that address community violence and prevention efforts.
- Community-based organizations, institutions of higher education, local municipalities, district attorneys, and counties are eligible to apply.
- Application Deadline (SurveyMonkey): Oct. 12, 2022
- More info HERE.

NOTE: If you are applying under multiple funding announcements (or if you are included as a proposed subrecipient in an application), you **must** disclose that within each of the applications submitted to PCCD. In any case, the proposals should not be duplicative and must fund separate and unique activities.

Eligible Applicants

- Community-based or nonprofit organizations with 501(c)(3) status
- Institutions of higher education
- Municipalities
- Counties
- District attorney's offices

NOTE: Community-based organizations must be a registered 501(c)(3) in order to make direct application for funds. For-profit businesses/organizations are **NOT** eligible applicants under the 2022 VIP Competitive Grants funding announcement.

Purpose:
Program Goals & Objectives

The CCVI Strategies Pilot Program is designed to provide intensive investments and supports for collaborative community violence prevention and response strategies within focused service areas (defined as contiguous geographic areas).

This includes:

- ❑ Supporting 5-8 pilot projects over a 32-month period;

- ❑ Piloting and evaluating effectiveness of strategies deployed by local communities, including 1) Law Enforcement Programs; 2) Community-based Programs; and 3) School-based Programs;

- ❑ Improving coordination and linkages among community-based groups, law enforcement, social services, justice practitioners, public health, education, and other stakeholders to prevent and address violence;

- ❑ Increasing capacity of local communities to support evidence-based prevention, intervention, and response strategies; and

- ❑ Improving access to services, resources, and supports for individuals, families, and communities impacted by gun violence.

Key Deliverables

Eligible applicants can request up to $3 million to implement key project activities (with consideration of size of proposed service area), including:

- ☐ Identifying **a "lead" agency or organization** responsible for spearheading the collaborative project;

- ☐ Recruiting, hiring, and onboarding a **full-time Coordinator** position within the applicant agency to oversee day-to-day operations of the project, including facilitating communication and tracking progress with partners;

- ☐ If one has not already been completed, conducting an **inventory/assessment of available services, resources, and programs** currently available in the proposed service area(s) as well as identify gaps; and

- ☐ Develop and/or implement a **"community safety plan" or similar action plan** identifying 2-3 strategies for funding aligned with evidence-based violence reduction strategies responsive to local needs and priorities.

Types of Anti-Violence Investments*

- Strategies addressing violence happening now
- Focus on interruption and intervention of violence, as well as addressing immediate impacts (crisis response)
- Targets efforts to specific people and groups most likely to be victims and/or perpetrators of violence
- *Results in <1 year to 3 years*

Intervention (Short-Term)

- Focus on addressing factors that put youth and others at risk of future violence involvement
- Examples: Mentoring, wraparound supports + services, diversion programs, reentry services, after-school programs, trauma-informed care, upstream prevention programs, etc.
- *Results in 5 to 10 years*

Prevention (Medium-Term)

- Goal of transforming communities so they are no longer prone to violence.
- Focus on addressing long-term impacts + community-wide improvements (e.g., neighborhood revitalization, education and youth development, workforce development, etc.)
- *Results in 15 to 20 years*

Transformation (Long-Term)

Eligible Program Activities

Grants and technical assistance must align with the following list of eligible activities designed to reduce community violence included in Section 1306-B(j)(22) of the Public School Code:

i. Increasing access to quality trauma-informed support services and behavioral health care by linking the community with local trauma support and behavioral health systems.

ii. Providing health services and intervention strategies by coordinating the services provided by eligible applicants and coordinated care organizations, public health entities, nonprofit youth service providers, and community-based organizations.

iii. Providing mentoring and other intervention models to children and their families who have experienced trauma or are at risk of experiencing trauma, including those who are low-income, homeless, in foster care, involved in the criminal justice system, unemployed, experiencing a mental illness or substance use disorder, or not enrolled in or at risk of dropping out of an educational institution.

iv. Fostering and promoting communication between the school entity, community and law enforcement.

v. Any OTHER program or model designed to reduce community violence and approved by the committee.

Cross-Sector Partnerships

CCVI Strategies funding announcement <u>requires</u> multiple cross-sector partners and coordination as a core component of grant funding.

