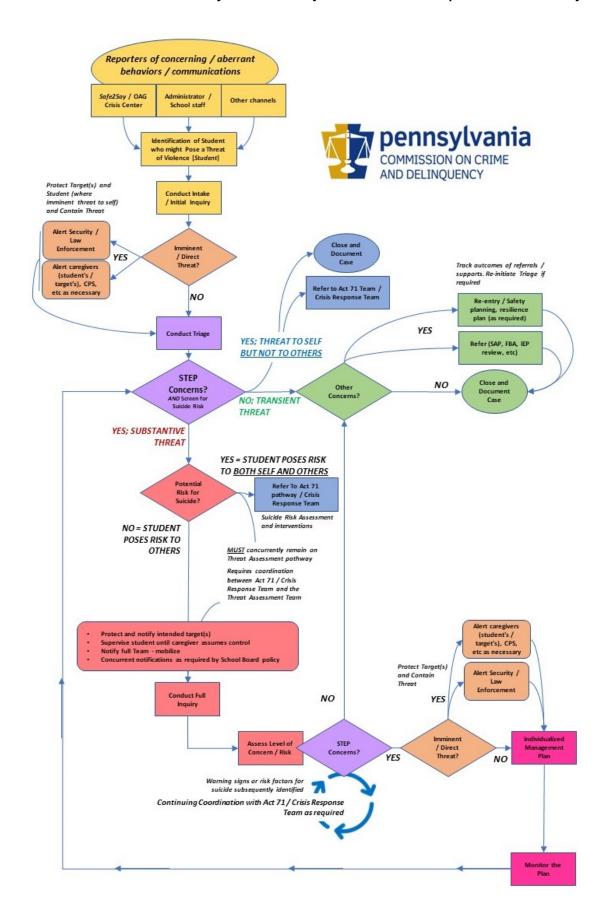
Threat Assessment CASE MANAGEMENT FORM

Threat Assessment Process Flowchart: This forms the basis for threat assessment procedures and case formulation.



THREAT ASSESSMENT CASE MANAGEMENT FORM

PART 1: INTAKE / INITIAL INQUIRY						
Person Completing Form:				Position:		
Date Reported:	Time:			□ ам	□рм	
Was this a Safe2Say Something Report?	□Yes □	No		If Yes; Sa	fe2Say Som	ething Ref#:
				1		
REPORTING PARTY:						<u> </u>
Name:			Position (c	-	Student Staff	Teacher Volunteer
Contact Phone:				Guardian		
School/Program/Grade:					·	
Did you witness this threat? Yes No	If NO, ho	w did yo	u learn abou	t it?		
STUDENT WHO MAY POSE A THREAT OF VI	OLENCE (SUBJEC	T OF CONCE	RN):		
Student Name:				Grade:		
Date of Incident:	Time:	□РМ		Student II	D:	
Location of Incident:			e (circle):	In-Person	Phone	Text
			Letter	Social Med	dia Intern	et Email
			Gesture	Other:		
Did the threat involve a weapon? ☐ Yes ☐	No	If yes,	identify typ	e of weapo	n:	
Name(s) of any witnesses:						
Description of Concerning-Behaviors or Conpossible, including language quoted. Attach copies of Does this student have an IEP/504?	f files/imag	es/videos	received in w	riting or elec	•	
□Yes □No	DA	ATE/TIM	IE notified:			

PART 1: INTAKE / INITIAL INQUIRY | SUBJECT AND TARGET INQUIRIES

Student Engaging in Threatening or Otherwise (
		havior:			
(If more than one student, complete additional f	forms)				
Student Interview Summary:					
TARGET (1):					
Name:			ID#:		
		1			
Relationship to STUDENT [SUBJECT OF CONCERN]:		Position (circle):	Student	Teacher
		Admini	strator	Staff	Volunteer
School/Program/Grade:			Guardian	Contra	octor
Senson, Frogram, Grader		Parent/	Guarulan	00	ictoi
Soliosi, Frogram, Grade.				2011110	ictor
	If NO. how di	Other:_			
Did you witness this threat? Yes No	If NO, how di	Other:_			
Did you witness this threat? Yes No	If NO, how di	Other:_ d you learn	about it?		
	If NO, how di	Other:_ d you learn			
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		
Did you witness this threat? Yes No Emergency Contact NAME:	If NO, how di	Other:_ d you learn	about it?		

