

2024 Constables' Training Schedule

January through October 2024

80-Hour Basic Training

20-Hour Continuing Education

40-Hour Basic Firearms

5-Hour Annual Firearms Qualification

All the 2024 Training Requirements must be completed in the 2024 Training Year.

**Constables' Education and
Training Board Members:**

Board Chair – Craig D. Westover

**Major William W. Cawley
Honorable Wilden H. Davis
Patricia Norwood-Foden
Harry M. Albert
Joshua Stouch**



**Lt. Governor Austin A. Davis
Chairman, PCCD**

**Michael Pennington
Executive Director, PCCD**

**John Pfau
Manager,
Bureau of Training Services**

ALL TRAINING COURSES ARE FILLED ON A FIRST-COME, FIRST-SERVED BASIS.

Training Courses are limited in size and must meet specific minimum enrollment requirements as per training class type. Those training class limits and minimums will be strictly enforced, so it is important to enroll early.

Below are the minimum class sizes utilized by the program.

Basic Training – 14 students minimum

Basic Firearms – 9 students minimum

Continuing Education – 16 students minimum

Annual Firearms Qualification – 16 students minimum

It is the constable and deputy constables' responsibility to enroll into Training Courses to maintain their certification for the next calendar year. To ensure uninterrupted certification, constables should enroll in Training Courses as soon as possible. **Enroll early. Online enrollment in the Constables' Certification, Education and Training System (CCETS) is the fastest and easiest way to enroll into training classes.**

Constables' Training Courses that are not meeting the minimum enrollment numbers may be combined and/or canceled.

Please enroll into Training Courses by May 31, 2024. You may not get the class or location of your choice if you enroll after this date.

Important Notes for 2024

Keystone Login is the login platform for CCETS and if you have any issues, you will need to contact their Help Desk at 877-328-0995. Passwords can be reset by selecting the "Forgot Your Password?" link on the CCETS Home Page. **If you have not already gone through the Keystone Login changes, please go to <https://www.pccd.pa.gov/training/Pages/Constables%27-Education-and-Training-Board.aspx> for a Keystone Login User Guide that provides step-by-step instructions on how to register and login.** To complete the First-Time User Registration, go to: <https://portal.pccd.pa.gov/PortalLogin/Login/CCETS>. **You can also visit <https://keystonelogin.pa.gov/Home/Help> for answers to Keystone Login Frequently Asked Questions.**

Please note that you do not need to register with Temple's Canvas Learning Management System if you have previously created your Canvas account. However, your Canvas password expires after ten months so you may need to change your password before you will be permitted to log back into Canvas in 2024.

If you completed the 80-Hour Basic Training Course in 2023, you will need to activate a Canvas account with Temple University's Canvas Learning Management System to complete the 2024 Continuing Education requirements for certification. In early January 2024, you will receive an email from cesystems@temple.edu with instructions on how to activate your account with Canvas. All constables and deputy constables must have an active Temple Canvas account in order to complete the three 2024 Online Subjects: Lessons Learned, Working with Different Abilities, and Legal Updates. The Canvas User Guide is located at:

<https://www.pccd.pa.gov/training/Pages/Constables%27-Education-and-Training-Board.aspx>

2024 Constables' Training Schedule



Please Note: The 2024 Constables' Training Schedule is arranged by geographic regions in Pennsylvania. Constables have the option of attending training at any location in the Commonwealth, regardless of the area in which they reside.

TABLE OF CONTENTS

	Page
Program Information	4-9
2024 Constable Curriculum	10-20
Instructions for Class Enrollment Through CCETS	21
Classroom Code of Conduct	22-26
Highlights of CCETS Website for Constables	27-28
Online Grades and Enrollment in CCETS	29-30
Constables' Training Transcripts	31-33
Canvas Bonus Resources	34-35
North West	36-37
North East	38-39
South West	40-42
South East	43-46
Training Enrollment Forms	47-52

Program Information

Contact Information at PCCD

(If you have questions regarding certification, insurance, or where to send your election certificate or appointment order.)

THESE ARE NOT CONTACTS FOR CLASS ENROLLMENT

WESTERN PA: Adams, Armstrong, Allegheny, Beaver, Bedford, Blair, Butler, Cambria, Cameron, Centre, Clarion, Clinton, Crawford, Cumberland, Elk, Erie, Fayette, Forest, Franklin, Fulton, Greene, Huntingdon, Indiana, Jefferson, Juniata, Lawrence, Mercer, McKean, Mifflin, Perry, Potter, Somerset, Venango, Washington, Warren, and Westmoreland Counties

Your contact person is: Tracy Beaver, (717) 265-8552, trabeaver@pa.gov

EASTERN PA: Berks, Bradford, Bucks, Carbon, Chester, Columbia, Dauphin, Delaware, Lackawanna, Lancaster, Lebanon, Lehigh, Luzerne, Lycoming, Monroe, Montgomery, Montour, Northampton, Northumberland, Pike, Schuylkill, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne, Wyoming, and York Counties

Your contact person is: Nick Hartman, (717) 265-8551, nihartman@pa.gov

Training Delivery Contractor Contact Information

Western Region: Penn State University - Justice and Safety Institute, Tony Mucha – (814) 865-8051 and email txm52@psu.edu

Eastern Region: Temple University, Anthony Luongo – (267) 468-8661 and email anthony.luongo@temple.edu

Intent of Constables' Education and Training Program

The Pennsylvania Commission on Crime and Delinquency (PCCD)/Constables' Education and Training Board (CETB) is statutorily authorized to provide training and certification to constables and deputy constables to perform work for the judicial system. The PCCD/CETB does not train constables and deputy constables to perform work unrelated to judiciary assigned duties. The certification provided by the PCCD/CETB does not support coverage to any constable performing work outside of the judiciary, such as private security work. This applies to both the basic certification and the firearms certification.

The true intent of the CETB is outlined below:

Title 44, Chapter 71, Subchapter E, §7142(a) states: "Certification.—After the establishment, implementation and administration of the Constables' Education and Training Program created under sections 7144 (relating to program established) and 7145 (relating to program contents), no constable or deputy constable shall perform

any judicial duties nor demand or receive any fee, surcharge or mileage provided by this subchapter unless he has been certified under this subchapter.

Title 44, Chapter 71, Subchapter E, §7142(f) states: "Conduct.—While a constable or deputy constable is performing duties other than judicial duties, regardless of whether or not he is certified under this subchapter, he shall not in any manner hold himself out to be active as an agent, employee or representative of any court, magisterial district judge or judge."

Address Change Personal Information Review

Per Board Regulation: A person shall register with the Board for certification by submitting information such as mailing and/or email addresses, telephone number, Social Security Number, date of birth and office held or sought. A constable shall set forth the beginning date and expiration date of the term of office held and provide documentary evidence of election or appointment. A registrant shall inform the Board of a change to registration information **within 15 days of the change (Title 37 §431.11 (b))**.

Change of Registration Information can be updated on-line through the Constables' Certification, Education and Training System (CCETS). Refer to page 21 for more information regarding CCETS. Change of registration information can also be completed by mail or FAX to: Bureau of Training Services, Pennsylvania Commission on Crime and Delinquency (PCCD), PO Box 1167, Harrisburg PA 17108-1167; FAX (717) 783-7140 or by contacting your training region's PCCD contact at the email or phone number on page 4.

For Persons with a Record of a Disability

If special arrangements are required for a person with a record of a disability to participate in any Constable Training Course, the person must contact the appropriate regional Training Delivery Coordinator at least thirty (30) days prior to the class start date.

Enrollment Instructions for Classroom Training Courses

ALL TRAINING COURSES ARE FILLED ON A FIRST-COME, FIRST-SERVED BASIS. Training Courses are also limited in size. Size limits are strictly enforced, so it is important to register early. To ensure uninterrupted certification, constables should enroll in Training Courses as soon as possible. **Enroll early. Online enrollment is the fastest and easiest way to enroll.**

If you have not done so already, please make sure to register as a user in the Constables' Certification, Education and Training System (CCETS). Do not wait until the 2024 Courses are open for enrollment to register for CCETS. If you register early in CCETS, you can then familiarize yourself with the system and how to enroll in courses, view training history, view and change personal information and share information with other certified constables and deputy constables. Program Staff must approve the registration prior to logging into CCETS.

Online enrollment is secure, fast, and confirmed immediately. Enrollment can also be accomplished by mailing or emailing a completed standard enrollment form directly to the Training Delivery Contractor. The standard enrollment forms can be found online and are included in this training schedule. The contact information for the Training Delivery Contractor contacts can be on page 4. **Do not mail or fax enrollment forms to PCCD, except for Basic Training and Basic Firearms enrollment forms.**

Enrollment questions should be referred to the appropriate regional Training Delivery Contractor. Constables cannot enroll for Training Courses by calling or emailing PCCD, please contact the appropriate regional Training Delivery Contractor.

If class times and dates are changed, the regional Training Delivery Contractor will notify you of the change.

Notification of cancellation will be made by the regional Training Delivery Contractor via registration information filed by constables.

Enrollment Instructions for Online Training Courses

Please note: All active and certified constables and deputy constables will automatically be enrolled into the required online subjects in Temple's Canvas System. These three online subjects will be available in Canvas on Tuesday, January 16, 2024.

Please keep in mind that Temple's Canvas System and CCETS (Keystone Login) are two different Usernames and Passwords. For Canvas related issues, please contact their Help Desk at 267-468-8605 (Monday to Friday 8 am to 1 pm) or 215-204-8000 after those hours.

Accessing Canvas and the Training Courses:

1. Open a new web browser on your computer. Take note of the minimum technical requirements Canvas supports for the following web browsers.

- a. Chrome 86 and 87 (Windows & Mac)
- b. Firefox 83 and 84 (Windows & Mac)

c. Microsoft Edge 86 and 87 (Windows only)

d. Safari 13 and 14 (Mac only)

Internet Explorer is NOT recommended for use during this training. The following information is from the Microsoft Webpage: Internet Explorer (IE) 11 is the last major version of Internet Explorer. On June 15, 2022, the Internet Explorer 11 desktop application is no longer supported on certain versions of Windows 10. Customers are encouraged to move to Microsoft Edge, which provides support for legacy and modern websites and apps.

Note: do not disable or block updates to your web browser. If you do, you may miss important security patches, technical fixes, and software updates needed by Canvas to run properly.

PLEASE AVOID USING A CELL PHONE AND ALL MOBILE DEVICES TO TAKE ONLINE TRAININGS.

Class Confirmation Letters

Please thoroughly read the class confirmation letters that will be emailed directly from the Training Delivery Coordinators, to make sure you have the mandatory items needed for each Training Course type (relating to clothing and equipment). If these mandatory items are not brought with you to the Training Course, you will be asked to leave the training class. Your attendance will be documented as an “excused” absence; however, you will need to reschedule the missed portion of the Training Course once the mandatory items are obtained. The confirmation letters may also contain more specific instructions on arrival times and facility related information, so it is very important that you check your email account regularly.

Failure to Withdraw from Training Courses

Below is information on the current Board Regulations regarding the constable's failure to provide timely notification when withdrawing from a Constables' Training Course. There have been several questions from constables and deputy constables who failed to withdraw from a Training Course in a timely manner and are now required to pay to attend another Training Course.

37 Pa.C.S. §431.25(a); §431.35(a); and §431.47(a). Attendance policies:

Withdrawal. A constable who enrolls for Basic, Continuing Education, or any Firearms Qualification Course may withdraw from the Course without penalty upon timely notification to the school conducting the Basic, Continuing Education, or any Firearms Qualification Course. A notification shall be deemed timely if it is delivered to the director of the school or a designee no later than 7 calendar days prior to the start of classes. The school may assess a failing grade for all or part of the Training Course, if the constable fails to provide timely notification or to show good cause. A notification shall be deemed untimely if the notice is not received by the director of the school or a designee within 7 calendar days prior to the start of classes.

37 Pa.C.S. §431.25(b); §431.35(b); and §431.47(b). Attendance policies:

Financial Responsibility. If notification to withdraw is not given or is deemed untimely and good cause is not shown, and the constable wishes to attend another Training Course in the same training year or in the next training year, the constable shall bear financial responsibility for the cost of the additional Basic, Continuing Education, or Firearms Qualification Course. Payment must be received by the Commission at least 2 weeks prior to the class start date in the form of a certified check or money order.