These partners include, where appropriate:

- Local law enforcement;

- Justice-related stakeholders (police, district attorney's office, public defender's office, courts, probation/parole, etc.);

- Victim service providers;

- Education;

- Community and economic development;

- Workforce development;

- Health and human services;

- Arts/recreation/public spaces;

- Faith-based organizations;

- Youth-serving organizations;

- Other community-based organizations instrumental to preventing or responding to violence within the service area.

CCVI Strategies Funding Announcement

ELIGIBLE APPLICANTS

- Community-based organizations and nonprofits
- Institutions of higher education
- Municipalities
- Counties
- District attorney's offices

PROJECT PERIOD

- Up to 32 months
- Project Start/End Dates: Feb. 1, 2023 – Sept. 30, 2025

BUDGET

- Up to $3 million total.
- Applicants may budget up to 5% of proposed budget for planning purposes.
- Indirect/administrative costs kept to a minimum (federally allowable indirect rate or *de minimis* 10% rate).
- 25% match requirement (cash or in-kind)
- Final budgets to be determined by PCCD.

Funding Match Requirement

Proposed projects funded under the CCVI Strategies Pilot solicitation must provide <u>at least 25% in match funding</u> (either cash or in-kind or a combination of both).

Cash Match	In-Kind Match
- Also known as a "hard match." - Includes income/cash contribution from a source other than grant funds that is budgeted for the proposed project. - Examples of cash match sources include (but are not limited to): - Cash donations; - Local/state*/federal gov't grants or appropriations; - Foundation grants; - Corporate contributions.	- Also known as a "soft match." - A non-cash contribution of value, resources, or materials provided by an applicant or third parties (e.g., project partners). - Examples of in-kind match sources/contributions include (but are not limited to): - Donated office supplies; - Equipment; - Professional services; - Volunteer time.

*PCCD funds <u>cannot</u> be used as a match for another PCCD grant, including CCVI Strategies Pilot Grants.

What activities and expenses can be supported with grant funding?

1. Salaries and benefits for personnel (full-time or part-time), including overtime;

2. Contractors/consultants;

3. Facilitating referrals to community-based service providers and programs (including incentives and/or stipends for participants);

4. Supplies and equipment;

5. Training;

6. Travel/transportation expenses (including vehicle leases);

7. Indirect costs not exceeding federally approved rate or de minimis 10% rate; and

8. Other activities necessary to meet the needs of programs and participants.
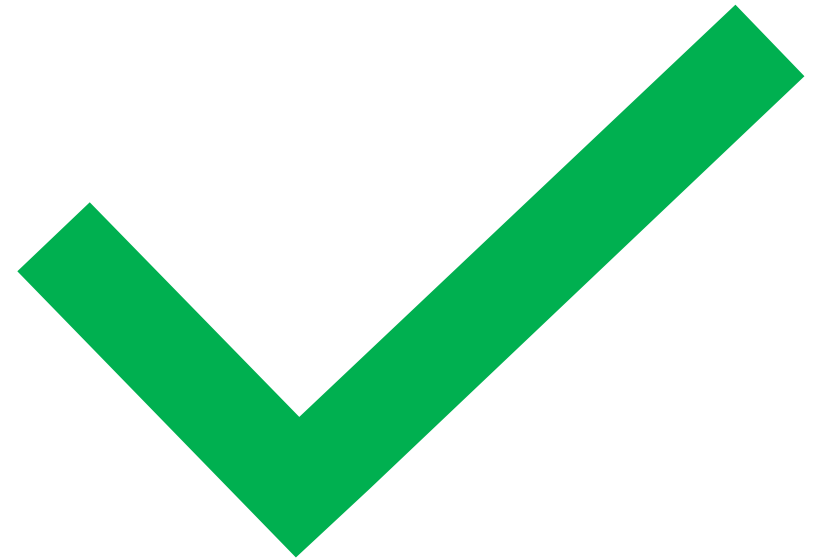
What activities and expenses **can't** be supported with grant funding?

1. Physical security in general (note: applicants may request funding to support expenses related to Crime Prevention Through Environmental Design, such as greening, clean-up, lighting, etc.);

2. Construction;

3. Land acquisition;

4. Lobbying and political contributions;

5. Honoraria or bonuses;

6. Vehicle purchases; and

7. Indirect costs exceeding federally approved rate or de minimis 10% rate.

Things to Consider: Required Grant Activities

- Selected grantees must attend virtual 'onboarding' meetings and other orientation activities as prescribed by PCCD and its Violence Intervention & Prevention (VIP) Technical Assistance partner(s).