^{*}If more than one student subject of concern or more than one target in this incident, attach additional copies of this page.

PART 1: INTAKE / INITIAL INQUIRY | WITNESS INQUIRIES

WITNESS (1):					
Name:		ID#:			
Relationship to STUDENT:	Position (Student	Teacher	
School/Program/Grade:	Administrator Parent/Guardian		Staff	Volunteer	
Schooly Hogically Grade.				ictor	
English Alana	Other:_		<u> </u>		
Emergency Contact NAME:	Emergenc	y Contact	Number:		
Witness Interview Summary:					
WITNESS (2):		<u> </u>			
Name:		ID#:			
Relationship to STUDENT:	Position (circle):	Student	Teacher	
	Adminis	strator	Staff	Volunteer	
School/Program/Grade:			Contra	tractor	
	Other:_				
Emergency Contact NAME:	Emergenc	y Contact	Number:		
With an Intervious Supersons					
Witness Interview Summary:					

^{*}If more than two witnesses in this incident, attach additional copies of this page.

PART 1: INTAKE / INITIAL INQUIRY | RECORD REVIEW & OUTCOME OF SEARCH OF PERSON / PROPERTY

RECORDS CHECKED	S=Significant NS=Not Significant NA=Not Applicable	Remarks [include only where associated with significant findings]
Photo	□S □NS □ NA	
Prior Threat Assessment Case(s)	□S □NS □ NA	
Prior Act 71/Suicide Risk Case(s)	□S □ NS □ NA	
Health Records	□S □NS □ NA	
SAP Referrals	□s □ NS □ NA	
Conduct/Discipline	□s □ NS □ NA	
Class Schedule	□S □ NS □ NA	
Academic Records	□S □ NS □ NA	
IEP/504	□S □ NS □ NA	
Records from prior schools	□S □NS □ NA	
Mental Health Evaluations	□S □ NS □ NA	
Criminal Records	□S □NS □ NA	
Law Enforcement Contacts	□S □NS □ NA	
Juvenile Probation Records	□S □NS □ NA	
Driver License Information	□S □NS □ NA	
Vehicle/Parking Information	□S □ NS □ NA	
SRO/School Police Contacts	□S □ NS □ NA	
Protective/No Contact Orders	□S □ NS □ NA	
No Trespass Notice	□S □NS □ NA	
Weapons Permit(s)	□S □ NS □ NA	
Social Media Presence	□S □ NS □ NA	
Internet Usage/Search History	□S □NS □ NA	
Title IX Actions	□S □ NS □ NA	
Search of person or property	□S □ NS □ NA	
Records from Outside Agencies (e.g. social services/mental health)	□S □ NS □ NA	
Other (Describe):	□S □ NS □ NA	

^{*}Attach additional copies of this page or supporting documentation if needed.

PART 2: IMMINENT/DIRECT THREA	ATS				
Did the student subject of concern identify a target? ☐ Yes ☐ No	a direct	If yes, include NAME(S) of targets:			
Were target(s) notified? ☐ Yes ☐ No Date/Time notified:	•	Were parents of target(s) notified?			
Is this an imminent threat requiring law enforcement attendance? Yes No		owing have been notified (circle): SRO/School Police Building Principal Superintendent			
Is medical attention required? ☐ Yes ☐ No	Other Th	areat Assessment Team Members Parents/Guardians afety and Security Coordinator Children & Youth Services			
Is there imminent suicide risk?	∕es □No	If YES, have parents been notified? Yes No			
If YES, DO NOT LEAVE THE STUDENT ALONE.					
For all imminent/direct threats, protect target(s) and student (for threat to self) and contain threat. Additional Information Regarding the Reported Student or Incident/Behavior:					
Is this student acting alone? ☐ Yes ☐ No If No, include NAME(S) of others also engaging in concerning behaviors/communications:					
PARENT/GUARDIAN CONTACT (Coordinated)	ate with Buil				
Parent Guardian NAME(S):		Contact Phone Number(s):			
Date Notified:		Method of Contact:			
Name of Staff who Contacted Parent(s)/Gua	ardian(s)				