If you have an emergency prior to the class start date, please contact the appropriate Training Delivery Contact listed below. **Please do not contact PCCD Staff to enroll, withdraw, or transfer Training Courses.**

Liability Insurance

Act 49 (§2942 (b)) states that any constable or deputy constable who fails, neglects or refuses to maintain a current insurance policy as required, or to file proof thereof with the County Clerk of Courts, shall cease automatically to be certified to perform judicial duties upon the expiration of the policy of which proof has been filed with the County Clerk of Courts. To ensure uninterrupted constable certification, it is essential that every constable file a new certificate of insurance with the County Clerk of Courts before the current insurance policy expires.

Re-Election/Election Certificates and Appointment Orders

In order to ensure continued, uninterrupted certification, if you were re-elected or elected in November 2023, you must forward a copy of your new election certificate from the county Board of Elections to the PCCD via mail, email or FAX to: Bureau of Training Services, Pennsylvania Commission on Crime and Delinquency, PO Box 1167, Harrisburg PA 17108-1167; FAX (717) 783-7140.

If you are a constable or deputy constable who has been newly appointed or re-appointed, you must forward a copy of your new appointment order signed by the President Judge of the Court of Common Pleas.

If your “new” election certificate or appointment order is not received by Program staff by December 31, 2023, access to CCETS will automatically be turned off and constables and deputy constables will not be able to enroll into 2024 Continuing Education or Annual Firearms Qualification Courses due to the expiration of the term of office on December 31, 2023.

However, if you have completed the training requirement in 2023, once your “new” election certificate or appointment order is received and updated in CCETS, your certification will be reactivated. There may be a period in which your certification is inactive until the updated term of office information is received.

Training Course Failures

Below is information on the current Board Policy regarding training class failures.

3. Training Course Failures.

a. A constable or deputy constable who fails a basic training, basic firearms, continuing education, or firearms qualification course after January 1, 2020, shall bear the financial responsibility to attend an additional course regardless of the training year in which the failure occurred.

Class payment charges for no shows and failures for the 2024 training year are as follows:

Basic Training: \$1,125.00 (Must be paid prior to enrollment)

Basic Firearms: \$1,485.00 (Must be paid prior to enrollment)

Continuing Education: \$210.00 (\$10.50 per 20 module hours)

Annual Firearms: \$115.00

If you have any questions regarding the Board's attendance or failure policies, please contact Program Staff, see page 4 for contact information.

2024 Constable Training Curriculum

80-Hour BASIC TRAINING

All newly elected constables or appointed deputy constables are required, under Act 49-2009 §7142(a) to attend and successfully complete Basic Training in order to perform judicial duties and be paid by the courts. Constables and appointed deputy constables must be registered with PCCD. For more information, please visit PCCD's website at www.pccd.pa.gov or telephone PCCD, at (717) 265-8551 or (717) 265- 8552.

At the February 14, 2019 Constables Education and Training Board (Board) Meeting, the Board voted a constable or deputy constable who is elected or appointed must pay for the expense of the Basic Training Course and the Basic Firearms Training Course starting January 1, 2020. The Pennsylvania Commission on Crime and Delinquency (PCCD) approved this change at its September 11, 2019 meeting. The cost of a Basic Training Course and Basic Firearms Training Course will be determined by Program Staff and published yearly. **For 2024, the cost of Basic Training is \$1,125.00 and the cost of Basic Firearms is \$1,485.00.**

Refer to Title 37 Law, Chapter 431, for Regulations relating to the certification of constables and deputy constables. To successfully complete Basic Training, an individual must attend and participate in all training as scheduled during the same training year, achieve a passing score of at least 70% on each written examination administered during the Course, and successfully demonstrate practical skills during each proficiency examination. Each subject presented during the Basic Training includes a written examination. An individual who receives less than 70% on any written exam will have only one opportunity to re-test in that subject. If an individual fails the re-test, that individual has failed the Basic Training Course and will not be certified by the Board.

Basic Training will consist of instruction in the following subjects: Role of the Constable in the Justice System, Professional Development, Civil Law and Process, Criminal Law and Process, Use of Force, Mechanics of Arrest, Defensive Tactics, Prisoner Transport and Custody, Court Security, Crisis Intervention, Management of Aggressive Behavior (MOAB), Expandable Baton, and Oleoresin Capsicum (OC).

Role of the Constable in the Justice System (4-Hours)

This block of instruction provides an overview of the evolutionary development of the constable in Pennsylvania. It clarifies the constable's legal responsibilities, as well as identifying civil liability issues that may affect the office of the constable. In addition, constables are presented with a working knowledge of the Pennsylvania justice system.

Professional Development I – Formal Communication (4-Hours)

Formal communications are an important skill in any profession. Given the position of the constable in Pennsylvania's judicial system it is especially important for constables to understand the importance of formal communications and how it impacts their day-to-day operations. The Course includes an introduction to basic interview skills along with the basic principles of report writing.

Professional Development II – Professional Conduct (4-Hours)

This Course was developed to facilitate constables' understanding of the issues of professional conduct and how they impact their day-to-day operations. The Course presents an introduction to the development of moral standards and the importance of ethics for constables. Other specific areas that are discussed include individual responsibility and standards, relationships with the community and cultural diversity.

Civil Law and Process (12-Hours)

This instruction focuses on many of the constable's duties in the area of civil procedure, including service of process. The topic considers procedural rules that are applicable throughout the Commonwealth under Title 246, Minor Court Civil Rules, while directing constables to be cognizant of local rules and customs. Specific emphasis is placed on the citation of rules of Chapters 200, 300, 400, 500, 800, and 1200. Additionally, Title 42, Chapter 62A, Protection of Victims of Sexual Violence or Intimidation (Act 25 of 2014, which became effective July 1, 2015) will be reviewed.

Criminal Law and Process (8-Hours)

This Course introduces constables to the history and development of criminal law in Pennsylvania. Constables' specific duties within the criminal process are highlighted, as well as their authority and responsibilities in the areas of arrest, accountability for property and monies, and the most current law dealing with constable authority.

Use of Force (4-Hours)

This training provides the constable with working knowledge in the areas of both lethal and non-lethal use of force. Recent case law pertinent to use-of-force issues is presented.

Mechanics of Arrest (8-Hours)

This Course is designed to provide the constable with proper techniques for the arrest of compliant and non-compliant persons. These techniques utilize subject control holds and takedowns and direct the constable to perform the arrest from a position of advantage. The constable will be provided proper handcuffing and searching techniques for compliant and non-compliant individuals.

Defensive Tactics (10-Hours, 30-Minutes)

This 10-hour and 30-minute block of instruction presents the constable with techniques for self-defense against armed and unarmed attackers. The defensive techniques presented include basic patterns of movement, reactionary gap/interview stance, ground fighting (offensive and defensive), arm locks, defense against gun disarms, blocking techniques, hand and arm striking skills, and kicking skills. Constables must come prepared for physical activity and dressed appropriately. In addition, this session provides the constable with techniques for retaining the holstered handgun from attack. These techniques will also provide the constable with the ability to prevent attacks on his/her holstered handgun. Each constable must demonstrate a working knowledge of each technique. The constable must supply his/her duty belt and holster.

Prisoner Transport (4-Hours)

This Course provides Pennsylvania's constables with the procedures to properly handle prisoners in correctional facilities, in the transport vehicle or van, during movement, and throughout escort into court. The training also addresses numerous variables of prisoner transport, including constable safety, prisoner movement preparations, proper control and restraint, and special considerations such as pregnant or suicidal prisoners. The Course includes discussion on movement and transportation issues based on several actual incidents that have occurred throughout the United States. This segment provides constables with actions and precautions that they can employ to reduce the possibility that a prisoner will escape their custody or that a problem will occur during transport.

Court Security (4-Hours)

This block of instruction provides an overview for the constable's role in courtroom security. The constable will review the preliminary aspects of security to heighten his/her awareness of the potential problems that may arise in the courtroom. Issues to be discussed will include but are not limited to threatening behavior, searches, evaluation techniques, as well as responding to emergencies.

Crisis Intervention (5-Hours, 30-Minutes)

This course provides the constable with a review of how to de-escalate high-stress incidents that have the potential to evolve into a life-threatening situation. Emphasis is placed on understanding the signs of aggression including interpreting body language as well as the recognition of other behavioral signals, so that the constable may be able to avoid potential harm to themselves or others. The Course also discusses the advantage of developing and maintaining acute listening skills as they relate to possible confrontational situations and de-escalation

OCAT Oleoresin Capsicum (OC) (4-Hours)

This 4-hour block of instruction covers the practical applications of Oleoresin Capsicum (pepper) spray. The class is divided into lectures and practical exercises. Lectures cover the characteristics, effects, proper usage, and decontamination of OC spray, as well as a review of the use-of-force continuum. Practical exercises review proper carrying and drawing techniques, body positioning, proxemics, patterns of movement, and spraying. Scenarios cover spraying a combative subject in a variety of settings, including single-constable, contact/cover, and constable-down situations.

Personal Protection Baton Tactics (4-Hours)

This course will provide training for both straight and expendable baton techniques as a method of controlling non-compliant or violent individuals, in circumstances constables may encounter during the execution of their duties. The content of the PPBT training will cover identification of threat recognition, threat reduction, and the execution of a myriad of tactical measures to render compliance and/or to mount defensive techniques for constable safety. Upon completion of all training materials formal certification is provided to each training participant.

Management of Aggressive Behavior (MOAB) (4-Hours)

MOAB presents principles, techniques, and skills for recognizing, reducing and managing violent and aggressive behavior. The program also provides humane and compassionate methods for dealing with aggressive behavior.

20-Hour CONTINUING EDUCATION

Constables and deputy constables must successfully complete the 20-Hour Continuing Education Course in 2024 to renew their certifications for 2025. Based upon successful completion of Continuing Education by **Friday, November 15, 2024 at 5:00 pm**, constables and deputy constables will be issued certification cards in December 2024, which will indicate certification for 2025.

Please note: All active and certified constables and deputy constables will automatically be enrolled into the required online subjects in Temple's Canvas System. These three online subjects will be available in Canvas on Tuesday, January 16, 2024.

Court Security (4-Hours in-person) – This block of instruction provides an overview of the constable's role in courtroom security. The constable will review the preliminary aspects of security to heighten his or her awareness of the potential problems that may arise in the courtroom. Issues to be discussed will include threatening behavior, searches, evaluation techniques, communications with other constables, officers bringing defendants into the court, and responding to emergencies. This course will consist of hands on training and scenarios as well as a written examination.

Judgmental Use of Force (4-Hours in-person) – This course uses a small arms simulator's (Laser Shot) judgmental video-based scenario capabilities to provide constables with the ability to engage in a series of vignettes to reinforce their use of force decision-making skills. The course includes a review of relevant case law including *Tennessee v. Garner* and *Graham v. Connor* as well as Pa. Title 18, Chapter 5. General Principles of Justification. Additionally, practical skills such as pre-planning and cover and concealment will be reviewed. Participation is mandatory for every constable in both labs: use of force judgmental scenarios based specifically on established constable judicial duties and a basic practical skill walk through re- familiarizing constables with planning warrant service. This course includes a written examination.

Lessons Learned (4-Hours online) – This course will focus on the Landlord/Tenant process, the accompanying documents, and best practices and procedures for safely and effectively completing the Landlord/Tenant process. Several real case of Landlord / Tenant incidents will be reviewed. We will also cover the topics of mandated reports and mental health and wellness of the constable.

Legal Updates (4-Hours online) – This course will review rules that govern Pennsylvania constables and deputy constables including Constable Policies, Procedures and Standards of Conduct. A review of the power of the President Judge's ability over a Pennsylvania constable and deputy constable is included along with appellate case law directly relating to constables and deputy constables. A review of appellate case law pertaining to qualified immunity and the constables and deputy constables. Upon completion of this course Pennsylvania constables and deputy constables will apply the material and utilize it in their daily duties.

Working with Different Abilities (4-Hours online) – This course will focus on timely recognition and appropriate law enforcement response to individuals with special needs. The course will also cover appropriate communication and de-escalation techniques to use when interacting with individuals who have special needs or who exhibit behaviors associated with mental illness, intellectual and physical disabilities, and/or autism.

40-Hour BASIC FIREARMS

The 40-Hour Basic Firearms Training Course is designed to provide an essential grounding in acceptable law enforcement techniques for any constable who is not Act 49 certified with a weapon and who is not precluded under State or Federal law from possessing or using a firearm. The Course consists of a series of lectures, laboratory activities, and practical exercises that provide a basic understanding in the safe manipulation of a duty revolver or pistol. It starts with the presumption that the participant has little or no formal training. The Course stresses safe handling techniques, proper cleaning, correct weapons handling skills and marksmanship. As part of the training, the constable will be exposed to firing in reduced light and to interactive judgmental shooting scenarios. It is offered at the conclusion of the 80-Hour Basic Training Course.

