IMPLEMENTING YOUR PLAN WORKSHEET

1. Review the Keys to Success and Challenges and Pitfalls below and identify the most significant factors in your success, as well as the most significant challenges or pitfalls you have encountered in implementing your CJAB Strategic Plan.

Keys to Success	Challenges and Pitfalls
Organizational Readiness	View as Administrative Requirement
Relevance and Understanding	Lack of Broad Support and Sponsorship
Full Participation by Key Stakeholders	Lack of Guiding Coalition
Champions for Important Initiatives	Lack of Skilled Management/Coordination
Political Support	Lack of Adequate Resources
Integration and Alignment	Lack of Integration with other Efforts
Effective Decision Making Processes	Poor Timing
Adequate Capacity, Skills and Resources	Unrealistic Goals and/or Timeframes
Clear Accountability	Lack of Clear Accountability
Other	Other

Discuss your assessment with your small group and consult with each other on possible solutions based on your experience.

2. Review the various options for monitoring and reporting progress. What have you used, with what success? Share your experience in your small group.