ONLY ONCE THE IMMINENT / DIRECT THREAT IS CONTAINED CAN THE THREAT ASSESSMENT TEAM PROCEED TO PART 3

PART 3: TRIAGE (Questions adapted from INVESTIGATIVE THEMES described by the National Threat Assessment Center (NTAC)) **INVESTIGATIVE THEMES** SIGNIFICANT FINDINGS □Yes □No □ Unknown Motive: Does the student have motive(s) or grievances? What first brought them to someone's attention? □Yes □No □Unknown Communications: Has the student engaged in concerning, or otherwise threatening communications suggesting ideas, intent, planning or preparation for violence? □Yes □No □ Unknown **Inappropriate Interests:** Has the student shown any inappropriate interest in, fascination, and / or identification with other incidents of mass attacks or other acts of targeted violence? □Yes □No □ Unknown Weapons Access: Does the student have (or are they developing) the capacity to carry out an act of targeted violence? □Yes □No □ Unknown **Stressors:** Has, or is, the student experiencing stressful events, setbacks, challenges or losses or are there circumstances that may affect the likelihood of an escalation to violent behavior? □Yes □No □ Unknown **Desperation or Despair:** Is the student experiencing hopelessness, desperation, and/or despair? □Yes □No □ Unknown **Mental Health Disorders and Developmental Issues:** Does the student have a diagnosed mental health disorder or developmental issue or exhibit behaviors that suggest a mental health disorder or developmental issue? □Yes □No □ Unknown Violence as an Option: Does the student see violence as an acceptable, desirable (only?) way to solve a problem? Concerned Others: Are other people □Yes □No □ Unknown concerned about the student's potential for violence? □Yes □No □ Unknown Planning and Capacity to Carry Out an Attack: Does the student have the ability, intent and will to plan and carry out an attack? □Yes □No □ Unknown **Consistency:** Are the student's conversation and "story" consistent with his or her actions? □Yes □No □Unknown **Protective Factors:** Does the student have a positive, trusting, sustained relationship with at least one responsible person?

TRIAGE NOTES (Also refer to	Appendix 1 for case form	ulation):	
THREAT CLASSIFICATION	<u> </u>	[]	T
No Threat / Transient Threat	Substantive Threat	Imminent/Direct Threat	☐ Threat to SELF
TRIAGE RECOMMENDATION:			
No Threat / Transient Threat:	Unknown or Substantive	Imminent/Direct Threat	Threat to SELF
DOCUMENT & CLOSE CASE	Threat:	INITIATE CRISIS RESPONSE	REFERRAL(S)
<u>UNLESS</u> OTHER CONCERNS EXIST	INITIATE FULL INQUIRY	PROTOCOL (CRP) FROM	CLOSE THREAT
- IN WHICH CASE CONDUCT RE-		EMERGENCY OPERATIONS PLAN*	ASSESSMENT CASE
ENTRY / SAFETY PLANNING AND / OR REFER (E.G., TO SAP)			UNLESS THREAT TO OTHERS IS ALSO
ON NETER (E.G., 10 SAL)			PRESENT
*For Imminent/Direct Threats, initia	te full threat assessment inqu	iry once the student, target, and envi	ronment are made safe.
DART 4 TUREAT TO CELE			
PART 4: THREAT TO SELF			
For All Threats to Self, Imp	nement the Following: eam / Crisis Response Team (CF	27)	
Close and Docum		(I)	
		for thereat to others, refer back to the	Threat Assessment Team
PART 5: TRANSIENT THRI	EATS		
Are OTHER Concerns Present?		□Yes □ No □ Unknown	
If NO OTHER Concerns, Clo		anlamant the Fallowing.	
	e Present or Unknown, Then Im Planning; Resilience Plan (as re	-	
1	BA, IEP Review, etc.)	4464)	
Track Outcomes of	of Referrals / Supports; Re-Initia	ate Triage if Required	
TRIAGE COMPLETED BY:			
Name	Position	Signature	 Date
Nume	1 03111011	Signature	Date
REVIEWED BY:			
Name	Position	Signature	Date