The CQC is divided into two stages. A shooter must qualify on each phase with a score of at least a 75%. The shooter who fails to pass one of the phases will be permitted to repeat the phase on which he or she did not meet the 75% threshold. This Course includes a written exam.

Prior to registering to attend the 40-Hour Basic Firearms Training Course, all constables and deputy constables must complete and submit the PCCD Background Check Form (PCCD Form 214), which can be found on the PCCD website. After the form is submitted, PCCD staff will complete a Background Check to determine eligibility to enroll in the 40-Hour Basic Firearms Training Course. **For 2024, the cost of the Basic Firearms Training Course is \$1,485.00.**

At the August 11, 2022 Board meeting, the Board recommended that effective January 1, 2023, no weapon mounted optics could be used during future Basic Firearms Training Courses. This Course must be successfully completed only using open (“iron”) sights.

5-Hour ANNUAL FIREARMS QUALIFICATION

It is imperative that you practice the Constable Qualification Course (CQC) prior to attending the 2024 Annual Firearms Qualification Course. The 2024 Annual Firearms Qualification Course will be 5 hours in order to accommodate second weapon qualifications, which will be permissible based upon time constraints and range conditions. **Weapon mounted optics are permitted at the 5-Hour Annual Firearms Qualification Courses.**

1. The written test will be administered to the constables at the beginning of the Course, prior to the safety briefing. The Student Firearms Study Guide will be available in CCETS and constables must study this Guide prior to attending this Course. If after two attempts on the written test a failure occurs, the constable will be dismissed from the class. This will be considered a failure and the Constable will have to pay prior to enrolling in another firearms qualification class.
2. Qualifications with a second weapon is permitted, **subject to time constraints and range conditions**. The constable must provide 120 rounds of newly manufactured duty ammunition for a second weapon. Constables must successfully qualify with one duty weapon (Weapon 1) before they will be permitted to qualify with an additional weapon (Weapon 2). If a constable fails to qualify during a second weapon qualification, a second attempt to qualify with that weapon is permitted, **subject to time constraints and range conditions**.
3. During qualification, constables will be scored after each PHASE instead of each Stage. Instructors and constables will only initial after each Phase is complete.
4. All qualifications will begin at the 25-yard line (Stage 6 CQC) and finish at the 2-yard line (Stage 1). Qualifications will continue as normal, completing and scoring Phase II, then proceeding to Phase I. Constables are required to achieve a 75% or higher on both stages of the CQC. A constable who fails to achieve a qualifying score on one stage is permitted to re-fire that stage in a subsequent relay. This constitutes that constable's second attempt to qualify.
 - a. If a constable fails to achieve the required score during a Weapon 1 qualification attempt the constable is not permitted to attempt a qualification with Weapon 2.
 - b. If a constable obtains a successful qualification attempt with Weapon 1 and the constable fails to qualify with Weapon 2, that constable cannot attend another firearms training class in the same training year to attempt to qualify with Weapon 2.

Constables will sign up for a 5-Hour Annual Qualification Course through the Constables Certification, Education and Training System (CCETS), as they would for any other training.

There will be no practice of the CQC. A Student Firearms Study Guide will be available in CCETS; constables must review and study this Guide prior to attending a 5-Hour Annual Qualification Course.

The written test will be on the material in the Student Firearms Study Guide at the start of the 5-Hour Annual Qualification Course. If a constable fails the written test after two attempts, they will be dismissed from the class and will not be given an opportunity to attempt to qualify.

The Student Firearms Study Guide and current year Student Workbooks are available in CCETS, see instructions below.

Go to the CCETS Home Page and links to these documents can be found under the System Announcements section.

System Announcements

- [Constables' Training Bulletin #113](#)
- [2023 Student Firearms Study Guide](#)
- [2023 CE Prisoner Transport Student Workbook](#)

Constables are strongly encouraged to practice the CQC, **for time**, prior to signing up for a 5-Hour Annual Qualification Course. The CQC can be found on the PCCD website at: <http://www.pccd.pa.gov/training/Documents/Constable%20Education%20and%20Training/Constable%20Form%20s/Constables'%20Qualification%20Course%20of%20Fire.pdf>.

Scoring will only take place at the end of each Phase. Constables are strongly encouraged to practice prior to attending a 5-Hour Annual Qualification Course. Constables should assess their strengths and weaknesses when shooting the CQC and focus their practice on what sections of the CQC they need to improve upon. Constables are encouraged to practice together and see if their local association will conduct a range day to practice the CQC or find a local firearms instructor for shooting assistance.

Remediation

Remediation will ONLY be permitted during the Constable Qualification Course (CQC) at the 40-Hour Basic Firearms Training Courses. Training ammunition will be provided for any remediation needed during the 40-Hour Basic Firearms Training Courses.

No remediation will be permitted at the 5-Hour Annual Firearms Qualification Courses.

If a constable fails either the 5-Hour Annual Qualification or 40-Hour Basic Firearms Course after two attempts, the constable will have failed the Course and will have to pay prior to enrolling in another 5-Hour Annual Qualification or 40-Hour Basic Firearms Course in 2024.

Fitness for Training Reminders

It is important to be fit on the firearms range, both physically and mentally. If a constable is feeling under the weather due to a cold/flu or some other medical condition, and has an upcoming firearms training class scheduled, they may want to reschedule to a class later in the year. Constables who currently wear glasses or contacts should have their eyes checked before attending an Annual Firearms Qualification Course. This will help to alleviate any potential qualification or firearms safety issues that may arise on the range due to these conditions.

2024 Constables' Firearms Qualification

The **Constable Qualification Course (CQC)** reinforces the training received and duplicates “real world” scenarios while still ensuring range safety. The Course of fire includes the use of barricades, the requirement to move to cover, and the use of verbal challenges in each stage.

Highlights of the Qualification Course

NRA TQ-19 Center Mass Target



Figure 1 NRA TQ-19 Target

- Written test scoring at least 75%
- The Course requires that a shooter score at least a 75% in each phase. The constable must qualify on both phases with a minimum raw score of at least 45 out of 60 points for each phase, for a total possible score of 120.
- Barricade Positions at the 15- and 25-Yard Stage.
- Barricade stages involve shooter moving to cover, approximately 1-2 yards.
- Shooters practice verbal commands once per stage.

Participation in firearms qualification is limited to constables who are current with their training, insurance, and certification. Current, valid certification is required before any constable or deputy constable can be enrolled or admitted to any Firearms Course. See Title 37 Law, Chapter 431, for regulations relating to the certification of constables and deputy constables.

Once certified to carry a firearm while performing judicial duties, a constable or deputy constable must annually attend and successfully complete firearms qualification to remain certified to carry a firearm. An annual background check of everyone's criminal history record is also conducted. Constables and deputy constables who desire firearms certification under §7148 of Act 49 must initially attend and successfully complete the 40-Hour Basic Firearms Training.

Firearms Courses are distinguished by the following letters in the class ID number. **“BF”** stands for Basic Firearms and **“AF”** for Annual Firearms Qualification.

Necessary equipment for the constable participating in Firearms Qualification:

- 1.) Appropriate duty handgun of one of the following calibers: 380, 38 Special, 357, 40, 45, 9mm. Refer to Title 37 Law, § 431.43 for regulations relating to firearms qualification.
- 2.) Appropriate reloading device (recommend at least three speed loaders or three magazines).
- 3.) Minimum of 60 rounds of service-type, **factory** ammunition for qualification (50 rounds for five-shot revolvers). Constables are encouraged to bring enough extra ammunition for second attempts to qualify (120 rounds total), if necessary. **Reloads are not permitted.**

Ball Ammunition: Ammunition whose bullet or projectile is designed with a tough metal covering or jacket over a central core material, and which is designed to remain intact and essentially undeformed on impact with an object at its designed velocity. Plain Language Definition - ammunition which has a solid or fully jacketed bullet which does not expand significantly on impact with an object.

Ball ammunition is generally not used as duty ammunition by law enforcement because there are several key disadvantages:

- Penetrates more than hollow point ammunition
- Travels completely through objects (walls, vehicle doors, human bodies, etc.) More often than hollow point ammunition
- Due to this increased penetration, generally imparts less energy (and damage) to an object than hollow point ammunition
- Ricochets more than hollow point ammunition, and with generally larger particles, containing more energy

For these very reasons the Board strongly discourages the use of ball ammunition as a duty ammunition. The Board encourages constables to qualify with the ammunition they carry on duty.

- 4.) Duty belt and recommended Level 2 or higher security holster (per Pennsylvania Unified Judicial System's Constable Policies, Procedures and Standards of Conduct, Section IV. Security and Transportation).
- 5.) Eye and ear protection, baseball cap, and clothing suitable for inclement weather.

Please note: The Training Delivery Contractor may reconfigure the sequence of individual Training Courses to deal with environmental or physical facility issues. When scheduling your Firearms Qualification Course, please keep in mind that range and weather conditions vary throughout Pennsylvania.

Important Notice: All constables and deputy constables will be required to supply the Program with their weapon information when enrolling into Training Courses in CCETS. All weapon information will be available via drop down lists that have been populated with the exact makes, models, and calibers.

2024 Weapon Qualification Course of Fire Semi-Automatic Pistols and 6-Shot Revolvers

Qualification 2024*				
60 total rounds – TQ-19 target				
Stage	Distance	Rounds	Time	Technique
1	1-2 yards	6 rounds 2/string	3 sec/string	One-handed Close contact
2	5 yards	12 rounds 3/string	4 seconds per string	Standing 2 rounds center mass Assess 1 round head Untimed reload Two handed
3	7 yards	12 rounds Varies	5 seconds per string Reload 20 seconds	Standing 2 rounds center mass Reload Transfer to support hand Post reload Low ready Non-shooting hand
<i>30 rounds have been fired – score Phase 1 and change targets</i>				
4	10 yards	6 rounds 3/string	15 sec.	Standing Weapon staged with 1 dummy round 3 rounds and clear failure to fire in 15 seconds Reload and repeat
5	15 yards	12 rounds 2/string	8 sec. 4 sec. 6 sec.	Standing Move to cover From Right, 2 rounds (2x) Transition to other side of cover, 2 rounds Repeat from Left Two handed
6	25 yards	12 rounds Varies	Varies	Standing Move to cover From Right, 3 rounds – 12 seconds Aimed in, 2 rounds – 9 seconds Aimed in, 1 round – 6 seconds Repeat from Left
<i>Score Phase 2 and grand total</i>				

Note: All stages begin from snapped-in holster unless otherwise indicated.

*** Please note: All 2024 firearms qualifications will begin at the 25-yard line (Stage 6 CQC) and finish at the 2-yard line (Stage 1 CQC). Qualifications will continue as normal, completing and scoring Phase II, then proceeding to Phase I, see page 15 for more details.**

**2024 Weapon Qualification
Course of Fire
5-Shot Revolvers**

Qualification 2024*				
50 total rounds – TQ-19 target				
Stage	Distance	Rounds	Time	Technique
1	1-2 yards	5 rounds 2/string	3 sec/string	One-handed Close contact
2	5 yards	10 rounds 3/string	4 seconds per string	Standing 2 rounds center mass Assess 1 round head Untimed reload Two handed
3	7 yards	10 rounds Varies	5 seconds per string Reload 20 seconds	Standing 2 rounds center mass Reload Transfer to support hand Post reload Low ready Non-shooting hand
<i>25 rounds have been fired – score Phase 1 and change targets</i>				
4	10 yards	5 rounds 3/string	15 sec.	Standing Weapon staged with 1 dummy round 3 rounds and clear failure to fire in 15 seconds Reload and repeat
5	15 yards	10 rounds 2/string	8 sec. 4 sec. 6 sec.	Standing Move to cover From Right, 2 rounds (2x) Transition to other side of cover 1 round Repeat from Left Two handed
6	25 yards	10 rounds Varies	Varies	Standing Move to cover From Right, 3 rounds – 12 seconds Aimed in, 2 rounds – 9 seconds Aimed in Repeat from Left
<i>Score Phase 2 and grand total</i>				

Note: All stages begin from snapped-in holster unless otherwise indicated.

*** Please note: All 2024 firearms qualifications will begin at the 25-yard line (Stage 6 CQC) and finish at the 2-yard line (Stage 1 CQC). Qualifications will continue as normal, completing and scoring Phase II, then proceeding to Phase I, see page 15 for more details.**

Instructions for Class Enrollment Through CCETS

The PCCD has made access to the Constables' Certification, Education and Training System (CCETS) available from the PCCD website. A constable's personal information can be accessed only after the constable has properly identified himself during the process of signing-in to the CCETS system.