- Each CCVI project will be part of an evaluation process designed to capture site-specific and cross-site outcomes, conducted by third-party research evaluation partner(s). Grantees will be expected to provide quarterly performance data as well as other information that may be needed to support this evaluation.

NOTE: PCCD's selected evaluation partner(s) will cover costs associated with direct participation in these required activities. In addition, CCVI applicants may include costs related to data collection within their proposed project budgets. **PCCD staff recommend accounting for approximately 5-10 hours for required orientation and onboarding activities as well as for staff time commensurate with involvement in grants administration** (e.g., program reporting, evaluation and technical assistance activities, fiscal reporting and oversight, monitoring, etc.).

Application Process

- Eligible organizations must submit applications using PCCD's Egrants System.

- Final recommendation of projects will be made following the receipt and review of applications in Egrants.
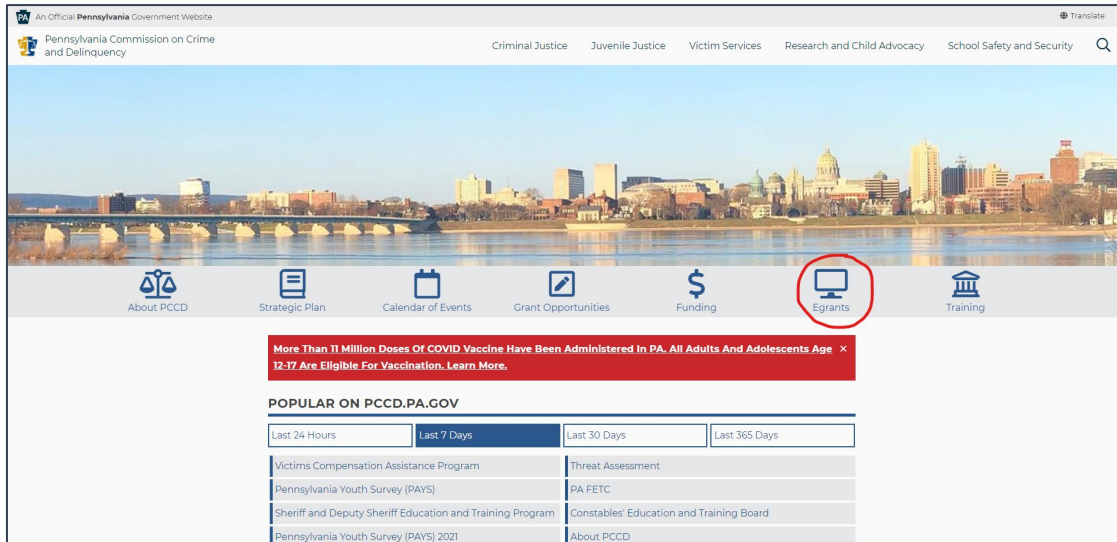
CCVI Strategies Pilot Grants applications must be submitted in Egrants no later than <u>Monday, Oct. 31, 2022 by 11:59 PM.</u>

Getting Started in Egrants

- **Step 1:** Create an Egrants account (see *Getting Started in Egrants* webpage + the PCCD Egrants Keystone Login Guide)

- **Step 2:** Register your organization with Egrants

- **Step 3:** Request roles in Egrants (see Appendix A) to make sure you have the right users and permissions set up

Agency Registration

- Complete the **Egrants Agency Registration Request Form (see** Egrants Agency Registration Guide)
  - PCCD Home Page → Egrants icon
    - Your agency must be properly registered in Egrants if you intend to apply for a grant.
    - *Authorized Officials are persons with contract signing authority; generally the Executive Director or Head Administrator of the Agency.

  - Return completed form to RA-eGrantsSupport@pa.gov.

User Roles

- Access to the Agency's grants are separated into six unique roles.
  - **<u>Financial Creator</u>** can view and create fiscal information (manage budget section information, fiscal reports, etc.)
  - **<u>Financial Reader</u>** can view fiscal information
  - **<u>Program Creator</u>** can view and create program information (manage program section information, program reports, etc.)
  - **<u>Program Reader</u>** can view program information
  - **<u>Submission</u>** can submit grant forms like applications, modification, and continuations
  - **<u>User Manager</u>** can manage user roles for the Agency's grants (*will still need other roles if performing other duties*)

User Registration Tip

- PLEASE NOTE: Every agency must register <u>two</u> users in order to complete their grant application.

grants

User Manager

- Every agency should have an <u>Agency User Manager</u> security role.
  - The User Manager approves requests and maintains existing security for users already established within their agency.