PART 6: SUBSTANTIVE THREATS – FULL INQUIRY					
Is there also potential suicide risk? Yes No If	YES, RETURN to PART 4				
I IF VEC. DO NOT I EAVE THE CTHDENT ALONE	udent remains on Threat Assessment Pathway				
If YES, DO NOT LEAVE THE STUDENT ALONE.	ct 71 Team / CRT coordinate with TAT				
For ALL Substantive Threats, Implement the Following:					
 Protect and notify intended target(s) 					
Supervise student until caregiver assumes control					
Notify full team – mobilize					
Concurrent notifications as required by School Board F CONCURRY & ASSESS LEVEL OF CONCERN / PICK	·				
CONDUCT FULL INQUIRY & ASSESS LEVEL OF CONCERN / RISK					
Charles to Farmerian in Thursdaying an Otherwise Conservation	an Bahardan				
Student Engaging in Threatening or Otherwise Concerning	ng Benavior:				
(If more than one student, complete additional forms)	a conducted for substructive three star Durvide detail house.				
Student Interview Summary (A more in-depth interview may be	e conducted for substantive threats. Provide detail here):				
PARENT/GUARDIAN INTERVIEW	Publication of CONCERNIA				
Name:	Relationship to STUDENT [SUBJECT OF CONCERN]:				
Parent/Guardian Interview Summary:					

*If more than one student subject of concern or more than one parent/guardian interview, attach additional copies of this page.

CONTRIBUTOR INTERVIEW (May include other caregivers, ted	achers/school staff, police/SRO, community-
based providers, other students, etc.)	
Name:	ID#:
Relationship to STUDENT:	Position (circle): Student Teacher Administrator Staff Volunteer
School/Program/Grade:	Parent/Guardian Contractor
	Other:
Emergency Contact NAME:	Emergency Contact Number:
Interview Summary:	
CONTRIBUTOR INTERVIEW (May include other caregivers, ted	achers/school staff, police/SRO, community-
based providers, other students, etc.)	ID#
Name:	ID#:
Relationship to STUDENT:	Position (circle): Student Teacher Administrator Staff Volunteer
School/Program/Grade:	Parent/Guardian Contractor Other:
Emergency Contact NAME:	Emergency Contact Number:
Interview Summary:	

based providers, other students, etc.)	
Name:	ID#:
Relationship to STUDENT:	Position (circle):StudentTeacherAdministratorStaffVolunteer
School/Program/Grade:	Parent/Guardian Contractor Other:
Emergency Contact NAME:	Emergency Contact Number:
Interview Summary:	
CONTRIBUTOR INTERVIEW (May include other caregivers, techniques, other students, etc.)	achers/school staff, police/SRO, community-
CONTRIBUTOR INTERVIEW (May include other caregivers, technique) based providers, other students, etc.) Name:	achers/school staff, police/SRO, community- ID#:
based providers, other students, etc.)	ID#: Position (circle): Student Teacher
Name:	ID#:
Name: Relationship to STUDENT:	ID#: Position (circle): Student Teacher Administrator Staff Volunteer Parent/Guardian Contractor

CONTRIBUTOR INTERVIEW (May include other caregivers, teachers/school staff, police/SRO, community-

^{*}If additional contributors in this incident, attach additional copies of this page.

PART 6: SUBSTANTIVE THREATS – FULL INQUIRY (Questions adapted from INVESTIGATIVE THEMES described by the National Threat Assessment Center (NTAC)) – The themes explored here deliberately replicate those used at the Triage stage (PART 3) as they are consistently valid in the assessment of threat for violence. At FULL INQUIRY however, greater detail, including from other contributor interviews / information is generated