NAVIGATING THE PCCD WEBSITE

1. Go to: www.pccd.pa.gov
2. When the PCCD Home Page opens, click on the "TRAINING" link on the right of the page under the picture.
3. You will see "Constables' Education and Training Board" on the left side of the page. Click on the title and this will take you to the full Constables Education and Training Board webpage.
4. Then, select the link for "Register/Login to CCETS" on the right side of the page. A Keystone Login User Guide is also located on this page for your reference.
5. Once logged into CCETS, you can access your personal information and enroll in a class.

Constables can enroll for training via the Internet:

A constable can search the training schedule by region and type of training, select a class, and enroll in it online. When a class is full, the system closes that class and only accepts enrollments from the waiting list. A constable is also able to cancel his or her enrollment for one class and enroll in a different class simultaneously. The system will not allow a constable to enroll in more than one class of a particular type at any given time. The system builds class rosters and automatically moves the first person from the waiting list to the class roster when another constable cancels his or her enrollment. It also tracks who has canceled out of a class.

Training Enrollment Form (to enroll by mail or email)

Class enrollment with the appropriate regional Training Delivery Contractor is required prior to attending any class. Training Courses are filled on a first-come, first-served basis. Training

Course space is limited due to the availability of training facilities, and to provide a proper training environment. **Training Course enrollments cannot be accepted over the telephone.**

To enroll by mail or email, complete an Enrollment Form and mail or email it directly to the appropriate regional Training Delivery Contractor. Please reference page 6 for each individual region's schedule for the appropriate email address. **Do not send enrollment forms to PCCD. Only Basic Training and Basic Firearms Enrollment forms must be sent to PCCD.**

All training enrollment questions should be referred to the appropriate regional Training Delivery Contractor. **Constables cannot enroll in Training Courses by calling, emailing, or mailing PCCD.**

PA Constables' Training Code of Conduct

IMPORTANT NOTICE FOR ALL CERTIFIED CONSTABLES -PLEASE READ

The CETB and PCCD adopted a new PA Constables' Training Code of Conduct during their May 11, 2023 Board meeting. All certified constable must sign off on this document in order to be eligible to enroll and attend Training Courses for training year 2024.

When you enroll into a class through CCETS and have not previously signed off on the Statement of Understanding, you will be prompted to "acknowledge this document." Please read through the document and select the "Accept" button at the bottom of the screen. You will not be able to enroll into a class unless you have signed off or acknowledged this document. If you wish to sign a paper version, please see the following pages. The form can either be emailed, faxed, or sent through regular mail service to Program Staff.



PA Constables' Training Code of Conduct

Constables' Training Code of Conduct:

I. Testing

A. Mandatory tests and proficiency examinations will be given for each major section of the curriculum. To complete the course and receive certification or recertification, a trainee must pass all mandatory tests and proficiency examinations.

B. Mandatory tests and proficiency examinations will be scheduled and announced to the class in advance.

C. All mandatory test and proficiency examination material must be returned to the instructor supervising each test at the end of the examination period.

D. It is the responsibility of each individual user to secure and protect their User ID and password for any computer systems utilized by the Program. Sharing of or providing the User ID and password, allowing someone else to take your online training or mandatory tests and proficiency examinations, or sharing or receiving mandatory test and proficiency examination questions/answers will be considered cheating. This also includes saved User ID and password information on a shared computer or laptop, logging into the "wrong" User account could be grounds for disciplinary action.

E. Cheating on examinations will be grounds for discipline by the training provider. Cheating includes, but is not limited to, copying from another person's examination, utilizing references or notes without the instructor or proctor's approval, theft of test and/or examination materials, removal of test and/or examination materials from the classroom, using test and/or examination materials stolen by another or providing answers to, receiving answers from, or giving assistance to another person during any phase of a testing and/or examination session.

F. Constables are prohibited from group functions with multiple individuals accessing the online training on multiple computers and completing the online subject material, or any other group setting where the online training is being reviewed. The online trainings are designed for individual completion not a group setting.

II. Attendance

A. A constable or deputy constable who registers for the Basic Training, Continuing Education or Firearms Qualification Course may withdraw from the course without penalty upon timely notification to the director of the school conducting said course. A notification shall be deemed timely if it is delivered to the director of the school or his or her designee no later than

seven calendar days prior to the start of the course. The school may assess a failing grade for all or part of the Basic Training, Continuing Education or Firearms Qualification Course if the constable or deputy constable fails to provide timely notification or to show good cause.

B. A constable or deputy constable must attend and complete all hours of the training course to receive credit for the course. Constables and deputy constables are required to be on time for all training courses and to remain until the completion of the training as determined by the instructor.

III. Unprofessional Conduct:

A. Unprofessional conduct is defined as conduct that reflects poorly upon the image of the Constables' Education and Training Board (Board) and the Constables of the Commonwealth.

B. Unprofessional conduct is grounds for sanction and the imposition of appropriate disciplinary action.

C. Examples of unprofessional conduct include, but are not limited to: disruptive talking in the classroom; disrespect to instructors; sleeping, eating, or smoking in class; disrupting other activities occurring on the training site; false fire alarm; vandalism; illegal parking; lying to training delivery or Board staff or any other person; refusal to cooperate with staff investigations; and other criminal offenses committed at the training site. Cell phone usage during training classes would be deemed disruptive and disrespectful to the instructors and other students. Utilizing any other electronic device could also be disruptive and disrespectful to the classroom environment.

D. Attendance at training sessions while under the influence of alcohol or illegal drugs is prohibited and is grounds for immediate dismissal from training. Immediate dismissal from a training class while under the influence of alcohol or illegal drugs will constitute a class failure and the constable or deputy constable shall bear financial responsibility for the cost of attending an additional training course.

E. Harassment or discrimination against an individual or group by reason of race, color, familial status, religious creed, ancestry, age, sex, national origin, handicap or disability will not be tolerated and is grounds for dismissal from the course.

1. **Physical Harassment/Abuse:** This includes, but is not limited to, unwanted physical contact to include touching, fondling, patting, pinching, kissing and all legal classifications of assault.
2. **Verbal Harassment/Abuse:** This includes, but is not limited to, verbal abuse including insults, put-downs, "bullying" comments, yelling, shouting or screaming; derogatory, sexually explicit or offensive comments, epithets, slurs or jokes; threats, ridicule, humiliation or intimidation; inappropriate comments about an individual's body or sexual activities; and/or repeated unwelcome propositions, flirtations or requests for dates (subtle or direct)
3. **Visual Harassment/Abuse:** This includes, but is not limited to, obscene, explicit or insulting gestures, leering or displays, pictures, objects, materials or crude cartoons.

F. **Sexual Harassment:** Includes, but is not limited to, unwanted sexual advances, requests for sexual favors and other verbal or physical conduct such as that described above when it is of a sexual nature and when such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

G. All trainees are expected to respect the rights of their fellow classmates.

IV. Disciplinary Action

A. Violations of this Code of Conduct may subject a trainee to disciplinary action.

B. Disciplinary action may include but is not limited to:

1. An oral reprimand;
2. A written warning;
3. Restitution for damages;
4. Dismissal from the training delivery provider for the course of instruction;
5. Permanent bar from the training delivery provider's training sites.

C. Imposition of disciplinary action by a training delivery provider's director does not waive the training delivery provider's or the Board's right to impose additional or more severe disciplinary action against a trainee when the circumstances require such action. Imposition of disciplinary action by a training delivery provider's director also does not waive the training delivery provider's or the Board's right to impose no or less severe disciplinary action against a trainee.

D. An Act 49 Constable Training Grievance Form can be used by a constable to file a formal grievance with the Board for any disciplinary action taken against a constable. A copy of this Grievance Form can be found on the PCCD website or by writing to PCCD Bureau of Training Services, PO Box 1167, Harrisburg PA 17108-1167.



Statement of Understanding

I, _____, have read and understand the PA Constables' Training Code of Conduct and agree to abide by its provisions. Refusal to sign off on this PA Constables' Training Code of Conduct will prohibit the constable or deputy constable from attending Act 49 Constable Training.

Print Name

Signature

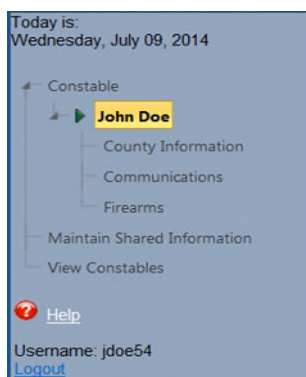
Date

Adopted by CETB – May 11, 2023
Adopted by PCCD – June 13, 2023

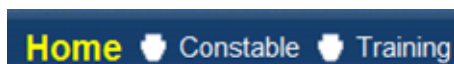
Highlights of the CCETS Website for the Constable User

Please Note: All of the following features are only accessible to constables who are registered in CCETS and have a valid term of office on file in the system.

Navigation through CCETS is mainly by using the various categories and triangles on the left side. By clicking a triangle, it will expand and provide more links under that category. Also, by clicking on the “Help” link on the screen, a word document will open and provide further information about that screen.



A user can also navigate by using the tabs on the upper right, shown below:



By clicking on the “Constable” a user will see all their basic information. On the upper right side of the screen is a quick snapshot of a constable or deputy’s status regarding certification.



Constables' Certification Education and Training System (System Test) Home Constable Training

Today is:
Wednesday, July 09, 2014

Constable Information for John Doe

Save Cancel

View Constable County Information ⓘ

Home County:* Chester
Type:* Constable

Image Not Available

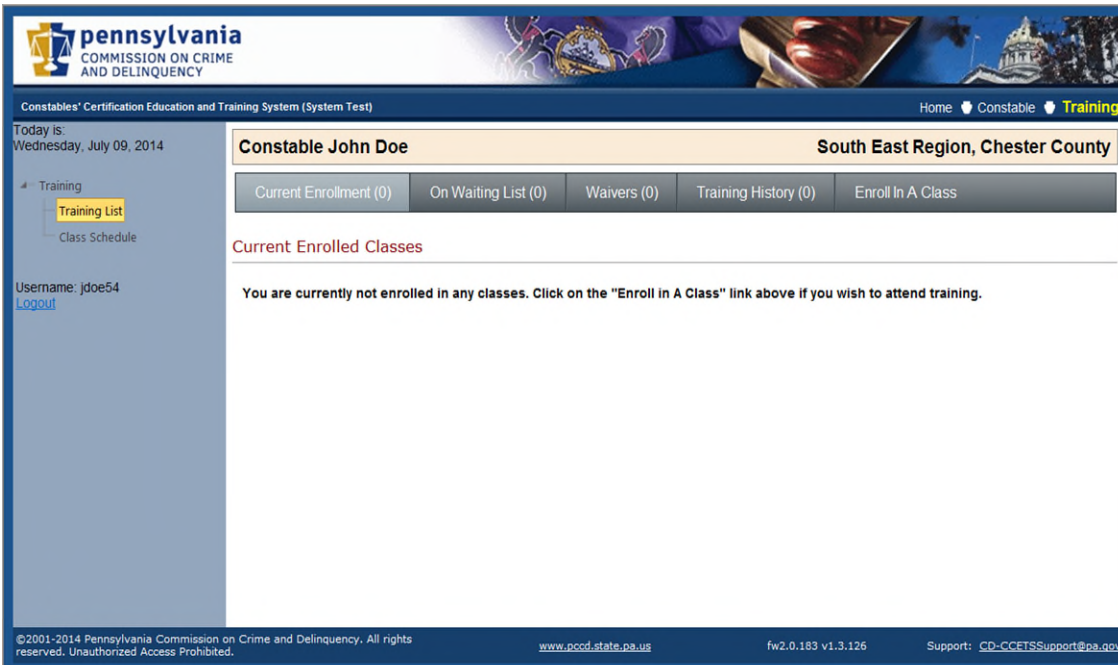
✓ Certification Status	CERTIFIED
Certification End Date	1/1/2015
✗ Firearms Certification Status	NOT CERTIFIED

📄 Certification Number	W004029
✓ Term of Office	01/01/14 to 01/01/15
✓ Liability Insurance	07/07/14 to 07/07/15
✓ Training Period	07/09/14 to 12/31/15
✗ Firearm Training Period	Not Found

Username: jdoe54
[Logout](#)

The information on this dashboard will be updated as a constable renews insurance, completes training or has term dates updated by the Clerk of Courts. The Clerk of Courts will have direct access to CCETS to update the constables’ liability insurance and term dates.