  - PCCD Home Page → Egrants icon
    - **User Manager Help Guide**

Need Assistance?

- If you have questions, contact the Egrants Help Desk:
  - Email: RA-eGrantsSupport@pa.gov
  - Call: (717) 787-5887

- Other useful resources:
  - Getting started in Egrants
  - Applicant resources
  - Grant application walkthrough

What's Included in the Application?

✓ Executive Summary

✓ Applicant Overview: Capacity & Coordination

✓ Target Area & Population(s)

✓ Project Description

✓ Budget Detail

✓ Required Attachments

✓ Nonprofit Agency Checklist

✓ Required Signed Documents (Signature Page)

NOTE: Applicants are **strongly** encouraged to carefully read and review the written CCVI Strategies funding announcement document <u>prior</u> to starting their Egrants application.
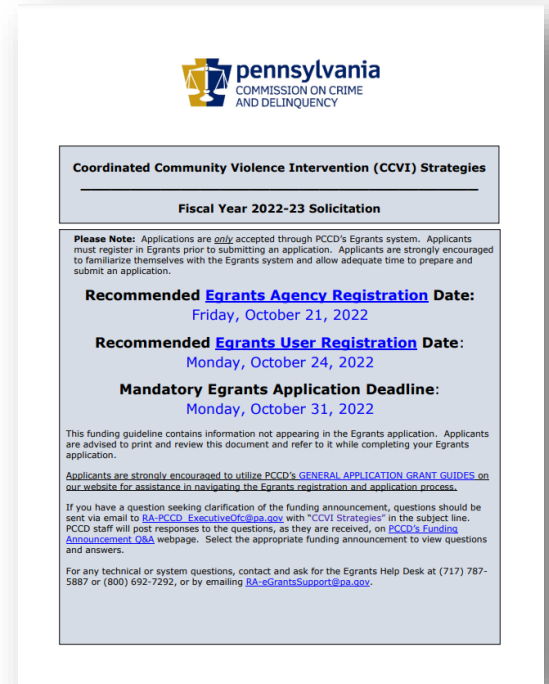
OVERVIEW: Application Components (continued)

1. **Executive Summary**

2. **Applicant Overview: Capacity & Coordination**
   a) Identifying "project lead" org/agency
   b) Project lead's Coordinator role
   c) Project partners

   NOTE: Applicants must serve as the "lead" agency or organization responsible for spearheading the project. Applicants must also identify project partners and provide corresponding letters of support/commitment or other documentation of willingness to partner with applicant on proposed project.

3. **Target Area & Population(s)**
   a) Project location
   b) Target population(s)
   c) Description of community need

OVERVIEW: Application Components (continued)

> **NOTE:** Applicants must demonstrate that they have a comprehensive plan (or must include a planning period within their application) in order to apply for funding.

4. Project Description

a) Planning + needs assessment
b) Identifying + implementing CVI strategies based on documented community needs + priorities
   a) Existing Initiatives
   b) New Initiatives
c) Plan for hiring/onboarding/training key personnel
d) Applicants currently receiving PCCD funds
   a) Only required for applicants that have previously received PCCD funding to support gun violence reduction and/or violence intervention and prevention efforts.

OVERVIEW: Application Components (continued)

5. Budget Detail

1. Should include an up-to-32-month comprehensive budget.
2. Must address key deliverables and activities of the project, including:
   1. Fulfillment of required grantee orientation and other grants management activities;
   2. Description of how the 25% match requirement will be met.

> **NOTE:** For the description of the 25% match, applicants must enter line items in their Budget Detail calculating the amount and source(s) of match funds (cash and/or in-kind).