INVESTIGATIVE THEMES		SIGNIFICANT FINDINGS
Motive: Does the student have motive(s) or grievances? What first brought them to someone's attention?	□Yes □No □Unknown	
Communications: Has the student engaged in concerning, or otherwise threatening communications suggesting ideas, intent, planning or preparation for violence?	□Yes □ No □ Unknown	
Inappropriate Interests: Has the student shown any inappropriate interest in, fascination, and / or identification with other incidents of mass attacks or other acts of targeted violence?	□Yes □No □Unknown	
Weapons Access: Does the student have (or are they developing) the capacity to carry out an act of targeted violence?	□Yes □No □Unknown	
Stressors: Has, or is, the student experiencing stressful events, setbacks, challenges or losses or are there circumstances that may affect the likelihood of an escalation to violent behavior?	□Yes □No □Unknown	
Desperation or Despair: Is the student experiencing hopelessness, desperation, and/or despair?	□Yes □No □Unknown	
Mental Health Disorders and Developmental Issues: Does the student have a diagnosed mental health disorder or developmental issue or exhibit behaviors that suggest a mental health disorder or developmental issue?	□Yes □No □Unknown	
Violence as an Option: Does the student see violence as an acceptable, desirable (only?) way to solve a problem?	□Yes □No □Unknown	
Concerned Others: Are other people concerned about the student's potential for violence?	□Yes □No □Unknown	
Planning and Capacity to Carry Out an Attack: Does the student have the ability, intent and will to plan and carry out an attack?	□Yes □ No □ Unknown	
Consistency: Are the student's conversation and "story" consistent with his or her actions?	□Yes □No □Unknown	
Protective Factors: Does the student have a positive, trusting, sustained relationship with at least one responsible person?	□Yes □No □Unknown	

FULL INQUIRY NOTES (Also refer to App	endix 1 for cas	se formulation):	
FULL INQUIRY: THREAT CLASSIFICATION			
Low/Transient Mode	rate	☐ High ☐ Imminent/Direct TI	reat
Her subsequent quiside viel, been meted?	Tyes Mal	If YES:	
Has subsequent suicide risk been noted? If YES, DO NOT LEAVE THE STUDENT ALONE		 Continue with Full Inquiry and assessm level of risk to others; <u>AND</u> RETURN to PART 4: THREAT TO SELF Act 71 Team / CRT coordinate with TAT 	
Are there STEP Concerns?	Yes 🗌 No	If NO, Return to Part 5: TRANSIENT THREATS	
		If YES, Is this an Imminent/Direct Threat? Yes	☐ No
		If this is an IMMINENT/DIRECT THREAT, RETURN to	PART 2
		If this is NOT an IMMINENT/DIRECT THREAT, Impler	nent the
		Following: • Individualized Management Plan (PART 7)	
		Monitor and update the Plan as required	
		Return to PART 3: TRIAGE: STEP CONCERNS continue to monitor progress and screen su	
FULL INQUIRY COMPLETED BY:			
Name	Position	Signature	Date
REVIEWED BY:			
		·	
Name	Position	Signature	Date

PART 7: CASE MANAGEMENT PLAN			
Student Name:	ID:		
INTERVENTION/TASK	PERSON RESPONSIBLE	DATE DUE	
SUBJECT INTERVENTIONS: De-escalate, contain, or control the individual who may take	violent action		
TARGET INTERVENTIONS: Decrease vulnerabilities of the target			
		-	
ENVIRONMENTAL INTERVENTIONS: Address environment and systems to discourage es	scalation		
PRECIPITATING EVENTS: Prepare and mitigate against precipitating events that may trip	gger adverse reactions		
DATE FOR NEXT REVIEW:			
Print Name of Team Leader:	Date:		
Signature of Team Leader:			

PART 7: CASE MANAGEMENT PLAN UPDATE	(To Be Updated	d Regularly While Case	is Active)	
Student Name:		ID:		
INTERVENTION/TASK				
SUBJECT INTERVENTIONS: De-escalate, contain, or control the individual who	o may take viole	nt action		
UPDATES:		SOURCE		
INTERVENTION/TASK		PERSON RESPONSIBLE	DATE DUE	
THE ENTERNATION TO SERVICE STATE OF THE SERVICE STA		TENSOTT NEST ONSIDEE	DATEBOL	
TARGET INTERVENTIONS: Decrease vulnerabilities of the target				
UPDATES:		SOURCE		
INTERVENTION/TASK		PERSON RESPONSIBLE	DATE DUE	
END (ID OND A ENTAL INTERVENTION C. A.I.I.				
ENVIRONMENTAL INTERVENTIONS: Address environment and systems to dis	scourage escalati			
UPDATES:		SOURCE		
INTERVENTION/TASK		PERSON RESPONSIBLE	DATE DUE	
		İ	I	