By clicking on the "Training" tab, a constable will be able to enroll in a Course. The constable will also be able to view his/her training history.



Constables' Certification Education and Training System (System Test) Home Constable **Training**

Today is: Wednesday, July 09, 2014

Constable John Doe South East Region, Chester County

Current Enrollment (0) On Waiting List (0) Waivers (0) Training History (0) Enroll In A Class

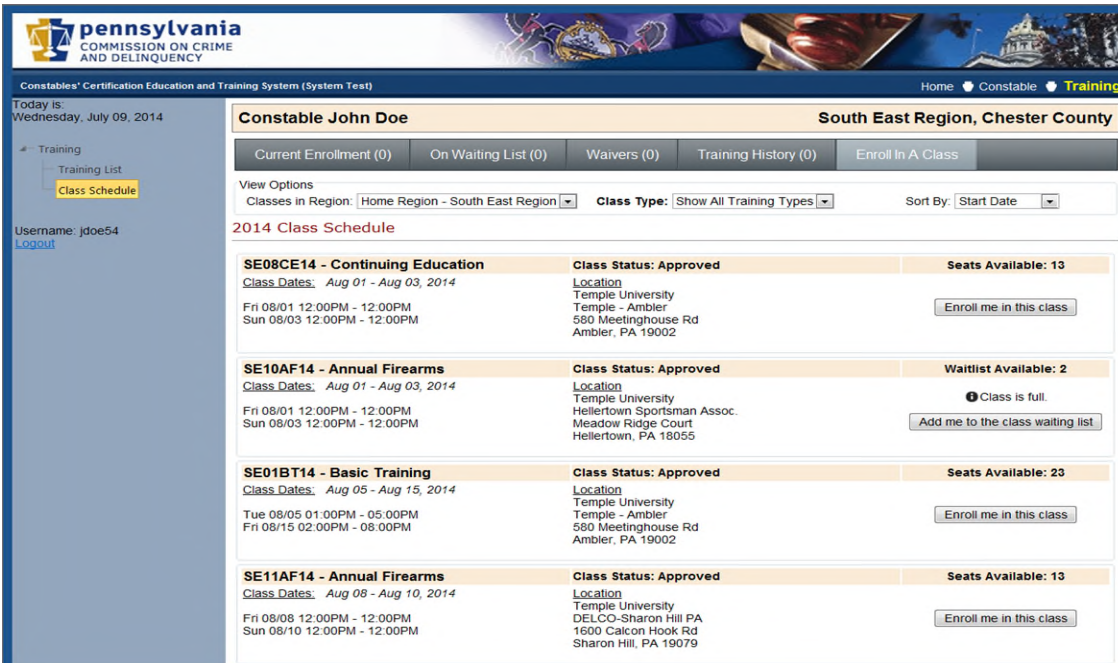
Current Enrolled Classes

You are currently not enrolled in any classes. Click on the "Enroll in A Class" link above if you wish to attend training.

Username: jdoe54 [Logout](#)

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The class schedule is where constables can search for Training Courses by Region, type of class, or date.



Constables' Certification Education and Training System (System Test) Home Constable **Training**

Today is: Wednesday, July 09, 2014

Constable John Doe South East Region, Chester County

Current Enrollment (0) On Waiting List (0) Waivers (0) Training History (0) Enroll In A Class

View Options
 Classes in Region: Home Region - South East Region Class Type: Show All Training Types Sort By: Start Date

2014 Class Schedule

SE08CE14 - Continuing Education Class Dates: Aug 01 - Aug 03, 2014 Fri 08/01 12:00PM - 12:00PM Sun 08/03 12:00PM - 12:00PM	Class Status: Approved Location Temple University Temple - Ambler 580 Meetinghouse Rd Ambler, PA 19002	Seats Available: 13 Enroll me in this class
SE10AF14 - Annual Firearms Class Dates: Aug 01 - Aug 03, 2014 Fri 08/01 12:00PM - 12:00PM Sun 08/03 12:00PM - 12:00PM	Class Status: Approved Location Temple University Hellertown Sportsman Assoc. Meadow Ridge Court Hellertown, PA 18055	Waitlist Available: 2 Class is full. Add me to the class waiting list
SE01BT14 - Basic Training Class Dates: Aug 05 - Aug 15, 2014 Tue 08/05 01:00PM - 05:00PM Fri 08/15 02:00PM - 08:00PM	Class Status: Approved Location Temple University Temple - Ambler 580 Meetinghouse Rd Ambler, PA 19002	Seats Available: 23 Enroll me in this class
SE11AF14 - Annual Firearms Class Dates: Aug 08 - Aug 10, 2014 Fri 08/08 12:00PM - 12:00PM Sun 08/10 12:00PM - 12:00PM	Class Status: Approved Location Temple University DELCO-Sharon Hill PA 1600 Calcon Hook Rd Sharon Hill, PA 19079	Seats Available: 13 Enroll me in this class

Username: jdoe54 [Logout](#)

Online Grades and Enrollments in CCETS

Due to the development of the integration efforts with Canvas, there are several issues that Program Staff need to bring to the constable population's attention regarding class enrollments and completed grades.

Official online subject grades are recorded in CCETS and are included with your in-person classroom code. Grades do not automatically transfer over into CCETS and you will not see a separate line in your Training History tab for your online grades.

If grades for the classroom or for online subjects have not been entered in CCETS, the current enrollment will look like the example below.

Current Enrollment (2)
On Waiting List (0)
Waivers (0)
Training History (28)
Enroll Constable in a Class

Current Enrolled Classes

NE04CE21 - Continuing Education	Class Status: Approved	Enrollment Method: Self-Enrollment
<i>Class Dates:</i> Apr 25, 2021 Sun 04/25 08:00AM - 05:00PM	<u>Location</u> Temple University Luzerne Comm. College 1333 S Prospect St Public Safety Training Center Nanticoke, PA 18634	<input type="button" value="Remove constable from this class"/> <input type="button" value="Transfer constable to another class"/>
NE05AF21 - Annual Firearms	Class Status: Approved	Enrollment Method: Self-Enrollment
<i>Class Dates:</i> Jun 19, 2021 Sat 06/19 08:00AM - 01:00PM	<u>Location</u> Temple University Cabin Armory 10 Pethic Drive Wilkes Barre, PA 00000	<input type="button" value="Remove constable from this class"/> <input type="button" value="Transfer constable to another class"/> <input type="button" value="Update constable Firearm Informatio"/>

If you have completed the classroom subjects or any of the online subjects and want to view your completed grades, the Continuing Education class enrollment, shown above, has been moved to the Training History tab view, see below.

If the grading status is "In Admin Revision", the grades cannot be viewed by the constable until all five subjects (two classroom and three online) have been successfully completed for the Continuing Education class listed.

Current Enrollment (1)
On Waiting List (0)
Waivers (0)
Training History (29)
Enroll Constable in a Class

Training History

Class Code	Training Type	Enrollment Status	Class Dates	Location	Grading Status
▶ NE04CE21	Continuing Education	Complete	Apr 25, 2021	Luzerne Comm. College	In Admin Revision

All completed grades can be viewed by selecting the "View/Print Constable's Transcript" button on the Training History link. A pdf version of the transcript will be generated that will show those completed grades without all five subjects graded (example below):



NE04CE21 04/25/2021 - 04/25/2021 Continuing Education

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Every Constables' Worst Nightmare	4 Hrs		
Judgemental Use of Force	4 Hrs		
Diversity in the 21st Century	4 Hrs	100	
Effective Communications	4 Hrs	80	
Ethics	4 Hrs	90	

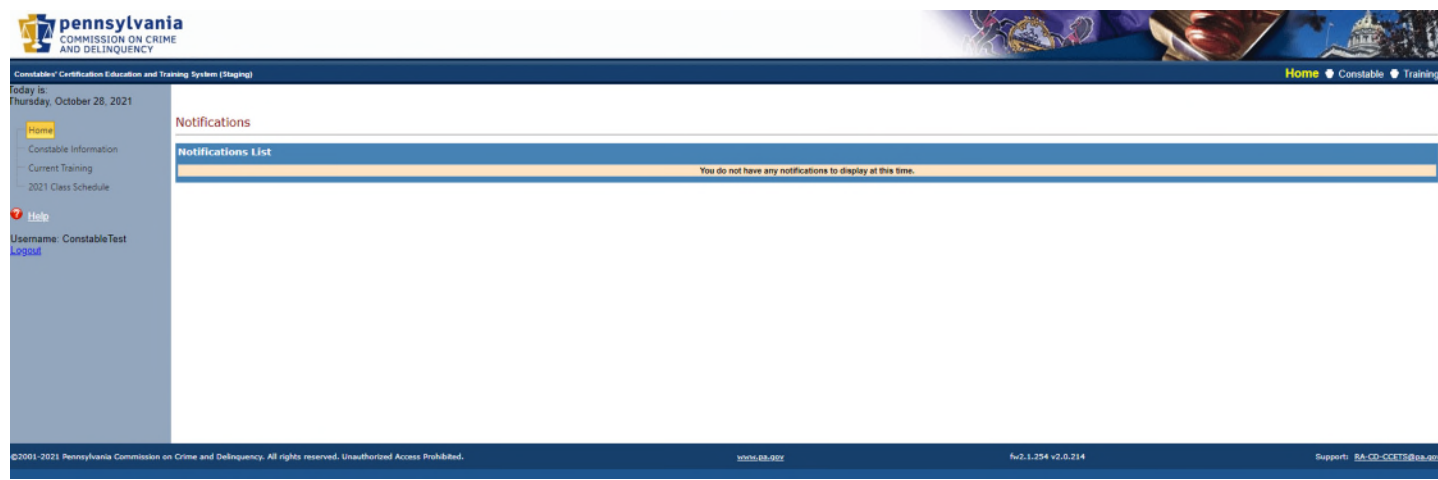
SE11CE20 09/29/2020 - 12/04/2020 Continuing Education

<u>Subject</u>		<u>Grade 1</u>	<u>Grade 2</u>
Reacting to Witnessed Criminal Behavior	4 Hrs	100	

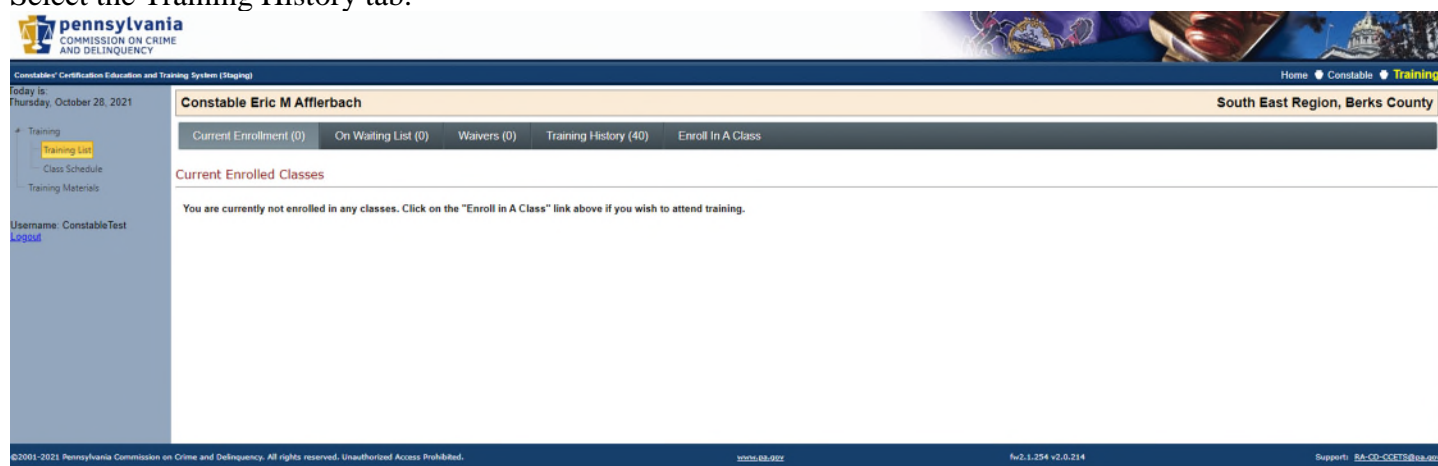
Constables' Training Transcripts

Program staff routinely receive requests for training transcripts from the constable population. Below are detailed instructions on how to print out your Constables' Training transcripts. There will not be a separate entry for the Canvas online subjects in your training transcript, they will be included under the Continuing Education class or under the Canvas Only "class", all 2024 online subjects will be tied to the Continuing Education classroom subjects.