6. Required Attachments

1. Resumes/CVs of key personnel
2. Project Work Plan
3. Position description for Coordinator
4. Letters of Support from all project partners
5. Copy of recently-completed needs assessment, strategic plan, community safety plan, etc. (if applicable)
6. Evidence of non-profit status (if applicable)

7. Nonprofit Agency Checklist

8. Required Signed Documents (Signature Page)

Anticipated Funding Timeline

CCVI Strategies Funding Announcement opened in Egrants	**September 6, 2022**
Webinar for Interested Applicants	September 15, 2022
Deadline for submitting written questions to PCCD regarding funding announcement	October 27, 2022
Grant application responses due in Egrants	**Monday, October 31, 2022 by 11:59 p.m. (ET)**
Anticipated date for selection announcement	TBD – January 2023
Anticipated grant start date	February 1, 2023
Anticipated full implementation date	No longer than 32 months from anticipated grant start date

How to Ask Questions

Today's webinar!

Email PCCD staff (RA-PCCD_ExecutiveOfc@pa.gov)

Answers will be posted on PCCD's Funding Announcement Q&A webpage.

Check the online Q&A page before asking a question. We might have already answered it.

Read the online Q&A page before submitting your application.

Maybe someone else asked a question that you didn't know you needed the answer to…

Things to Consider

RECOMMENDATIONS BEFORE YOU GET STARTED

PCCD Grant Applicant 'Readiness' Checklist

Interested applicants who are community-based organizations are *strongly encouraged* to review PCCD's Grant Applicant Readiness Checklist.

This tool provides an overview of the minimum requirements organizations should have in place in order to apply for and receive PCCD grant funds, as well as some recommended best practices.

Available on PCCD's "Applicant Resources" webpage under the "Funding" section.

I. ORGANIZATIONAL BACKGROUND, GOVERNANCE & STRUCTURE

1. Organization Name:

2. Contact Information
Name: Email: Phone Number:

Organization Governance & Structure			
DOES YOUR ORGANIZATION HAVE…			
REQUIRED	**Yes**	**No**	**Unsure**
*A Tax ID/Employer Identification Number (EIN)? *Note: You can look this information up on the IRS' Tax Exempt Organization Search or GuideStar.	☐	☐	☐
*A Federal Unique Entity Identifier (UEI)?	☐	☐	☐
*A UEI registration expiration date?	☐	☐	☐
*IRS determination of the tax-exempt status of the organization?	☐	☐	☐
* Articles of Incorporation?	☐	☐	☐
* By-laws that clearly define the line of authority and responsibility moving between the Board and staff, outlining the hiring practices of the organization, and demonstrating the management and controls maintained by the Board?	☐	☐	☐
*A list of active Board Members, stating each member's board position, profession or employment and community activity?	☐	☐	☐
*Copies of minutes of three Board meetings immediately preceding the date of the submission of the application for PCCD funding?	☐	☐	☐
*Written policies and procedures in compliance with the Equal Employment Opportunity Plan and civil rights requirements as outlined in PCCD's Applicant's Manual? *Note: this is required for federal grants	☐	☐	☐

Other Important Steps to Prepare

If you aren't already registered in PCCD's [Egrants System](#), please do so.

Register as a **Non-Procurement** Commonwealth Vendor

Establish banking details to facilitate payments via ACH

Ensure federal SAM and Unique Entity Identifier (UEI) registration

Q&A

WHAT QUESTIONS CAN WE ANSWER FOR YOU?

Questions?

Please use the "Q&A" feature to submit your question(s), if you haven't already done so.

PCCD staff are reviewing and will answer as many questions/topics as we can over the next few minutes.

As a reminder, to the extent possible, any questions that we are not able to address in today's webinar will be answered on the Q&A section of PCCD's website.

Questions can also be submitted to RA-PCCD_ExecutiveOfc@pa.gov.

Additional Information & Resources

PCCD's _Gun Violence_ webpage / "Grants & Funding" tab
  ◦ 2022 Coordinated CVI Strategies Pilot Grants Funding Announcement

PCCD "Applicant Resources" page – _Includes link to PCCD's Grant Applicant Readiness Checklist, information on registering for PCCD's Egrants System, an overview of the competitive grant process, FAQs, grants financial management resources, and grants training._

PCCD Funding Announcement Q&A Webpage

Questions about the Coordinated CVI Strategies Pilot Grants Program?
Questions regarding this funding opportunity can be directed to PCCD staff at RA-PCCD_ExecutiveOfc@pa.gov with "CCVI Strategies Grants" in the subject line. PCCD staff will review inquiries and post answers to questions regarding this grant program in the "Coordinated CVI Strategies Pilot Grants" section of its Funding Q&A webpage through October 27, 2022.