PRECIPITATING EVENTS: Prepare and mitigate against precipitating events that may trigger adverse reactions						
PDATES:			SOURCE			
INTERVENTION/TASK			PERSON RESPONS	SIBLE DATE DUE		
COMMENTS (If CASE CLOSED, Include Reasons):				<u>.</u>		
,						
DATE FOR NEXT REVIEW (or CASE CLOSED):						
Person Completing Update Form:			Date:			
reson completing opulate room.			Dute.			
Signature of Person Completing Form:						
Signature of Person Completing Form:						
CURRENT TUREAT OF ACCIDICATION						
CURRENT THREAT CLASSIFICATION ☐ No Threat / Transient Threat ☐ Substantive	Throat Du	mminant/Diract The	cost DTh	root to CCLC		
No Threat / Transient Threat │ Substantive	ппеас п	mminent/Direct Thr	leat III	reat to SELF		
CURRENT TRIACE RECOMMENDATION.						
CURRENT TRIAGE RECOMMENDATION: No Threat/ Transient Threat: Continued Su	ubstantivo] Imminant/Direct Th	roat 🔲 T	hreat to SELF		
DOCUMENT & CLOSE CASE Threat	_	Imminent/Direct Threat INITIATE EMERGENCY Threat to SELF REFERRAL(S)				
SUSTAIN TA		OPERATIONS PLAN CLOSE CASE				
1 2 2						
REFERRALS:						

Appendix 1: STEP®1 CONCERNS

Targeted violence stems from an interaction among the subject(s), the target(s), the environment and the precipitating events. Continuously reflect on all parts of *STEP* to ensure vital information is not missed.

Use the following STEP[©] Concerns to guide case conceptualization for both TRIAGE and FULL INQUIRY.

STUDENT / SUBJECT OF CONCERN

The goal of threat assessment and management is to gain a holistic understanding of the subject of concern – the individual who might pose a threat of violence. This may be revealed by gathering information from school educational and discipline records, witnesses, social media posts, the individual themselves, and observations made by teachers, counselors, administrators, School Resource Officers or other Law Enforcement Officers and others who know the individual. Consider the following with regard to the subject:

- Self-perception, coping skills, mental health, response to rules and authority
- Exposure to or engagement in violence
- Access to and experience with weapons and motivation towards using violence as a means to solve problems
- Behavior(s) causing concern or impacting others
- Concerning communications and/or directly communicated threats
- Leakage behaviors: intentional or unintentional communication of intent to do harm
- Identified grievances and/or motives for violence; fixation on grievances or target(s)
- Pathway to violence behaviors: ideation/intent, planning, preparation (means, method, opportunity)
- Interest in or identification with perpetrators or violent acts
- Despondency, despair, isolation, difficulty coping, or suicidality
- Significant changes of behavior or mental health concerns
- Lack of protective factors

TARGET/OTHERS

The target may be an individual, a group of individuals or a location. In some cases, the relationship between a grievance and the target may be identified; however, in other cases it may be difficult or impossible to identify the relationship. Consider the following:

- The potential target and the factors that may increase or decrease their vulnerability for harm
- Are potential target(s) fearful of harm; does the subject present as a safety concern?

ENVIRONMENT (or SETTING)

A focus on the environment gives consideration to the context in which the individual is operating both in school and in the community. An understanding of the environments in which the individual exists, both in and out of school, is critical to determine the level of concern. Consider the following:

- School climate and culture (e.g., bullying, bias, poor conflict management, high rates of stress or violence, etc.)
- Social relationships, including adverse peer influences
- Family dynamics and relationships
- · Lack of support, guidance, or resources at home, school and/or community

PRECIPITATING EVENTS (or SITUATION)

An understanding of the stressors affecting the individual of concern is an important step in assessing and managing the case. Stressors may be acute or chronic and can be anything in their life that causes them tension or worry. In general, the more stressors in a person's life, the more difficult it will be for them to cope. For this reason, an understanding of the individual's response to stressors is as important as identifying the stressors themselves. The threat assessment team must operate with the understanding that, in the face of multiple precipitating events, an individual's stress level may be such that they are vulnerable to a "last straw" or triggering event, an event which causes them to advance on the path to violence. Consider the following:

- Impending loss or failure or return to school after separation
- Key dates, events, triggers/reminders, or anniversaries of loss

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