After logging into CCETS, you will see the Home Page below. Select the Training Tab in the upper right of the screen.



Select the Training History tab.



Select the View/Print Constables' Transcript button and a pdf document will be generated, see example on page five.

Today is
Thursday, October 28, 2021

Training

- Training List
- Class Schedule
- Training Materials

Username: ConstableTest
[Logout](#)

Home • Constable • **Training**

Constable **Eric M Afflerbach** South East Region, Berks County

Current Enrollment (0) On Waiting List (0) Waivers (0) **Training History (40)** Enroll In A Class

Training History [View/Print Constable's Transcript](#)

Class Code	Training Type	Enrollment Status	Class Dates	Location	Grading Status
SE19CE21	Continuing Education	Complete	Oct 23, 2021	Temple-Ambler Campus	In Admin Revision
SE04AF21	Annual Firearms	Complete	Mar 20, 2021	Hellertown Sportsman Assoc.	Completed (Passed)
SE11CE20	Continuing Education	Complete	Sep 29 - Dec 04, 2020	Canvas Online	Completed (Passed)
SE02AF19	Annual Firearms	Complete	Mar 23, 2019	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE19	Continuing Education	Complete	Feb 02, 2019	Goodwill Fire Company	Completed (Passed)
SE12AF18	Annual Firearms	Complete	Oct 12 - Oct 14, 2018	Hellertown Sportsman Assoc.	Completed (Passed)
SE12CE18	Continuing Education	Complete	Sep 14 - Sep 16, 2018	Goodwill Fire Company	Completed (Passed)
SE01SF17	Advanced Firearms	Complete	Feb 11 - Feb 12, 2017	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE17	Continuing Education	Complete	Feb 03 - Feb 05, 2017	Goodwill Fire Company	Completed (Passed)
SE01SF16	Advanced Firearms	Complete	Feb 13 - Feb 14, 2016	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE16	Continuing Education	Complete	Feb 05 - Feb 07, 2016	Goodwill Fire Company	Completed (Passed)
NE07AF15	Annual Firearms	Complete	Oct 09 - Oct 11, 2015	Silver Brook Rod & Gun	Completed (Passed)
SE01CE15	Continuing Education	Complete	Feb 06 - Feb 08, 2015	Goodwill Fire Company	Completed (Passed)
SE02SF14	Advanced Firearms	Complete	Feb 22 - Feb 23, 2014	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE14	Continuing Education	Complete	Feb 07 - Feb 09, 2014	Goodwill Fire Company	Completed (Passed)
SE04CE13	Continuing Education	Complete	Apr 12 - Apr 14, 2013	Goodwill Fire Company	Completed (Passed)
SE02SF13	Advanced Firearms	Complete	Feb 23 - Feb 24, 2013	Hellertown Sportsman Assoc.	Completed (Passed)
SE01CE12	Continuing Education	Complete	Feb 17 - Feb 19, 2012	Goodwill Fire Company	Completed (Passed)
SE02SF12	Advanced Firearms	Complete	Feb 10 - Feb 12, 2012	Hellertown Sportsman Assoc.	Completed (Passed)
SE17CE11	Continuing Education	Complete	Oct 28 - Oct 30, 2011	Lehigh Valley Hospital	Completed (Passed)

Page 1 of 2, Items 1 to 20 of 40.

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Constables' Training Transcript, example of pdf document.

Transcript

Pennsylvania Commission on Crime and Delinquency

P.O. Box 1167

Harrisburg, PA 17108



SE19CE21 10/23/2021 - 10/23/2021 Continuing Education

Subject	Grade 1 Grade 2	
Every Constables' Worst Nightmare	4 Hrs	
Judgmental Use of Force	4 Hrs	
Diversity in the 21st Century	4 Hrs	100
Effective Communications	4 Hrs	70
Ethics	4 Hrs	90

SE04AF21 03/20/2021 - 03/20/2021 Annual Firearms

Subject	Grade 1 Grade 2	
Firearms Written Test	1 Hrs	100
Firearms Range Weapon 1	3 Hrs	93
Firearms Range Weapon 2	4 Hrs	

SE110E20 09/29/2020 -12/04/2020 Continuing Education

Subject	Grade 1 Grade 2	
Reacting to Witnessed Criminal Behavior	4 Hrs	90

SE02AF19 03/23/2019 - 03/23/2019 Annual Firearms

Subject	Grade 1 Grade 2	
Firearms Written Test	1 Hrs	100
Firearms Range Weapon 1	3 Hrs	95

SE010E19 02/02/2019 - 02/02/2019 Continuing Education

Subject	Grade 1 Grade 2	
Social Media	4 Hrs	100
Self-Aid/Buddy-Aid	4 Hrs	100

SE12AF18 10/12/2018 - 10/14/2018 Annual Firearms

Subject	Grade 1 Grade 2	
Firearms Written Test	8 Hrs	100
Firearms Range Weapon 1	8 Hrs	98
Firearms Range Weapon 2	4 Hrs	96

SE12CE18 09/14/2018 - 09/16/2018 Continuing Education

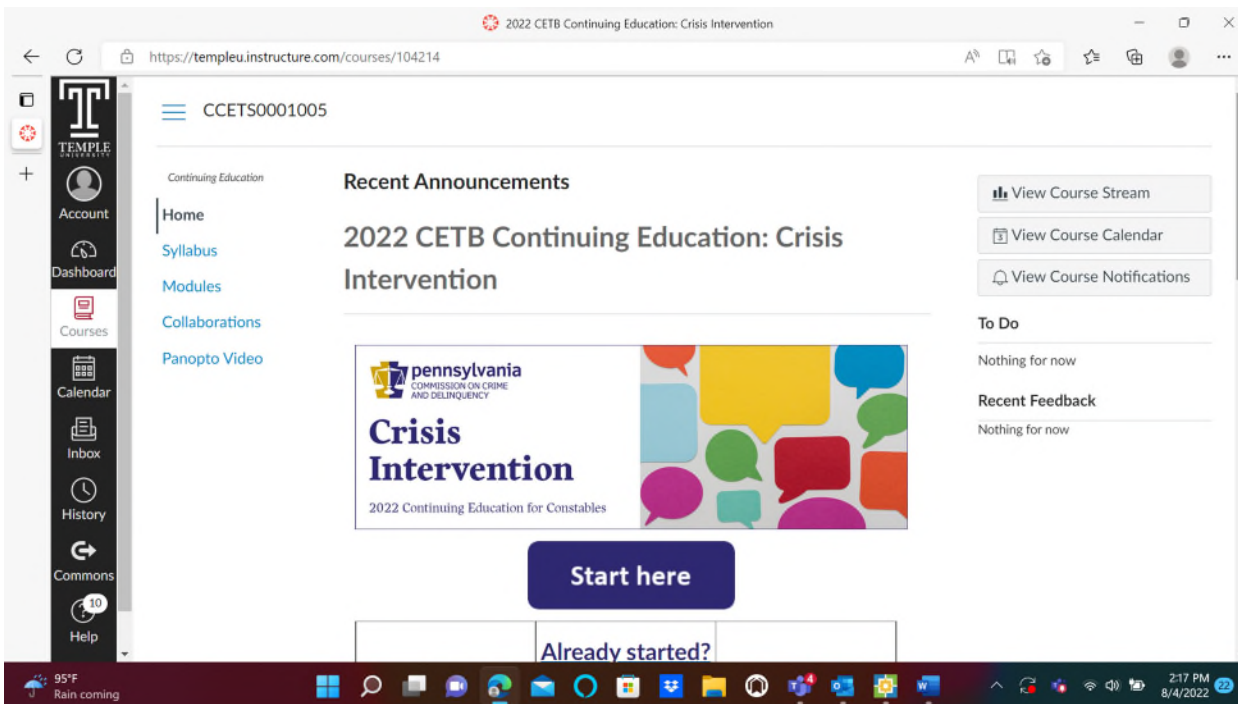
Subject	Grade 1 Grade 2	
Off-Duty Decisions	4 Hrs	100
Court Security	4 Hrs	100
Vehicle Operations and Prisoner Transport	4 Hrs	100
Defensive Tactics-Core Competencies	8 Hrs	100

Locating Bonus Resources in Canvas

Find your class in the Canvas Dashboard. For this example, we will be using CETB Crisis Intervention. Click on the tile to enter the class.

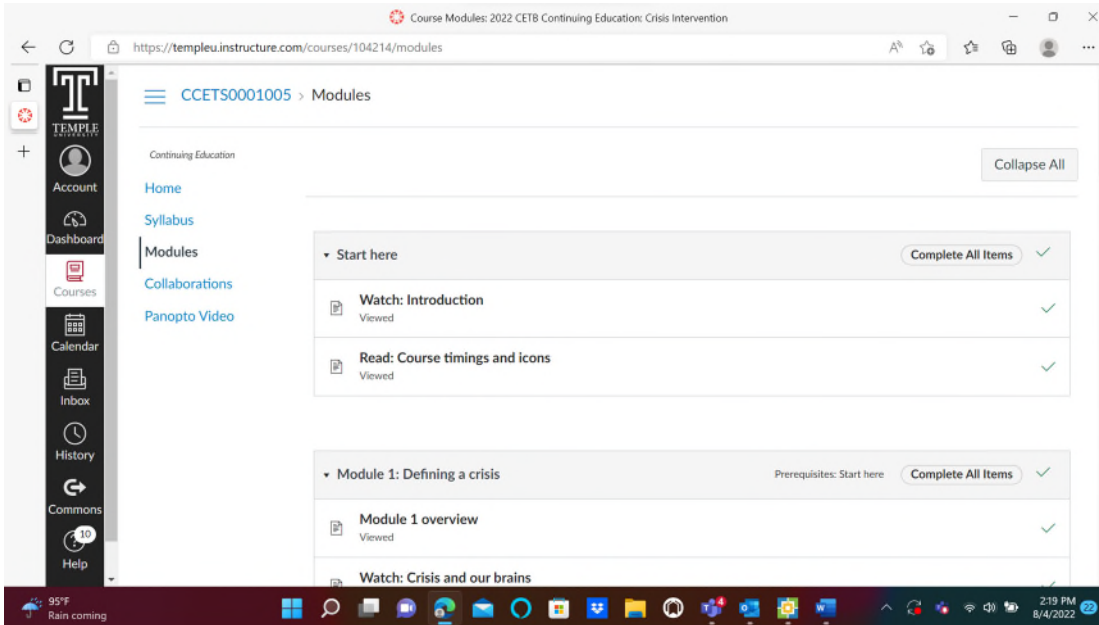


Once you enter the classroom, you will be on the homepage which looks like the image below:

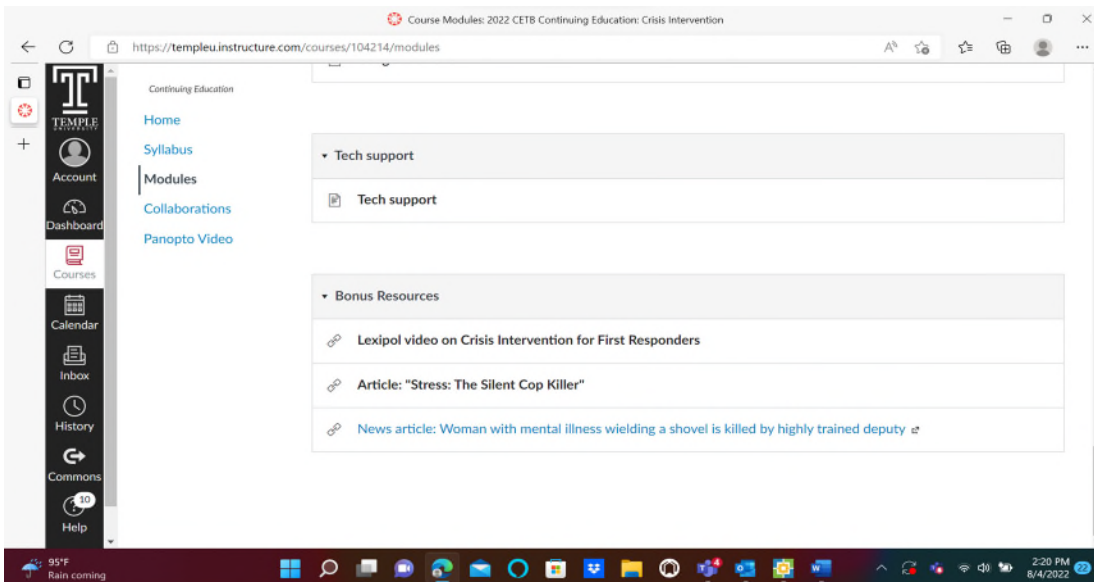


In the upper left-hand corner of the page you will see a menu that lists “Home, Syllabus, Modules, Collaborations, and Panopto Video. Please click on “Modules.”

When you click on “Modules” you will see the top of the screen for all course materials. It should appear as below:



Scroll down through all course materials to the very bottom of the page. If your course incorporates Bonus Resources (this will hold any case law discussed in class, articles, and other relevant but unrequired materials to supplement the training curriculum), it will always be at the very bottom of all course content as shown below:



In any subject of training, please be sure to scroll to the bottom of the “Modules” page every time to see if there are Bonus Resources available. You can access and reference these materials at any time during training, or after training has been concluded. It is strongly recommended that each student read through these materials in support of training content.

NORTH WEST REGION

Armstrong, Butler, Butler, Cameron, Centre, Clarion, Clearfield, Clinton, Crawford, Elk, Erie, Forest, Jefferson, Lawrence, McKean, Mercer, Potter, Venango and Warren Counties

PSU-JASI

To register, a completed Standard Registration Form must be mailed or emailed to:

PSU-JASI
Constable Training
The 329 Building, Suite 222
Justice and Safety Institute
University Park, PA 16802
ATTN: Anthony Mucha

Telephone: (814) 865-8051

Website: <https://jasi.psu.edu/constable-program/>
E-mail: txm52@psu.edu

80-Hour Basic Training

Aug 02 - Aug 25, 2024

Ramada Conference Center - State College
State College, PA

NW01BT24

Fri 02 (05:30PM-10:00PM); Sat 03 (08:00AM-05:00PM); Sun 04 (08:00AM-05:00PM); Fri 09 (06:00PM-10:00PM); Sat 10 (08:00AM-05:00PM); Sun 11 (08:00AM-05:00PM); Fri 16 (06:00PM-10:00PM); Sat 17 (08:00AM-05:00PM); Sun 18 (08:00AM-05:00PM); Fri 23 (06:00PM-10:00PM); Sat 24 (08:00AM-05:00PM); Sun 25 (08:00AM-05:00PM)

8-Hour Continuing Education

Apr 06, 2024

Ramada Conference Center - State College
State College, PA

NW01CE24

Sat 06 (08:00AM-05:00PM)

May 19, 2024

Moraine Sportsmens Club
Slippery Rock, PA

NW02CE24

Sun 19 (08:00AM-05:00PM)

Jun 23, 2024

Gem City Gun Club
Erie, PA

NW03CE24

Sun 23 (08:00AM-05:00PM)

Jul 21, 2024

Moraine Sportsmens Club
Slippery Rock, PA

NW04CE24

Sun 21 (08:00AM-05:00PM)

8-Hour Continuing Education (continued...)

Sep 08, 2024
NW05CE24
Sun 08 (08:00AM-05:00PM)

Moraine Sportsmens Club
Slippery Rock, PA

5-Hour Annual Firearms

May 18, 2024
NW01AF24
Sat 18 (07:30AM-12:30PM)

Moraine Sportsmens Club
Slippery Rock, PA

May 18, 2024
NW02AF24
Sat 18 (01:00PM-06:00PM)

Moraine Sportsmens Club
Slippery Rock, PA

Jun 22, 2024
NW03AF24
Sat 22 (07:30AM-02:30PM)

Gem City Gun Club
Erie, PA

Sep 07, 2024
NW04AF24
Sat 07 (07:30AM-12:30PM)

Moraine Sportsmens Club
Slippery Rock, PA

Sep 07, 2024
NW05AF24
Sat 07 (01:00PM-06:00PM)

Moraine Sportsmens Club
Slippery Rock, PA

40-Hour Basic Firearms

Apr 26 - May 05, 2024
NW01BF24
Fri 26 (06:00PM-10:00PM); Sat 27 (08:00AM-05:00PM); Sun 28 (08:00AM-05:00PM); Fri 03 (06:00PM-10:00PM); Sat 04 (08:00AM-05:00PM); Sun 05 (08:00AM-05:00PM)

Ben Franklin Range
Templeton, PA

Sep 27 - Oct 06, 2024
NW02BF24
Fri 27 (06:00PM-10:00PM); Sat 28 (08:00AM-05:00PM); Sun 29 (08:00AM-05:00PM); Fri 04 (06:00PM-10:00PM); Sat 05 (08:00AM-05:00PM); Sun 06 (08:00AM-05:00PM)

Outdoor Sportsman's Club
Bellefonte, PA

NORTH EAST REGION

Bradford, Carbon, Columbia, Lackawanna, Luzerne, Lycoming, Monroe, Montour, Northumberland, Pike, Snyder, Sullivan, Susquehanna, Tioga, Union, Wayne and Wyoming Counties

Temple University

To register, a completed Standard Registration Form must be mailed or emailed to:

Temple University
Constable Training
Haines House, 2nd Floor
580 Meetinghouse Road
Ambler, PA 19002
ATTN: Anthony Luongo

Telephone: (267) 468-8661

Website: www.temple.edu/cjtp

E-mail: anthony.luongo@temple.edu

8-Hour Continuing Education

Apr 06, 2024

NE01CE24

Sat 06 (08:00AM-05:00PM)

Luzerne Comm. College

Nanticoke, PA

Apr 07, 2024

NE02CE24

Sun 07 (08:00AM-05:00PM)

Luzerne Comm. College

Nanticoke, PA

Jun 01, 2024

NE03CE24

Sat 01 (08:00AM-05:00PM)

Luzerne Comm. College

Nanticoke, PA

Jun 02, 2024

NE04CE24

Sun 02 (08:00AM-05:00PM)

Luzerne Comm. College

Nanticoke, PA

Sep 28, 2024

NE05CE24

Sat 28 (08:00AM-05:00PM)

Luzerne Comm. College

Nanticoke, PA

Sep 29, 2024

NE06CE24

Sun 29 (08:00AM-05:00PM)

Luzerne Comm. College

Nanticoke, PA

5-Hour Annual Firearms

Mar 16, 2024
NE01AF24
Sat 16 (08:00AM-01:00PM)

Cabin Armory
Wilkes Barre, PA

Mar 16, 2024
NE02AF24
Sat 16 (01:30PM-06:30PM)

Cabin Armory
Wilkes Barre, PA

Mar 17, 2024
NE03AF24
Sun 17 (08:00AM-01:00PM)

Cabin Armory
Wilkes Barre, PA

Mar 17, 2024
NE04AF24
Sun 17 (01:30PM-06:30PM)

Cabin Armory
Wilkes Barre, PA

Sep 22, 2024
NE05AF24
Sun 22 (08:00AM-01:00PM)

Silver Brook Rod & Gun
McAdoo, PA

Sep 22, 2024
NE06AF24
Sun 22 (01:30PM-06:30PM)

Silver Brook Rod & Gun
McAdoo, PA

SOUTH WEST REGION

Adams, Allegheny, Beaver, Bedford, Blair, Cambria, Cumberland, Fayette, Franklin, Fulton, Greene, Huntingdon, Indiana, Juniata, Mifflin, Perry, Somerset, Washington and Westmoreland Counties

PSU-JASI

To register, a completed Standard Registration Form must be mailed or emailed to:

PSU-JASI
Constable Training
The 329 Building, Suite 222
Justice and Safety Institute
University Park, PA 16802
ATTN: Anthony Mucha

Telephone: (814) 865-8051

Website: <https://jasi.psu.edu/constable-program/>

E-mail: txm52@psu.edu

80-Hour Basic Training

Feb 02 - Feb 25, 2024

Murrysville Community Center

SW01BT24

Murrysville, PA

Fri 02 (05:30PM-10:00PM); Sat 03 (08:00AM-05:00PM); Sun 04 (08:00AM-05:00PM); Fri 09 (06:00PM-10:00PM); Sat 10 (08:00AM-05:00PM); Sun 11 (08:00AM-05:00PM); Fri 16 (06:00PM-10:00PM); Sat 17 (08:00AM-05:00PM); Sun 18 (08:00AM-05:00PM); Fri 23 (06:00PM-10:00PM); Sat 24 (08:00AM-05:00PM); Sun 25 (08:00AM-06:00PM)

8-Hour Continuing Education

Jan 27, 2024

Westmoreland Co. Comm. College-Public Safety Center

SW01CE24

Smithton, PA

Sat 27 (08:00AM-05:00PM)

Feb 03, 2024

Westmoreland Co. Comm. College-Public Safety Center

SW02CE24

Smithton, PA

Sat 03 (08:00AM-05:00PM)

Mar 02, 2024

Murrysville Community Center

SW03CE24

Murrysville, PA

Sat 02 (08:00AM-05:00PM)

Mar 09, 2024

Washington County Fairgrounds

SW04CE24

Washington, PA

Sat 09 (08:00AM-05:00PM)

8-Hour Continuing Education (continued...)

Mar 16, 2024 SW05CE24 <i>Sat 16 (08:00AM-05:00PM)</i>	Franklin County Public Safety Training Center Chambersburg, PA
Mar 23, 2024 SW06CE24 <i>Sat 23 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Apr 20, 2024 SW07CE24 <i>Sat 20 (08:00AM-05:00PM)</i>	Murrysville Community Center Murrysville, PA
May 11, 2024 SW08CE24 <i>Sat 11 (08:00AM-05:00PM)</i>	Murrysville Community Center Murrysville, PA
Jun 02, 2024 SW09CE24 <i>Sun 02 (08:00AM-05:00PM)</i>	Adams County 911 Center Gettysburg, PA
Sep 14, 2024 SW10CE24 <i>Sat 14 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Oct 20, 2024 SW11CE24 <i>Sun 20 (08:00AM-05:00PM)</i>	Blair County Convention Center Altoona, PA
Oct 26, 2024 SW12CE24 <i>Sat 26 (08:00AM-05:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA

5-Hour Annual Firearms

Apr 27, 2024 SW01AF24 <i>Sat 27 (08:00AM-01:00PM)</i>	Steel Rivers Cog Elizabeth, PA
Apr 27, 2024 SW02AF24 <i>Sat 27 (01:30PM-06:30PM)</i>	Steel Rivers Cog Elizabeth, PA

5-Hour Annual Firearms (continued...)

Jun 01, 2024 SW03AF24 <i>Sat 01 (08:00AM-01:00PM)</i>	Adams County Handgunners Gardners, PA
Jun 29, 2024 SW04AF24 <i>Sat 29 (07:30AM-12:30PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
June 29, 2024 SW05AF24 <i>Sat 29 (01:00PM-06:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Jul 27, 2024 SW06AF24 <i>Sat 27 (07:30AM-12:30PM)</i>	Logan's Ferry Sportsmen's Club New Kensington, PA
Jul 27, 2024 SW07AF24 <i>Sat 27 (01:00PM-06:00PM)</i>	Logan's Ferry Sportsmen's Club New Kensington, PA
Sep 15, 2024 SW08AF24 <i>Sun 15 (07:30AM-12:30PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Sep 15, 2024 SW09AF24 <i>Sun 15 (01:00PM-06:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Oct 12, 2024 SW10AF24 <i>Sat 12 (07:30AM-12:30PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Oct 12, 2024 SW11AF24 <i>Sat 12 (01:00PM-06:00PM)</i>	Westmoreland Co. Comm. College-Public Safety Center Smithton, PA
Oct 19, 2024 SW12AF24 <i>Sat 19 (07:30AM-12:30PM)</i>	Hollidaysburg Sportsmen Club Hollidaysburg, PA

SOUTH EAST REGION

Berks, Bucks, Chester, Dauphin, Delaware, Lancaster, Lebanon, Lehigh, Montgomery, Northampton, Schuylkill and York Counties

Temple University

To register, a completed Standard Registration Form must be mailed or emailed to:

Temple University
Constable Training
Haines House, 2nd Floor
580 Meetinghouse Road
Ambler, PA 19002
ATTN: Anthony Luongo

Telephone: (267) 468-8661

Website: www.temple.edu/cjtp

E-mail: anthony.luongo@temple.edu

80-Hour Basic Training

Jun 07 - Jun 30, 2024

Temple-Ambler Campus

SE01BT24

Ambler, PA

Fri 07 (06:00PM-10:00PM); Sat 08 (08:00AM-05:00PM); Sun 09 (08:00AM-05:00PM); Fri 14 (06:00PM-10:00PM); Sat 15 (08:00AM-05:00PM); Sun 16 (08:00AM-05:00PM); Fri 21 (06:00PM-10:00PM); Sat 22 (08:00AM-05:00PM); Sun 23 (08:00AM-05:00PM); Fri 28 (06:00PM-10:00PM); Sat 29 (08:00AM-05:00PM); Sun 30 (08:00AM-09:00AM)

8-Hour Continuing Education

Feb 17, 2024

Temple-Ambler Campus

SE01CE24

Ambler, PA

Sat 17 (08:00AM-05:00PM)

Feb 18, 2024

Temple-Ambler Campus

SE02CE24

Ambler, PA

Sun 18 (08:00AM-05:00PM)

Mar 02, 2024

Temple-Ambler Campus

SE03CE24

Ambler, PA

Sat 02 (08:00AM-05:00PM)

Mar 03, 2024

Temple-Ambler Campus

SE04CE24

Ambler, PA

Sun 03 (08:00AM-05:00PM)

8-Hour Continuing Education (continued...)

Apr 20, 2024 SE05CE24 <i>Sat 20 (08:00AM-05:00PM)</i>	Bucks Co. Public Safety Training Center Doylestown, PA
Apr 21, 2024 SE06CE24 <i>Sun 21 (08:00AM-05:00PM)</i>	Bucks Co. Public Safety Training Center Doylestown, PA
May 04, 2024 SE07CE24 <i>Sat 04 (08:00AM-05:00PM)</i>	DELCO Sharon Hill, PA
May 05, 2024 SE08CE24 <i>Sun 05 (08:00AM-05:00PM)</i>	DELCO Sharon Hill, PA
Jul 27, 2024 SE09CE24 <i>Sat 27 (08:00AM-05:00PM)</i>	Bucks Co. Public Safety Training Center Doylestown, PA
Jul 28, 2024 SE10CE24 <i>Sun 28 (08:00AM-05:00PM)</i>	Bucks Co. Public Safety Training Center Doylestown, PA
Aug 31, 2024 SE11CE24 <i>Sat 31 (08:00AM-05:00PM)</i>	Chester County PSTC Coatesville, PA
Oct 26, 2024 SE12CE24 <i>Sat 26 (08:00AM-05:00PM)</i>	Chester County PSTC Coatesville, PA
Nov 02, 2024 SE13CE24 <i>Sat 02 (08:00AM-05:00PM)</i>	Temple-Ambler Campus Ambler, PA
Nov 03, 2024 SE14CE24 <i>Sun 03 (08:00AM-05:00PM)</i>	Temple-Ambler Campus Ambler, PA

5-Hour Annual Firearms

Feb 03, 2024 SE01AF24 <i>Sat 03 (08:00AM-01:00PM)</i>	DELCO Sharon Hill, PA
Feb 03, 2024 SE02AF24 <i>Sat 03 (01:30PM-06:30PM)</i>	DELCO Sharon Hill, PA
Feb 04, 2024 SE03AF24 <i>Sun 04 (08:00AM-01:00PM)</i>	DELCO Sharon Hill, PA
Feb 04, 2024 SE04AF24 <i>Sun 04 (01:30PM-06:30PM)</i>	DELCO Sharon Hill, PA
Apr 13, 2024 SE05AF24 <i>Sat 13 (08:00AM-01:00PM)</i>	York FOP Range West Manchester TWP, PA
Apr 13, 2024 SE06AF24 <i>Sat 13 (01:30PM-06:30PM)</i>	York FOP Range West Manchester TWP, PA
May 18, 2024 SE07AF24 <i>Sat 18 (08:00AM-01:00PM)</i>	Hellertown Sportsman Assoc. Hellertown, PA
May 18, 2024 SE08AF24 <i>Sat 18 (01:30PM-06:30PM)</i>	Hellertown Sportsman Assoc. Hellertown, PA
Sep 15, 2024 SE09AF24 <i>Sun 15 (08:00AM-01:00PM)</i>	DELCO Sharon Hill, PA
Sep 15, 2024 SE10AF24 <i>Sun 15 (01:30PM-06:30PM)</i>	DELCO Sharon Hill, PA

5-Hour Annual Firearms (continued...)

Sep 21, 2024
SE11AF24
Sat 21 (08:00AM-01:00PM)
CP Tactical Solutions
Sinking Spring (Reading), PA

Sep 21, 2024
SE12AF24
Sat 21 (01:30PM-06:30PM)
CP Tactical Solutions
Sinking Spring (Reading), PA

Oct 12, 2024
SE13AF24
Sat 12 (08:00AM-01:00PM)
Hellertown Sportsman Assoc.
Hellertown, PA

Oct 12, 2024
SE14AF24
Sat 12 (01:30PM-06:30PM)
Hellertown Sportsman Assoc.
Hellertown, PA

40-Hour Basic Firearms

Aug 16 - Aug 25, 2024
SE01BF24
Fri 16 (06:00PM-10:00PM); Sat 17 (08:00AM-05:00PM); Sun 18 (08:00AM-05:00PM); Fri 23 (06:00PM-10:00PM); Sat 24 (08:00AM-05:00PM); Sun 25 (08:00AM-05:00PM)
DELCO
Sharon Hill, PA

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD**

80-Hour Basic Training Enrollment Form

PLEASE NOTE: PRINT COMPLETED FORM, SIGN AND DATE IT. PLEASE MAIL DIRECTLY, ALONG WITH PAYMENT (PAYABLE TO PCCD): to the PCCD, BUREAU OF TRAINING SERVICES (ATTN: NICK HARTMAN), PO BOX 1167, HARRISBURG, PA 17108-1167. PAYMENT MUST BE SUBMITTED BEFORE YOU WILL BE ENROLLED INTO THIS COURSE. QUESTIONS CAN BE DIRECTED TO NICK HARTMAN AT NIHARTMAN@PA.GOV OR 717-265-8551.

FIRST CHOICE CLASS ID NUMBER:

				B	T	2	4
--	--	--	--	----------	----------	----------	----------

LOCATION: _____

SECOND CHOICE CLASS ID NUMBER:

				B	T	2	4
--	--	--	--	----------	----------	----------	----------

LOCATION: _____

NAME:

Last

First

MI

MAILING ADDRESS: _____

COUNTY: _____

DATE OF BIRTH: _____

BUSINESS TELEPHONE: _____

EMAIL ADDRESS: _____

APPLICANT'S UNDERSTANDING AND SIGNATURE

By signing my name below, I am stating that the information given on this enrollment form is true and correct to the best of my knowledge.

Signature of Applicant

Date

Program Staff Use Only:

Code of Conduct: ___ Yes ___ No

Class Payment: ___ Yes ___ No

Enrollment # _____

Date Enrolled: _____

Program Staff: _____

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD



**Training Enrollment Form
8-HOUR CONTINUING EDUCATION**

PLEASE NOTE: Print completed form, sign and date it, and EMAIL or MAIL DIRECTLY to the APPROPRIATE TRAINING DELIVERY CONTRACTOR. DO NOT SEND TO PCCD.
8-HOUR CONTINUING EDUCATION (CE)

FIRST CHOICE CLASS ID NUMBER:

				C	E	2	4
--	--	--	--	----------	----------	----------	----------

LOCATION: _____

SECOND CHOICE CLASS ID NUMBER:

				C	E	2	4
--	--	--	--	----------	----------	----------	----------

LOCATION: _____

NAME: _____
Last
First
MI

CERTIFICATION NUMBER:

--	--	--	--	--	--	--

MAILING ADDRESS: _____

BUSINESS TELEPHONE: _____

EMAIL ADDRESS: _____

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a constable or deputy constable that may occur between now and the conclusion of the training program for which I am now registering. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD**

40-Hour Basic Firearms Enrollment Form

PLEASE NOTE: PRINT COMPLETED FORM, SIGN AND DATE IT. PLEASE MAIL DIRECTLY, ALONG WITH PAYMENT (PAYABLE TO PCCD), AND HANDGUN REGISTRATION FORM to the PCCD, BUREAU OF TRAINING SERVICES (ATTN: TRACY BEAVER), PO BOX 1167, HARRISBURG, PA 17108-1167. PAYMENT MUST BE SUBMITTED BEFORE YOU WILL BE ENROLLED INTO CLASS. QUESTIONS CAN BE DIRECTED TO TRACY BEAVER AT TRABEAVER@PA.GOV OR 717-265-8552.

FIRST CHOICE CLASS ID NUMBER:

				B	F	2	4
--	--	--	--	----------	----------	----------	----------

LOCATION: _____

SECOND CHOICE CLASS ID NUMBER:

				B	F	2	4
--	--	--	--	----------	----------	----------	----------

LOCATION: _____

NAME: _____

Last	First	MI
------	-------	----

Certification Number:

--	--	--	--	--	--	--

MAILING ADDRESS: _____

Business Telephone: _____

Email Address: _____

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a constable or deputy constable that may occur between now and the conclusion of this training program for which I am requesting to be enrolled. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant _____

Date _____

Program Staff Use Only:

Liability Insurance: ___ Yes ___ No	Enrollment # _____
Class Payment: ___ Yes ___ No	Date Enrolled: _____
Background Check Complete: ___ Yes ___ No	Program Staff: _____
Handgun Registration Form: ___ Yes ___ No	

**PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD**

5-Hour Annual Firearms Enrollment Form

PLEASE NOTE: PRINT COMPLETED FORM, SIGN AND DATE IT, AND EMAIL OR MAIL DIRECTLY TO THE APPROPRIATE TRAINING DELIVERY CONTRACTOR. DO NOT SEND TO PCCD.

5-HOUR ANNUAL FIREARMS QUALIFICATION (Class ID contains "AF" then year "##")

FIRST CHOICE CLASS ID NUMBER:

				A	F	2	4
--	--	--	--	---	---	---	---

LOCATION: _____

SECOND CHOICE CLASS ID NUMBER:

				A	F	2	4
--	--	--	--	---	---	---	---

LOCATION: _____

NAME: _____

Last

First

MI

Certification Number:

--	--	--	--	--	--	--	--

MAILING ADDRESS: _____

Business Telephone: _____

Email Address: _____

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a constable or deputy constable that may occur between now and the conclusion of the training program for which I am requesting to be enrolled. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD



**Handgun Registration
for
Firearms Courses**

Please provide the following information for your Weapon 1 that you will use to qualify with at the firearms qualification session for which you are registering. This would be the weapon that will be carried and used by you when conducting your duties as a Constable. You may also provide this information for a second weapon (Weapon 2), which is entirely optional. You must provide a properly fitting, secure, Level 2 holster for each weapon you use and must provide factory new ammunition for each qualification attempt.

	WEAPON 1	WEAPON 2
Make (Brand)		
Caliber		
Serial Number		
Model (Name or Number)		
Semi-Auto/Revolver		

APPLICANT'S UNDERSTANDING AND SIGNATURE

I am, as of this date, a Certified Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a Constable or Deputy Constable that may occur between now and the conclusion of the training program for which I am now registering. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date

PENNSYLVANIA COMMISSION ON CRIME AND DELINQUENCY
CONSTABLES' EDUCATION AND TRAINING BOARD



Enrollment Transfer Form
Act 49 Constables Training Courses

PLEASE NOTE: Print completed form, sign and date it, and EMAIL or MAIL DIRECTLY to the APPROPRIATE TRAINING DELIVERY CONTRACTOR. DO NOT SEND TO PCCD. ** ONLY USE THIS FORM TO REQUEST AN ENROLLMENT TRANSFER

TRAINING CLASS TYPE: _____
(i.e. Basic, Continuing Education, Firearms (Basic or Annual))

CURRENT ENROLLMENT CLASS ID NUMBER:

						2	4
--	--	--	--	--	--	---	---

LOCATION: _____

TRANSFER ENROLLMENT TO CLASS ID NUMBER:

						2	4
--	--	--	--	--	--	---	---

LOCATION: _____

NAME: _____
Last First MI

CERTIFICATION NUMBER:

--	--	--	--	--	--	--	--

COUNTY: _____

MAILING ADDRESS: _____

BUSINESS TELEPHONE: _____

EMAIL ADDRESS: _____

APPLICANT'S UNDERSTANDING AND SIGNATURE: I am, as of this date, an active Constable or Deputy Constable and eligible to take this training. Further, I will inform the training school of any changes in my status as a Constable or Deputy Constable that may occur between now and the conclusion of the training program for which I am now registering. By signing my name below, I am stating that the information given on this enrollment form and the above affirmation is true and correct to the best of my knowledge.

Signature of Applicant

Date